



TITLE: REGULAR MONTHLY BOARD MEETING MINUTES

DATE: APRIL 7 , 2022

1. ATTENDANCE:

Chairman Stuart Christian called the April 7, 2022 meeting to order at 10:00 AM (due to unsafe travel conditions a quorum wasn't present until 10 AM), at the District Office. Other managers attending were Clayton Bartz, Don Andringa, Craig Engelstad, and JJ Hamre. Staff members present included April Swenby – Administrator and Donna Bjerk – Administrative Assistant. Others in attendance included Zach Herrmann, Houston Engineering, who attended remotely due to inclement weather. It is noted that the office was open by 8 AM to accommodate any public, but a quorum was not present to conduct business until 10 AM.

2. APPROVAL OF THE AGENDA:

A **Motion** was made by Manager Engelstad to approve the agenda adding two items to the agenda for action items (Phillip Hamre petition and employee training), **Seconded** by Manager Bartz. **The Motion was carried.**

3. MINUTES:

A **Motion** was made by Manager Bartz to approve the minutes from the March 3, 2022, correcting a roll call vote error, **Seconded** by Manager Engelstad. **The Motion was carried.**

A **Motion** was made by Manager Engelstad to approve the minutes from Ditch 9 Hearing on March 30, 2022, **Seconded** by Manager Andringa. **The Motion was carried.**

A **Motion** was made by Manager Hamre to approve the minutes from the Ditch 119 Hearing on March 30, 2022, **Seconded** by Manager Andringa. **The Motion was carried.**

The managers noted that there was positive feedback to managers about the watershed.

4. FINANCIAL REPORT:

A **Motion** was made by Manager Engelstad to dispense the reading of the Treasurer's Report and approve the Treasurer's Report for March, **Seconded** by Manager Andringa. **The Motion was carried.**

The managers reviewed their expense reports and reported on activities for the month. The following bills were reviewed (City of Fertile, Wild Rice, Polk County Fair Booth Rental, Stuhaug Sanitation, Todd's Landscaping and Vern's Carpet, were additions to the bills to be paid report):

	<u>TOTAL</u>
Fertile Hardware Hank	9.99
Sarah Wise	48.00
Stuhaug Sanitation	50.31
City of Fertile	52.08

EcoLab	53.57
Todd's Landscaping	70.00
Minnesota Viewers Association	100.00
Sam's Club	100.00
Office Supplies Plus	108.40
Wild Rice Electric	130.88
Polk County Fair (Booth Rental)	150.00
Garden Valley Telephone Company	224.71
Vern's Carpet & Flooring	227.00
First Community Credit Union	304.38
Otter Tail Power Company	619.13
April J. Swenby	845.23
Anderson, Bottrell, Sanden & Thompson	4,260.00
Mahnomen County SWCD	16,259.50
Houston Engineering	25,178.00
TOTAL	<u>48,791.18</u>

Swenby noted that two bills for Houston Engineering were paid with a March 31, 2022 date due to date sensitivity for reimbursements. The total was \$8,064.92. Those checks are in addition to the total amount requested in the bills to be paid in the amount of \$56,856.10.

Manager Engelstad suggested paying the Stuhaug Sanitation bill annually.

A **Motion** was made by Manager Hamre to approve and pay the bills with a total of \$56,856.10 **Seconded** by Manager Engelstad. **The Motion was carried.**

5. ADMINISTRATOR REPORT:

Vesledahl Wetland Banking: MnDOT has distributed a letter stating the process for obstruction removal and mailed it to the landowners. Swenby e-mailed MnDOT and BWSR this month asking for a status report on their proposed agreement for managing the water and they have confirmed that it is not ready.

MADI: Swenby attended the MN Association of Drainage Inspectors Spring Conference– March 9 and 10, 2022 in Willmar, MN. The information she received at that meeting was given to the managers.

MAWD Legislative Breakfast: Swenby attended the Legislative Breakfast on 16 and 17 in St. Paul. She was invited to attend a couple of Senate committee hearings and met with Mark Johnson. The information she received at that conference was given to the managers.

