



**TITLE:** REGULAR MONTHLY BOARD MEETING MINUTES

**DATE:** SEPTEMBER 1, 2020

### 1. ATTENDANCE:

Chairman Stuart Christian called the September 1, 2020 meeting to order at 8:00 AM at the District Office. Other managers attending were Clayton Bartz, Dan Vesledahl, Craig Engelstad, and JJ Hamre. One staff member was present April Swenby – Administrator. Others in attendance were Zach Herrmann – Houston Engineering, Robbin Brekken – Landowner and Scott Balstad - Landowner.

### 2. APPROVAL OF THE AGENDA:

A **Motion** was made by Manager Bartz to approve the agenda adding Scott Balstad at 9:30, **Seconded** by Manager Vesledahl. **The Motion was carried.**

### 3. MINUTES:

A **Motion** was made by Manager Hamre to approve the minutes from the August 4, 2020, **Seconded** by Manager Engelstad. **The Motion was carried.**

### 4. BUDGET HEARING:

A **Motion** was made by Manager Bartz to recess the regular meeting at 8:30 AM and open the budget hearing, **Seconded** by Manager Hamre. **The Motion was carried.** The budget hearing was called to order at 8:30 AM by Chairman Christian. Chairman Christian opened the hearing for discussion. The budget for 2021 was presented as follows:

<b>Income</b>	
<b>HOMESTEAD/AG CREDIT (HACA)</b>	4,000.00
<b>INTEREST INCOME</b>	40,000.00
<b>REIMBURSED EXPENSE</b>	3,500.00
<b>TAX LEVY INCOME</b>	<u>250,000.00</u>
<b>Total Income</b>	297,500.00
<b>Expense</b>	
<b>EMPLOYEE TRAVEL EXPENSES</b>	8,000.00
<b>CAPITAL IMPROVEMENTS</b>	81,400.00
<b>WEB-SITE</b>	600.00
<b>MISC</b>	200.00
<b>MEETING EXPENSE</b>	2,100.00
<b>BUILDING MAINTENANCE/OCCUPANCY</b>	13,000.00
<b>COMPUTER EXPENSE</b>	14,000.00
<b>DUES-MEMBERSHIP</b>	3,000.00
<b>EDUCATION</b>	4,000.00
<b>FURNITURE-EQUIP</b>	15,000.00
<b>MANAGER EXPENSE</b>	17,000.00

OFFICE OPERATIONS	18,000.00
PAYROLL EXPENSES	93,200.00
PAYROLL TAXES	7,000.00
PROF SERVICES	20,000.00
PUBLICITY	1,000.00
<b>Total Expense</b>	<b>297,500.00</b>

Three petitions to fund basic water management, water quality and erosion, and water studies education and agency support in accordance with M.S.A. 103D.905, Subd. 3, were displayed and presented

No one came forward with any comments or questions on the budget as advertised.

A **Motion** was made by Manager Bartz to adjourn the budget hearing at 8:39 AM and reconvene the regular meeting at 8:39 AM, **Seconded** by Manager Hamre. **The Motion was carried**

## 5. FINANCIAL REPORT:

A **Motion** was made by Manager Hamre to approve the administrative budget as presented during the budget hearing, **Seconded** by Manager Bartz. **The Motion was carried**

A **Motion** was made by Manager Vesledahl to approve the following resolution relating to the budget and levy for 2021, **Seconded** by Manager Engelstad. A roll call vote was held and resulted in the following proceeding the resolution. **The Motion was carried**

*BE IT RESOLVED by the Board of Managers of the Sand Hill River Watershed District:*

*WHEREAS, the Board of Managers of the Sand Hill River Watershed District have adopted budgets for 2021, said levies shall be for the year 2021 and shall be collectible with the taxes recovered in the year 2021; and said levies are all based on the 2021 taxable market values; and*

*WHEREAS, pursuant to Minnesota Statutes Annotated (M.S.A) Sections 103D.905, 103D.911, and 103D.915, the Board of Managers, Sand Hill River Watershed District is authorized to levy an ad valorem tax against all taxable property, in the District for various purposes; and*

