

SAND HILL RIVER WATERSHED DISTRICT

January 3, 2005 Meeting Minutes

- 1. Attendance:** Chairman Roger Hanson called the January 3, 2005 meeting to order at 8:00 a.m. at the District Office. Other managers present were Stuart Christian and Harold Vig. Others in attendance were Daniel Wilkens-Administrator, April Swenby – Administrative Assistant, Lawrence Woodbury-Houston Engineering, and Tim Larsen – Thunder Landscaping.
- 2. Approval of the Agenda:** A **Motion** was made by Manager Vig to approve the agenda, **Seconded** by Manager Christian, **Carried**.
- 3. Minutes:** Christian questioned the wording used regarding the Beltrami Slough Project. After discussing the minutes, the Managers agreed to minor changes. **Motion** was made by Manager Christian to approve the minutes of the SHRWD regular board meeting conducted on December 6, 2005, **Seconded** by Manager Vig, **Carried**.
- 4. Treasurer's Report:** Wilkens distributed the treasurer's report for the month of December. A **Motion** was made by Manager Vig to accept the treasurer's report as presented, **Seconded** by Manager Christian, **Carried**.

Motion was made by Manager Christian to approve and pay bills **Seconded** by Manager Vig, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report:

Project # 17: Construction has come to a halt until next spring. A **Motion** was made by Manager Vig approving the dirt work and authorizing payment to Polk County for \$49,400, **Seconded** by Manager Christian, **Carried**.

Union Lake Detention: The signed contract was given to the Managers. Tim Larsen asked where the lake level currently stands. He was directed to contact Jack Bailey.

Modeling: The work plan has been given to Brian Dwight. The development of the hydrologic model and the overall plan update could take up to two years. Progress is being made.

Project # 20: Woodbury is planning on presenting information on the preliminary engineers report at the February meeting.

6. Dan's Monthly Report:

Project Team: The project team will not meet in January due to scheduling conflicts but plans to meet in February.

RRWMB: The RRWMB met on December 20th in Fertile. The next meeting is scheduled for January 17th in Thief River Falls. The Managers were given December's meeting packet.

RRBFDRWG Funding Committee: The RRBFDRWG Funding Committee will meet on February 1, 2006 at the Northland in Crookston.

RRBC: The RRBC is scheduled to meet in Winnipeg January 11-13th.

Union Lake Erosion Project: Houston Engineering will begin developing a plan as we now have the signed contract to start the project.

Hwy # 75 north of Nielsville: Houston Engineering completed the survey and has established grade and culvert sizes. It has been reported that one landowner on the west side of the track does not want to participate. Chairman Hanson has been elected to speak with the landowner regarding his willingness to participate.

District Map: Wilkens checked at Mathison's and was quoted about \$250 or about \$8 a square foot to laminate and hinge the map produced by Houston Engineering. Easels will need to be purchased to hold the map. The managers agreed to produce a district map roughly 3' x 9'.

7. Other Business:

Computer: A **Motion** was made by Manager Christian to purchase a new computer from Network Express and hire them to configure and Network the new computer, **Seconded** by Manager Vig, **Carried**.

8. Permits: 2006-01 – **Walter Johnson** Clean road ditch on west side of section 34 Hammond Twp.

9. Adjournment: The next regular meeting of the SHRWD will be at **8 a.m. on Tuesday, February 7, 2006**. As there was no further business to come before the board, a **Motion** was made by Manager Vig to adjourn the meeting, Seconded by Manager Christian, **Carried**.

Robert Brekke, Jr., Secretary

April Swenby, Administrative Assistant