MAWA: Swenby attended MAWA Meeting on March 16 in St. Paul. The information she received at that meeting was given to the managers. Updates were given on bills that were coming through. One of high discussion items was eminent domain pertaining to watershed districts.

March Conference: Swenby attended the FDRWG March Conference on March 22 and 23 in Moorhead, was a group moderator and was on the Joel Heitkamp show. Meeting materials were given to the managers.

1W1P: The steering committee met in March and will meet again in April. Swenby reported that they are still working on the Workplan.

Manager Orientation: Swenby attended the manager training from BWSR. Swenby provided the materials highlighting acronyms, a quick reference to drainage law, and board staff best practices.

Sand Hill Water Quality/Liberty Township: Swenby reported that staff is still continuing to pursue funding opportunities and she has met with the MnDNR to explore using LSOHC grant dollars for the “big fix”. It has been decided to continue using the Project Team to develop a plan and set a goal for a grant application next spring. Swenby will still continue to look for other opportunities such as FEMA, and Clean Water grant dollars.

SH Ditch: Swenby has submitted a data request to Polk County for the years of 1949 through 1960 for the Sand Hill Ditch when the system was turned into a 103E drainage system. Swenby hasn’t heard anything back. She is looking for the viewer’s report as well and has asked the district contact at the Corp of Engineers to review their records.

Union Lake/ Prudhomme Easement: The easement is out for notarized signatures.

Beaver Control: Swenby received a report about high water in the Bear Park area. Our beaver trapper toured the area and stated that he did not find evidence of beaver activity. He will continue to monitor and when the water goes down he will canoe the jurisdictional stretch.

Strategic Planning: The district needs to set a date for the next meeting. Swenby proposed April 25 or 28 in evening hours or suggested looking into June and making more of an evening out of it and do some relationship building. The managers decided to wait until June.

Project # 24 Petition: A petition has been received to remove Phillip Hamre’s parcel from the system. Swenby is working with the attorney.

Building Project: Swenby was told of COVID money for the county and looked into it for the district office. In order to apply we’d need contractor’s estimates. We did not choose to let the project out for bid due to the cost of materials. Swenby asked if the board ready to revisit that and move forward. She has reached out to the Historical Society to determine what the next steps are if there is grant funding available. Swenby noted that it is an obstacle to apply for grants without a cost of what is being asked for. A **Motion** was made by Manager Andringa to move forward with the bidding process that follows legal statute, to obtain quotes for bidding, **Seconded** by Manager Hamre. **The Motion was carried.**

6. ENGINEER’S REPORT.

Polk County Ditch 9 Overflow Investigation: Herrmann provided his findings on findings on the Polk County Ditch 9 overflow. The current overflow is an open channel/uncontrolled. The following was suggested:

- i Proposed overflow would set two lines of 48” CMP at the design overflow elevation.
- ii Sized based on available hydraulic capacity of Ditch 9.
- iii Gated to allow for more control when Ditch 9 does not have capacity due to snow plugging.

Herrmann stated that it is probable that construction costs could be \$ 70,000 – 75,000, plus engineering/oversight costs. The MN contracting law will require solicitation of two or more quotes. Herrmann stated that his focus was on Ditch 9, but did note that Ditch 90 could also have a gated culvert, and if that is needed that would be a watershed expense. This work is not considered an improvement, and could be done as a repair. Removing the plugging ahead of the spring thaw, hasn’t proven to be effective because it can blow shut again quickly and not be dependable. This fix would only be a fix for snow plugging and it was noted that it isn’t a problem every year. This does not change the volume on the systems.