*WHEREAS, pursuant to Minnesota statutes, published notice was given by the said Board of Managers, Sand Hill River Watershed District, for a hearing, which was held on September 1, 2020, whereby the 2021 budget of the Sand Hill River Watershed District was determined, and the said Board of Managers is legally authorized to tax the levies listed below.*

*NOW, THEREFORE, BE IT RESOLVED, by the Board of Managers, Sand Hill River Watershed District:*

- 1. In accordance with M.S.A. 103D.905, Subd. 3, the Sand Hill River Watershed District does hereby levy an ad valorem tax of \$250,000 to be assessed at the appropriate mill rate on all taxable property within the district. The proceeds of said levy shall be used and credited to the District's General Fund to pay for the general*

administrative expenses and any expenses involved in the construction and maintenance of any projects of common benefit to the District.

2. In accordance with M.S.A. 103D.905, Subd. 3, the Sand Hill River Watershed District does hereby levy an amount not to exceed 0.00798 percent of all taxable market value (\$99,610.36) to pay the costs attributable to the basic water management features of projects initiated by petition of a political subdivision within the Watershed District. In 2021, these funds will be used for a variety of water management related efforts such as records retention and housing, project construction/maintenance, beaver control and NRE benefits.
3. In accordance with M.S.A. 103D.905, Subd. 3, the Sand Hill River Watershed District does hereby levy a second amount not to exceed 0.00798 percent of all taxable market value (\$99,610.36) to pay the costs attributable to the basic water management features of projects initiated by petition of a political subdivision within the Watershed District. In 2021, these funds will be used for water quality and erosion efforts.
4. In accordance with M.S.A. 103D.905, Subd. 3, the Sand Hill River Watershed District does hereby levy a third amount not to exceed 0.00798 percent of all taxable market value (\$99,610.36) to pay the costs attributable to the basic water management features of projects initiated by petition of a political subdivision within the Watershed District. In 2021, these funds will be used for watershed studies, education and agency support.
5. That the Auditors of the Counties of Polk, Norman and Mahnomen shall make said levies in accordance with the provisions of the Minnesota Watershed Act, Chapter 103D, as amended. This entire levy (\$298,831.08) can be levied as one assessment, prorated per taxable market value between the three counties, and our office can do the breakdown.

	Yea	Nay	Absent	Abstain
Christian	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vesledahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hamre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bartz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engelstad	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

As per new MN Statute requirements, in November, an agenda item will be added for truth and taxation information, offering a second comment period.

Swenby read the Treasurer's Report. It was noted that on the report presented, the bank statements were not received thus the bank accounts have not been reconciled. Minor changes will be made relating to interest income and automatic deposits, as needed. A **Motion** was made by Manager Engelstad to approve the Treasurer's Report for August, pending reconciliation, **Seconded** by Manager Vesledahl. **The Motion was carried**

The managers reviewed their expense reports and reported on activities for the month. The following bills were reviewed:

<b>A &amp; S, Inc.</b>	7,250.00
<b>Anderson, Bottrell, Sanden &amp; Thompson</b>	1,375.00
<b>April J. Swenby</b>	102.35

Bear Park Township	260.00
City of Fertile	51.21
EcoLab	53.57
First Community Credit Union	570.67
Garden Valley Telephone Company	176.94
Houston Engineering	23,397.01
Landwehr Construction	10,811.00
Mahnomen Pioneer	32.00
Marco	258.12
Minkota Technologies	234.00
Otter Tail Power Company	208.56
Red River Watershed Mgmt Board	302.57
Sarah Wise	48.00
Stuhaug Sanitation	46.80
<b>TOTAL</b>	<b><u>45,177.80</u></b>

A **Motion** was made by Manager Hamre to approve and pay the bills with a total of \$45,177.80 **Seconded** by Vesledahl. **The Motion was carried.**

#### 6. **PROJECT # 17 AND DITCH # 9- 9:00:**

This spring, Houston Engineering reviewed the area where Project #17 meets Ditch 9, looking for an alternative solution as the water breaks out during spring run off due to snow build up and heads down Ditch 9, rather than project # 17. This spring, Robbin Brekken asked that the breakout be plugged and presented his case to the district. After an evaluation of the options, this spring, Houston Engineering did not recommend plugging the break out point due to impacts upstream. Brekken presented his case to the managers and asked for solutions/investigations for those downstream and asked the board to consider other options.

