

SAND HILL RIVER WATERSHED DISTRICT

June 2, 2009 Meeting Minutes

- 1. Attendance:** Chairman Harold Vig called the June 2, 2009 meeting to order at 8:00 AM at the District Office. Other managers present were Roger Hanson and Stuart Christian. Others in attendance were Ken Kasprzk – King Township, Charlotte Hopke – landowner, Howard Hopke – landowner, Gary Lee – East Polk SWCD, Daniel Wilkens-Administrator, April Swenby – Administrative Assistant, and Lawrence Woodbury-Houston Engineering.
- 2. Approval of the Agenda:** A **Motion** was made by Manager Christian to approve the agenda as presented, **Seconded** by Manager Hanson, **Carried**.
- 3. Minutes:** A **Motion** was made by Manager Hanson to approve the minutes of the SHRWD regular board meeting conducted on May 5, 2009, **Seconded** by Manager Christian, **Carried**.
- 4. Treasurer's Report:** A **Motion** was made by Manager Hanson to approve the treasurer's report for May, **Seconded** by Manager Christian, **Carried**.

A **Motion** was made by Manager Christian to approve and pay bills **Seconded** by Manager Hanson, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report

Sand Hill Ditch Restoration: Woodbury presented a summary/report (attached hereto in the minute record book) of the history of the project and addressed the issues in the original complaint of the restoration project. Woodbury has given the report to the DNR who will distribute this to EPA and the Corp of Engineers.

Overall Plan: Henry Van Offelen has been contacted and is proceeding with the NRE portion of the Overall Plan.

Fish Passage: Woodbury and Swenby have been researching the Fish Passage account. There is an additional \$45,000 left to be reimbursed from DNR. Woodbury and his team found the necessary information required so Eon Chisholm from the DNR, can cover those costs.

Woodbury will meet with Luther Aadlund this afternoon to finalize the project plan so that when funding is available, the project can begin.

6. Dan's Monthly Report:

RRWMB: The RRWMB met in Warren. Meeting highlights were given to the managers.

RRBC Commission: The next RRBC meeting is June 3rd; tour of Devils Lake and June 4th is the board meeting at the Ramada Inn of Grand Forks, ND.

Ditch Improvement in Nielsville area: The district has set the bond requirement for the improvement petition at \$75,000.

Mowing: Jonathan Peterson has requested approval to mow our ditch systems again. Peterson has asked for a \$5 per hour increase. A **Motion** was made by Manager Christian to hire Peterson for the mowing season of 2009 for the sum of \$60 per hour, **Seconded** by Manager Hanson, **Carried**.

Sand Hill River Golf course: The Golf Course has a lot of stream bank damage and would like us to keep them in mind if FEMA comes into play. Wilkens has contacted FEMA and procured the necessary papers and brought them to the Golf Course. Jeff Gullickson has since informed Wilkens that the Golf Course was deemed ineligible for their funding. Gullickson is still seeking help.

Kaste Erosion Site: The DNR sent out a letter to the township denoting that a DNR permit is not required. Godfrey Township is waiting for FEMA to visit the site. They plan on pursuing mitigation to install a 36" pipe 80 feet long at an angle through the township road.

FEMA: Wilkens will address the erosion on the Sand Hill River to apply for FEMA monies. He will tour the river banks, via 4-wheeler.

Update Personnel Manual: The personnel manual has not been reviewed since originally done. Swenby and Wilkens will present a proposal to the board for updates as soon as practicable.

7. Other Business:

Public Relations: The managers reviewed possible public relations items. No new information was brought before the board.

Gary Lee: Lee distributed a spreadsheet containing the project information that the district agreed to cost share. Lee is requesting additional funds to proceed with the proposed projects for this year. A **Motion** was made to cost share up to \$50,000 for the year 2009 by Manager Christian, **Seconded** by Manager Hanson, **Carried**.

Wayne Goldsmith: Wilkens consulted with Lee about the Goldsmith property as pertaining to last months meeting. Wilkens questioned whether or not there are programs available to assist in fixing the issue. Wilkens will ask Lance Yohe, Red River Basin Commission, about the possibilities of funding and available programs. Lee suggested asking BWSR and requesting flood money for this project. Wilkens presented a letter from the DNR regarding this issue.

King Township: Wilkens visited the site and presented photos of the area in section 26. Wilkens proposed removing the existing culverts that are flowing west. This would stop the water from flowing across farmland. The east township ditch going south would need to be cleaned and a culvert placed in the dry field crossing. This would help aid in redirecting the water to avoid washing out the Hopke driveway. Ken Kasprzk, King Township, felt that the Wilkens suggestions were reasonable. Hopkes were satisfied and prefer having the water flow south along the township road. Ken Kasprzk will discuss this with his board and if they are in agreement will apply for a watershed district permit and complete the project.

J & S Gravel: Wilkens is seeking advice from our watershed district attorney to determine who is responsible for this bill.

MAWD Summer Tour: Hanson, Vig, and Sonsteli are registered for the summer tour on June 25 – 27.

Ring Dike: Wilkens presented a letter from Ron Harnack regarding the possibility for funding ring dikes. The managers brainstormed prospective ring dike landowners. Wilkens will contact them to determine interest.

Sand Hill Web-site: Swenby is revising and updating the web-site. She is hoping to have it near completion by the end of the summer. The managers have approved the new logo.

8. **Permits:** The following permits were brought before the board. A **Motion** was made by Manager Hanson to approve the following permit, **Seconded** by Manager Christian, **Carried**.

9. **Adjournment:** The next regular meeting of the SHRWD will be at 8 AM on July 7, 2009. As there was no further business to come before the board, a **Motion** was made by Manager Hanson to adjourn the meeting at 10:50 AM, **Seconded** by Manager Christian, **Carried**.

Gordon Sonstelie, Secretary

April Swenby, Administrative Assistant