Manager Andringa discussed the primary concern with the overall volume of water coming down Project 17, and that it appears this proposal will not fix that issue. Herrmann agreed with Manager Andringa’s assessment of the area. Herrmann felt that the likely easiest option to address any capacity issues along Project 17 is to improve the problem areas along Project 17. Current statute requires 26% of landowners along the proposed improvement to sign a petition to initiate the ditch proceedings for an improvement through MN 103E statutes. It may be difficult to find landowners willing to sign a petition for an additional outlet along other routes. Herrmann will develop a

landowner list for optional outlet routes of Project 17 for review by Administrator Swenby and Manager Andringa.

The managers held a discussion about outlet fees paying an outlet fee to use Ditch 9 as a spring runoff event. The question came up about Ditch 9 receiving benefits from the construction of Project #17. Swenby noted that Ditch 80 currently pays an outlet fee to use Ditch #9. Swenby and Herrmann will continue the discussions about outlet fees from other systems with the legal team.

Ditch # 119: Val Tuseth had a question about setback requirements from drainage easements. Zach reviewed Polk County Zoning Ordinance and verified there are no setback requirements for drainage easements. Swenby will relay that message to her.

Sand Hill Ditch: Herrmann has evaluated a Liberty Township temporary road repair. The proposed scope of work included the following:

1. Over-excavate subcut of side slope to centerline of township road.
2. Install rock-riprap and fabric toe armor approximately 7 vertical feet up slope.
3. Recompact ditch slope with excavated material and replace drive surface.
4. Work to be completed along 70 lineal feet of ditch channel.

Herrmann reminded the managers that no geotechnical investigation has been completed.

Herrmann stated his opinion of probable construction costs could be \$ 45,000 – 50,000. MN contracting law will require solicitation of two or more quotes. During our discussions with MN DNR, it appears that outside funding for the temporary fix are not available.

The managers agreed that this is a necessity due to the public safety hazard and did not have objections to Herrmann's presented plan. The board wanted to be prepared and ready to go when the water levels permit. A **Motion** was made by Manager Andringa to move forward with the public waters permitting process and obtain quotes, **Seconded** by Manager Engelstad. **The Motion was carried.**

Kittleson Creek Storage: Herrmann presented options for NRCS funding options, called Watershed Operations. The process can be broken down into three general steps:

1. Preliminary Investigation and Feasibility Report (PIFR). This initial step is completed by the NRCS to affirm there is potential for a project of federal interest with no insurmountable obstacles. The process takes 6-9 months, according to NRCS. This is initiated by a request letter from the Watershed District.
2. Watershed Planning. The next phase is a thorough planning effort to identify alternatives and evaluate the pro's and con's based on feasibility, costs/benefits, and environmental concerns. The process will result in a preliminary design and cost estimate for a preferred alternative combined with an environmental document that assures ability to implement.
3. Implementation. The preferred alternative will be funded based on the project purpose. For example, flood damage reduction can be funded at 100% of construction and engineering costs, with the sponsor responsible for land rights, legal, and administrative costs.
- 4.

Herrmann felt that this may be a good fit for the Kittleson Watershed, however he suggested the board take some time to process the info, and we'll revisit this next month.

7. ACTION ITEMS.

Phillip Hamre Petition: Project # 24: A **Motion** was made by Manager Engelstad to approve the hearing notice and set a hearing date for May 5, 2022 at 10 AM, regarding the petition to remove

specified parcels from the assessed area of Project # 24, **Seconded** by Manager Andringa. **The Motion was carried.**

The property descriptions are as follows:

Property Description	Property Owner
1. The Southwest Quarter of the Southwest Quarter (SW ¼ SW ¼) of Section Thirty-six (36), Township One hundred Forty-seven (147) North, Range Forty-eight (48) West of the Firth Principal Meridian, containing 40 acres, more or less. (Parcel ID 39.00234.00)	Phillip D. Hamre Irrevocable Land Trust
2. The West Half of the Southeast Quarter (W ½ SE ¼), the North Half of the Southwest Quarter (N ½ SW ¼), the Southeast Quarter of the Southwest Quarter (SE ¼ SW ¼) of Section Thirty-six (36), Township One hundred Forty-seven (147) North, Range Forty-eight (48) West of the Firth Principal Meridian, containing 200 acres, more or less. (Parcel ID 39.00234.00)	Phillip D. Hamre Irrevocable Land Trust