There was a lot of discussion regarding redetermination and consolidation for Ditch #9, and making Ditch #9 a lateral of Project # 17. Swenby and Herrmann will meet with the attorney to determine legal solutions for Ditch #9. Brekken stated he would talk to the adjacent landowners to get a feel for the wishes of the landowners in the area regarding cleaning ditch 9, improvements, and consolidations, suggesting that maybe the planned clean outs for Ditch 9 be placed on hold.

As a side note, Brekken highlighted where 290<sup>th</sup> meets Project # 17, the road is washing out consistently and questioned the elevation of the road in relation to the ditch, wondering if the road could be raised. Swenby added that this is the area where the side inlets are scheduled to be moved away from the road to avoid filling with gravel. Herrmann will review the options for this area.

Brekken also reported that in the NE quarter of Section 30 there is indication that there might be some plugging.

#### 7. **SCOTT BALSTAD 9:30 AM:**

**Sletten Township – Ditch # 133:** The managers were provided a public notice highlighting a comment period regarding a public water in our watershed district. The DNR will be seeking public comments on a proposal to make corrections to the Public Waters Inventory (PWI) by returning one watercourse in Polk County to the PWI. The PWI is used to identify waters that meet the statutory definition of public water and are regulated by the DNR for the public's benefit. The DNR has determined that this watercourse is an altered or natural watercourse which has a total drainage area greater than two square miles and therefore meets the statutory definition of a public watercourse. As

a public water, this watercourse has been and will remain subject to all applicable public waters regulations, regardless of whether it is included in the PWI. Once returned to the PWI, this watercourse would be easily identified as being subject to public water regulations. If this watercourse is added back to the PWI, as proposed, then it will also be added to the buffer protection map and be subject to vegetative buffer requirements under Minnesota's buffer law.

Scott Balstad, landowner directly affected by this proposal presented his concerns to the managers. He'd like the MnDNR to hold a hearing, and was frustrated with the timing of the deadline in November when all ag producers are at the height of their season. He'd like the watershed to declare this "not a public water", stating this is a ditch system. Balstad stated that he has an easement for a ditch it in 1950.

Swenby informed the board that one additional landowner (not directly affected by this change) has called the district and expressed opposition to the MnDNR having anymore regulated areas in our district.

Swenby reported that she called Stephanie Klamm to get some more clarification regarding the notice. Klamm stated that DNR removed this area, in error in 2017 and this was public waters up until 2017. This is an effort to correct the PWI, and return it back to the inventory prior to the error.

Swenby has spoken to our attorney regarding any course of action and discussed returning this back to a legal ditch system.

Swenby proposes a letter from the district stating our position. Swenby suggested placing this on the agenda for October, giving the managers time to think about their position and how they would like to represent their constituents regarding this matter. Swenby will contact the other watershed districts to let them know that this is an issue that may affect their districts in the future, and ask them to unify by writing a letter of comment. Swenby will contact the MnDNR to obtain more information on the 640 miles of waterways that were purged in 2017.

**Vesledahl Wetland Mitigation:** Balstad presented to the board an issue near LeRoy Johnson's property on behalf of the SWCD. Balstad estimates that to fix the problem on Section 28 would be about \$5,000. The issue noted is drainage, and it reportedly caused by the public wetland. He is asking for the district to consider a cost share for putting in tile to help with the drainage issued caused with the public wetland. Manager Vesledahl suggests asking BWSR what they were considering spending on their fix for this area (Zone F – Southwest in the BWSR Resolutions Report). Swenby will contact BWSR to see if a fix can be negotiated using the dollars allocated to that area.

