

**SAND HILL RIVER WATERSHED DISTRICT**  
**Minutes-March 7, 1995 Meeting Minutes**

1. **Attendance:** Roger Hanson, called the March 7, 1995 meeting to order at 8:00 a.m. District Managers present were Ray Baatz, Roger Hanson, Jimmy Krogstad, and Dan Wilkens. Rudy Applequist, Harold Olson, Marvin Olson, SHRWD Consulting Engineer Lawrence Woodbury, and SHRWD Executive Secretary Wayne Goeken were also in attendance.
2. **Agenda Review:** Krogstad noted that Marvin Olson would be coming in to provide a beaver report.
3. **Minutes:** Motion by Baatz to approve the minutes of the February 14, 1995 SHRWD regular Board meeting as mailed. Motion seconded by Krogstad and carried unanimously.
4. **Treasurer's Report:**
  - a.) February's Treasurer's Report was not available. It will be combined and provided with the March report at the next monthly meeting. Motion by Krogstad and second by Baatz to authorize payment of the current's months bills as presented below. Motion carried unanimously.

Payment Made to Memo	Amount
Lois M. Plante—janitorial services	\$ 16.16
Wayne Goeken-- secretarial services	461.75
Ray Baatz—meetings & expenses	60.68
Roger Hanson— meetings & expenses	57.78
Jimmie Krogstad-- meetings & expenses	118.45
Daniel Wilkens-- meetings & expenses	418.18
Houston Engineering— professional services	20,679.09
Marvin Olson—Bear Park beaver control— 17 trapped	340.00
Scandia Township— culvert & bands for Hubbard-Scandia line— SH Ditch	1,438.01
RRWMB— cost share for stream gage	1,738.00
Mac's Cafe—meeting expenses	22.00
Al & Laura's Foods—meeting expenses	32.43
Fertile Bakery— meeting expenses	7.00
Intuit— Quickbooks 3.0 for Windows	81.00
First State Bank of Fertile— Soc Sec/Medic.	226.82
<b>MONTHLY TOTAL</b>	<b>\$25,697.35</b>

5. **Project Reports:**
  - a.) Beltrami Project. It was noted that County Road #232 which runs parallel to the west part of the proposed Beltrami Project is scheduled in Polk County's 1995-1999 Grading Plan. Contact will be made with Polk County prior to the next SHRWD Board meeting to check further on the status of this project and options for working the two projects together to achieve the needs of all parties.  
There was further discussion of how to proceed with the eastern Beltrami Diversion portion of the project by making it a project of the District by unanimous resolution of the Board.
  - b.) Project #12: 98/148. Woodbury reviewed the advantages of having a 4:1 versus a 3:1 ditch slope in terms of easier maintenance, mowing and faster snow clearing. Once the bond is in place on this project, the District is ready to proceed with a public meeting to discuss project options and costs.

**6. Other Business**

- a.) Harold Olson reported that he drove through the Castor Slough area on snowmobile to check for beaver dams and found a couple of beaver houses but no evidence that beavers are active in this area at this time. Olson also submitted his bill for beaver control in the Bear Park area.
- b.) Summer Tour. Krogstad reported that the route and the stops that are being planned for the Sand Hills portion of the MAWD Summer Tour are on as scheduled.
- c.) Hanson reviewed the mail with brief comments as follows:
  - 1. Motion by Krogstad to authorize Wilkens to investigate if Quicken's Quickbooks program will do a better job of separating and tracking accounts for the District and if it will to proceed to purchase the program. Motion seconded by Baatz and carried unanimously.
  - 2. A letter from Don Ogaard to keep Districts informed of the EIS status indicated concern that the project is running about 3 months behind schedule. They are trying to get people assigned to be heads of committees. A schedule of upcoming meetings related to the EIS was also noted.
  - 3. Rules are now being reviewed related to banking of wetlands.
  - 4. It was noted that fuel oil needs to be purchased for the back-up furnace in the District's office. Wilkens will check on fuel prices around the Fertile area and use the low bidder.
  - 5. It was agreed that the Board would meet on February 14 at 9 a.m. to review a draft of a Policies and Procedures Manual for the District. Woodbury will be on hand to explain some of the rationale that went into preparation of similar manuals for the Buffalo/Red and Wild Rice Watershed Districts.
- d.) Motion by Baatz and seconded by Wilkens to accept the Summary of Procedures for Work on Legal Drainage Systems in Minnesota as prepared by Houston Engineering and have it distributed to interested parties in the District. Motion carried unanimously.

**7. Permits.**

No permits came before the Board for review.

- 8. Next Meeting and Adjournment. The next regular meeting of the SHRWD will be April 4, 1995 at the SHRWD office at 8:00 a.m.. As there was no further business to come before the Board, motion by Baatz and second by Krogstad to adjourn. Motion carried unanimously.

Jimmie Krogstad, Secretary

Wayne R. Goeken, Exec. Secretary