Dale Carnegie Classes: Swenby would like to continue her education and take a Dale Carnegie Course. The courses are three days (or 8 - half days) aimed to build on confidence and personal leadership competence, strengthen skills in relating to others, enhance skills to communicate logically, clearly, and concisely. energize and engage listeners. listen with empathy, develop leadership skills to take charge, be more flexible and innovative, inspire others and motivate others to take action, The classes are designed to power individuals to control attitudes and reduce stress. one in Fargo. The class is \$2,049.

A **Motion** was made by Manager Andringa approve Swenby to attend a Dale Carnegie course, **Seconded** by Manager Bartz **The Motion was carried.**

Beaver Bounty: There has been a request to increase the beaver stipend to \$85 per beaver. Costs are increasing and they have requested an increase.

A **Motion** was made by Manager Engelstad to increase the beaver stipend to \$85 per beaver and amend the beaver bounty program agreements to reimburse townships \$75 per beaver, **Seconded** by Manager Hamre. **The Motion was carried.**

Polk County Fair Booth: A request has been made asking for Sponsorship for \$500 for the Reptile Amphibian Zoo. This is an advertising expense and signage is placed for the sponsorship. Additionally, this attraction directs people to the Watershed District booth.

A **Motion** was made by Manager Andringa to sponsor the Polk County Fair Reptile Amphibian Zoo for \$500, with the intent of advertising the district during the 2022 Polk County Fair, **Seconded** by Manager Bartz. **The Motion was carried.**

Incremental Buffer Ditch 119: Having noticed and conducted a public hearing on the incremental establishment of vegetated buffer strips, and based on the record and proceedings, Manager Engelstad moved, seconded by Manager Andringa to adopt the following Findings and Order:

Findings:

1. Permanent buffer strips of perennial vegetation and/or side inlet controls adjacent to

Polk County Ditch Nos. 9 and 119 are necessary to control erosion and sedimentation, improve water quality, or maintain the efficiency of the drainage systems and shall be acquired pursuant to Minn. Stat. 103E.021, Subd. 6.

2. Zachary Herrmann of Houston Engineering, Inc., was appointed, by Order, as the engineer for these proceedings to examine Polk County Ditch No. 119 for the repair of Polk County Ditch No. 119, including the incremental implementation of vegetated ditch buffer strips and/or the installation of side inlet controls.
3. The Sand Hill River Watershed District Board of Managers determined damages for the project pursuant to Minn. Stat. 103E.021, Subd. 6.
4. The 2022 Damages Statement for Incremental Implementation of Vegetated Ditch Buffer Strips on Polk County Ditch No. 119 was filed with the Sand Hill River Watershed District on March 3, 2022 and attached hereto.
5. The Sand Hill River Watershed District Secretary prepared property owner's reports that summarized damages and mailed to landowners within 30-days of filing of the Damages Statement.
6. The Sand Hill River Watershed District set, by Order, the date, time, and location of the Public Hearing to March 30, 2022, at 11:00 a.m. at the Sand Hill River Watershed District office (219 North Mill Street, Fertile, MN 56540).
7. The Sand Hill River Watershed District gave notice to landowners of the Public Hearing via direct mail at least 10-days before the Public Hearing. Notice was also published in the Fertile Journal Newspaper on March 16, 2022, and March 23, 2022.
8. A Public Hearing before the drainage authority was held on March 30, 2022, at 11:00 a.m. at the Sand Hill River Watershed District office (219 North Mill Street, Fertile, MN 56540).
9. At the public hearing, Engineer Zachary Herrmann presented his report. The total acreage required to be acquired for the incremental vegetated buffer strips on Polk County Ditch 119 is 43.36 acres. Using the methods described in the Damages Statement, the total amount of damages equals \$46,463.49. The Engineer recommended to move forward with Incremental Establishment of Vegetated Buffer Strips for Polk County Ditch 119.
10. During the public hearing portion of the proceedings, the following persons appeared and provided comment (the Board's response is indicated in italics following each comment):
 - a. Valorie Tuseth: Parcel ID 62.00104.01 is a rural residence that has buildings and large trees adjacent to Ditch 119. Explain the potential impacts to the yard and/or trees.