## 8. ENGINEER'S REPORT:

**Project # 17:** Herrmann discussed Houston Engineering's roles with the ditch maintenance, noting that Bryan Boll's site was repaired and the contractor is currently working on some rip rap where some erosion appeared along PC #41.

**Project # 27:** Herrmann is working with the attorney to determine easement requirements through the roads. It has been determined that easements are not required through the Polk County roads, if the project was initiated originally by the county. Herrmann is reviewing permitting options for moving the ditch for the outlet near the property lines.

**Ditch 80:** There are some punch list items that the contractor is planning to wrap up before a declaration of substantial completion can be made. There is one landowner who is asking for an investigation regarding the height of a side inlet. Houston Engineering is reviewing this.

**Sand Hill Ditch:** Houston Engineering is authorized to complete a culvert inventory and is in the early stages of starting the inventory. They are also in the process of working through the amount of acreage it will take to purchase ROW, which is needed for decision making regarding a

redetermination. A **Motion** was made by Manager Vesledahl to authorize Houston Engineering to locate a viewer's report to be used for developing a map indicating the current assessed area of the SH Ditch, **Seconded** by Manager Engelstad. **The Motion was carried.** After the viewers report is obtained Herrmann can develop an estimate for creating a map for the current assessed area.

**Sand Hill Ditch Riffles:** The contractor was planning to begin construction; however, recent heavy rains have made the Sand Hill River rise. Flow conditions will need to recede before work begins.

**Kittlelson Creek Outlet:** There is some regrading of settlement required before the project can be closed out. Funding is being discussed to determine how much of the LSOHC grant vs. MN State Aid will be allocated.

**Sand Hill Lake Outlet:** Herrmann anticipates the final payment in September or October, depending on vegetation establishment. The district continues to withhold a 5% retainage. A time lapse video is being made, along with drone footage.

**Poissant Bridge Removal:** Herrmann would like board approval to move forward with the Poissant Bridge if allowed. Herrmann is moving forward with construction plans for bidding, and when the project is bid then we will be able to determine if there are enough funds available.

**Bear Park Dam:** The sluffing appears to be caused by soil migration out of a pipe joint likely to a failed pipe tie. Houston Engineering recommends excavating around the pipe at the failure locations, install new pipe ties, wrap pipe joint in soil and water barrier before recompacting around the pipe. Herrmann suggests an inspector on site during the repair. Swenby noted that this will be acted on during the action items portion of the agenda.

## 9. ADMINISTRATOR REPORT:

**FDRWG:** A letter was mailed August 25, 2020 requesting membership on the FDRWG. The managers were given a copy of the letter.

**One Watershed/One Plan:** Swenby has registered for a One Watershed One Plan seminar Thursday September 10.

**Union Lake/Sarah Pumping:** Swenby is moving forward with investigating moving the open ditch, to obtain an easement. Houston Engineering is reviewing permitting options. Swenby is coordinating with the landowner and the LID. There were some beaver issues near the culvert near Rich Johnson's property. Trappers were able to trap one and clear the debris from the culvert. The LID began pumping again and the trappers will keep their traps in the area to ensure that all beaver activity is gone as more water enters the area.

The LID has asked about insurance on the pump. Swenby will be researching the need for insurance on the pump.

**Bear Park:** The MnDNR contacted Swenby regarding her inquiry for cost sharing a pressure transducer and a rain gage at the site of the structure, along with another rain gage up stream. Equipment such as this would measure flows and depths and monitor the rainfall. They are proposing a contract for two sites to be measured in the open water season (April-October) that would cost about \$7500-\$9500/year depending on the sites, accessibility and locations. The MnDNR would visit these sites 6-8 times per year, maintain the equipment as possible (equipment replacement and purchasing would come from the SWCD), and work up/publish the data using USGS protocols. It typically takes 2 years to develop an adequate rating curve so a contract period of at least two years is needed. I was told if we'd only like one site, we can divide the estimate in half. This isn't really a "cost share" option, but a discounted annual contract rate. Swenby was told budgets are very challenging for the next couple of years.