The purpose of this proceeding is to ensure that the required one rod (16.5 feet) buffer strip is in place along Polk County Ditch No. 119. The Sand Hill River Watershed District Board of Managers does not intend to remove trees or other wooded vegetation from the buffer strip that is proposed to be acquired. If there

were ever future action to deep and/or widen the ditch channel, additional legal proceedings would be required.

- b. Paul Engelstad: Concern over parcels that are bound by two public drainage systems. Can right-of-way lines be set to best match farming operations on each parcel.

There is some flexibility for the Sand Hill River Watershed District's Board of Managers on allowing alternative uses, such as farming, within their easement as long as a minimum one rod (16.5 feet) vegetated buffer strip remains in place. Specific to Polk County Ditch No. 119 and the adjacent ditch system, right-of-way damages were estimated based on offsets from section lines, which should assist with Paul's concern.

- c. Paul Engelstad: Will the landowner still own the land?

Yes, the proceedings will take an easement on the land, but the ownership will remain with the landowner.

- d. Paul Engelstad: Is the easement recorded?

The ditch proceedings function as a payment for damages and taking of the land. There is no specific easement per parcel recorded.

- e. Paul Engelstad: Does this change anything with landowner drainage and permissions adjacent to the ditch?

No. A permit from the Sand Hill River Watershed District is still required for any work adjacent to the ditch.

- f. Paul Engelstad: Can the buffer be reduced if alternative practices can show better water quality improvements?

Alternative practices is allowable through the state Buffer Law, however not for drainage law. We are acquiring the buffer using drainage law.

11. The damages summarized in the Damages Statement are accurate for land required to establish grass buffer strips on Polk County Ditch No. 119.

12. That the acquisition of grass buffer strips as reported as damages in the Damages Statement is necessary under Minnesota Statutes §103E.021 to control erosion and sedimentation, improve water quality, maintain the efficiency of the drainage systems, and to comply with Minnesota Statute §103F.48, and that the costs are within the limitations of Minnesota Statutes section §[103E.705](#).

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for Polk County Ditch No. 119, hereby orders as follows:

- A. That the Incremental Implementation of Vegetated Buffer Strips for Polk County Ditch No. 119 shall be followed consistent with the engineer's recommendations, as it is necessary to control erosion and sedimentation, improve water quality, maintain the efficiency of the drainage systems, and to comply with Minnesota Statute §103F.48.
- B. The cost of the Incremental Implementation of Vegetated Buffer Strips for Polk County Ditch No. 119 shall be paid from the funds in the maintenance account for Polk County Ditch No. 119 and/or by assessments made to the properties benefited by the drainage system in the drainage system records.
- C. The damages for the acquisition of the grass buffer area shall be paid and the grass buffer areas established as required by statute and in conformance with these proceedings.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were 4 yeas, 0 nays, 0 absent, and 1 abstentions as follows:

	Yea	Nay	Absent	Abstain
Christian	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andringa	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hamre	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bartz	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engelstad	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Incremental Buffer Ditch 119: Having noticed and conducted a public hearing on the incremental establishment of vegetated buffer strips, and based on the record and proceedings, Manager Andringa moved, seconded by Manager Engelstad to adopt the following Findings and Order:

Findings:

1. Permanent buffer strips of perennial vegetation and/or side inlet controls adjacent to Polk County Ditch Nos. 9 and 119 are necessary to control erosion and sedimentation, improve water quality, or maintain the efficiency of the drainage systems and shall be acquired pursuant to Minn. Stat. 103E.021, Subd. 6.
2. Zachary Herrmann of Houston Engineering, Inc., was appointed, by Order, as the engineer for these proceedings to examine Polk County Ditch No. 9 for the repair of Polk County Ditch No. 9, including the incremental implementation of vegetated ditch buffer strips and/or the installation of side inlet controls.
3. The Sand Hill River Watershed District Board of Managers determined damages for the project pursuant to Minn. Stat. 103E.021, Subd. 6.
4. The 2022 Damages Statement for Incremental Implementation of Vegetated Ditch Buffer Strips on Polk County Ditch No. 9 was filed with the Sand Hill River Watershed District on March 3, 2022 and attached hereto.

5. The Sand Hill River Watershed District Secretary prepared property owner's reports that summarized damages and mailed to landowners within 30-days of filing of the Damages Statement.
6. The Sand Hill River Watershed District set, by Order, the date, time, and location of the Public Hearing to March 30, 2022, at 10:00 a.m. at the Sand Hill River Watershed District office (219 North Mill Street, Fertile, MN 56540).
7. The Sand Hill River Watershed District gave notice to landowners of the Public Hearing via direct mail at least 10-days before the Public Hearing. Notice was also published in the Fertile Journal Newspaper on March 16, 2022, and March 23, 2022.
8. A Public Hearing before the drainage authority was held on March 30, 2022, at 10:00 a.m. at the Sand Hill River Watershed District office (219 North Mill Street, Fertile, MN 56540).
9. At the public hearing, Engineer Zachary Herrmann presented his report. The total acreage required to be acquired for the incremental vegetated buffer strips on Polk County Ditch 9 is 44.01 acres. Using the methods described in the Damages Statement, the total amount of damages equals \$118,176.20. The Engineer recommended to move forward with Incremental Establishment of Vegetated Buffer Strips for Polk County Ditch 9.
10. During the public hearing portion of the proceedings, the following persons appeared and provided comment (the Board's response is indicated in italics following each comment):
 - g. Paul Engelstad: Concern over parcels that are bound by two public drainage systems. Can right-of-way lines be set to best match farming operations on each parcel.

There is some flexibility for the Sand Hill River Watershed District's Board of Managers on allowing alternative uses, such as farming, within their easement as long as a minimum one rod (16.5 feet) vegetated buffer strip remains in place.
 - h. Paul Engelstad: Will the landowner still own the land?

Yes, the proceedings will take an easement on the land, but the ownership will remain with the landowner.
 - i. Paul Engelstad: Is the easement recorded?

The ditch proceedings function as a payment for damages and taking of the land. There is no specific easement per parcel recorded.
 - j. Paul Engelstad: Does this change anything with landowner drainage and permissions adjacent to the ditch?

No. A permit from the Sand Hill River Watershed District is still required for any work adjacent to the ditch.

- k. Elliott Solheim: Can the buffer be reduced if alternative practices can show better water quality improvements?

Alternative practices is allowable through the state Buffer Law, however not for drainage law. We are acquiring the buffer using drainage law.

- l. Elliott Solheim: Are there implications if the buffer strip currently placed in CRP?

If there is current CRP easements, they supersede this because the CRP came first. If work would be needed, the ditch authority would have to restore it back to CRP.

- m. Elliott Solheim: If the District has to borrow money for the incremental buffer land acquisition, will there be a lein on the land?

The district has the funds to maintain the property. A loan isn't needed.

- n. Craig Engelstad: Does this change anything for public access or haying?

There is not a public access, and it is a private drainage system. This only give the rights to the drainage authority for access for maintenance and inspection. The landowner has the right to hay it or rent it out to a hay contractor

11. The damages summarized in the Damages Statement are accurate for land required to establish grass buffer strips on Polk County Ditch No. 9.

12. That the acquisition of grass buffer strips as reported as damages in the Damages Statement is necessary under Minnesota Statutes §103E.021 to control erosion and sedimentation, improve water quality, maintain the efficiency of the drainage systems, and to comply with Minnesota Statute §103F.48, and that the costs are within the limitations of Minnesota Statutes section §[103E.705](#).

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for Polk County Ditch No. 9, hereby orders as follows:

- A. That the Incremental Implementation of Vegetated Buffer Strips for Polk County Ditch No. 9 shall be followed consistent with the engineer's recommendations, as it is necessary to control erosion and sedimentation, improve water quality, maintain the efficiency of the drainage systems, and to comply with Minnesota Statute §103F.48.
- B. The cost of the Incremental Implementation of Vegetated Buffer Strips for Polk County Ditch No. 9 shall be paid from the funds in the maintenance account for Polk County Ditch No. 9 and/or by assessments made to the properties benefited by the drainage system in the drainage system records.

C. The damages for the acquisition of the grass buffer area shall be paid and the grass buffer areas established as required by statute and in conformance with these proceedings.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were 4 yeas, 0 nays, 0 absent, and 1 abstentions as follows:

	Yea	Nay	Absent	Abstain
Christian	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andringa	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hamre	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bartz	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engelstad	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

8. OTHER BUSINESS

The managers received information from the Minnesota Association of Drainage Inspectors, the FDRWG, and MAWD.

9. PERMITS:

Several Permits were brought before the board. A **Motion** was made by Manager Andringa to approve the following permits with the listed contingencies if applicable, **Seconded** by Manager Bartz. Manager Engelstad abstained. **The Motion was carried.**

- Permit 22-07: Gary Erichson, Heier Township Section 16, 17, and 20, Install WASCORB. *Small portion of the drainage area is diverted another direction, but all of it still ends up in the same spot as the existing conditions (Allen Lake). The diverted water all remains on the applicant's property.*
- Permit 22-08 – Karl Tollefson – Scandia Township – Section 10 – Surface drainage and outlet (culvert) *Drainage permit approved. Landowner will be notified that permission from Polk County is required.*
- Permit 22-09 – Verdell Olson – Sundal Township – Section 6 – Install 2 culverts and after the fact field road raise by Conservation Club *Landowner will be notified that an application from the Wild Rice Watershed District is required.*
- Permit 22-10 Eleanor Quam – Russia Township - Section 25 – Tiling *Provisions for outletting into a legal ditch system attached.*
- Permit 22-11 Eleanor Quam – Russia Township Section 24 – Tiling *Provisions for outletting into a legal ditch system attached.*
- Permit 22-12 Larry Walters – Russia Township - Section 36 – Tiling *Provisions for outletting into a legal ditch system attached.*
- Permit 22-13 Larry Walters – Russia Township – Section 25 – Tiling *Provisions for outletting into a legal ditch system attached.*

- Permit 22-14 Larry Walters – Onstad Township – Section 31 – Tiling
Provisions for outletting into a legal ditch system attached.
- Permit 22-15 CM Hanson – Onstad Township – Section 31 – Tiling
Provisions for outletting into a legal ditch system attached.
- Permit 22-16 CM Hanson – Russia Township – Section 36- Tiling
Provisions for outletting into a legal ditch system attached.
- Permit 22-17 Daniel Zahl (Jay Gunderson) – Bejou Twp – Section 4 – Install grade Stab Structure
Awaiting planset -
- Permit 22-18 Augie Ollrich – Garden Twp. Section 34 & 35 – Install Erosion Control Structure.
Approved contingent on neighboring written landowner permission
- Permit 22-19 Lyle Fuchs – Garden Twp. Section 32 – Install Erosion Control Structure.
- Permit 22-20 Scott Balstad – Rosebud Twp. Section 7 – Install Erosion Control Structure

10. ADJOURNMENT:

The next regular meeting will be held Thursday, May 5, 2022, at 8 AM. As there was no further business to come before the board, a **Motion** was made by Manager Engelstad to adjourn the meeting at 12:02 PM, **Seconded** by Manager Bartz. **The Motion was carried.**

Donna Bjerk, Administrative Assistant

JJ Hamre, Secretary