Swenby also obtained estimates from USGS to see if there were any options available with them for monitoring opportunities. USGS has presented several options that include the following:

- \$16,220 Continuous discharge streamgage - provides discharge every 15 minutes year round with hourly data transmissions.
- \$12,220 Seasonal discharge streamgage - provides discharge every 15 minutes with hourly data transmissions but only for about 7 of 12 months.
- \$9,410 Continuous stage with peak discharge measured - provides stage every 15 minutes year round with hourly data transmissions but only the maximum discharge for the period is measured.
- \$2,570 Crest stage gage (i.e. no real-time data but peak stage and flow measured) - provides peak stage and best estimate of maximum flow for the period (we try to measure).
- \$700 Cost per discrete discharge measurement (plus one time fee of \$700 for database setup) - we can measure discharge when you request. You will get a point in time measurement of discharge. If a enough point in time measurements are collected over a range in stage then a stage-discharge rating could be developed (see below). Once the rating is developed, SHRWD staff could go out and manually measure stage and get a rough idea of the flow. Without constant calibration (by making more discharge measurements) the rating would gradually have increased error.

The option chosen depends on how often you need the data and the level automation and accuracy required. There is also an option to add a precipitation gauge for any of the continuous real-time options. A program such as this is intended to last more than 5 years and the USGS typically furnishes the equipment at their cost (the average cost for the equipment and installation of a continuous discharge site is \$15,000-\$20,000). This can be a substantial cost savings for our partners who plan to monitor longer term. There is also the potential for cost sharing at a 58/42 split with SHRWD paying 58% and the USGS providing 42%, but this is not guaranteed and subject to the availability of funds.

Swenby reiterated that there is no assessed area associated with this project. Manager Vesledahl suggested the option of a camera monitoring the height daily relation to a marking in lieu of the costly cost share options listed above.

Swenby recommends thinking on these options. An attorney response regarding obligations of the district will be forthcoming. When the attorney replies with his formal recommendation, Swenby will forward that onto the managers.

In July the managers asked for a flood easement map. In July, Swenby provided Houston Engineering with the information that they need to create the maps. Herrmann was instructed to investigate a mark showing the elevations related to the flood easements.

Manager Vesledahl and Manager Engelstad reported that they both had toured the site this month, during the high water events.

**Project # 20:** The landowner is not willing to be the contractor who will level the spoil to the correct height, to be set by Houston Engineering. The township did not meet in August due to COVID, but is planning on discussing this in September. Swenby's initial conversations indicate that the township is not interested in putting the spoil that is removed on the road. Andrew Johnstad was a name that was discussed as an option to complete the work.

**Ditch Inspection Progress:** Swenby provided a Ditch Maintenance progress report. Swenby highlighted progress from last month including cleaning on Ditch 9, completed Bryan Boll sluffing and Ditch 9 sediment plugging at the culverts. Stortroen's began fixing the erosion along Section 27 of Vineland Township (Project #17) by rip rap as decided by the board in August. In response to Robbin Brekken's concerns, Swenby will hold off on cleaning Ditch 9 until the landowners in the area

have had a chance to provide their feedback regarding the direction of the maintenance/repairs on the ditch.

**Onstad Boundary:** MnDOT has confirmed they are ready to plug the culvert along 102. Swenby asked them to hold off for a month until more investigations are done on the possible boundary revisions. Swenby did ask them to move forward with cleaning the offtake ditch by Carl Moland's. MnDOT stated that during the survey conducted in 2019, the ditch did not need cleaning, but at the district's request they would spray for cattails. They have forwarded Swenby the survey and she has forwarded it Houston Engineering to use for their boundary analysis. Swenby has communicated with Moland's regarding MnDOT's findings and their commitment to spraying cattails.

## 10. ACTION ITEMS

**Permitting Review:** In May, the board gave direction to continue to move forward with the processes that have been in place this past year, authorizing Houston Engineering to continue permit review, providing a hydraulic analysis when necessary at the direction of the Administrator to assist in impact of adjacent landowners or ditch systems. The motion included assistance only for landowners. Townships, state and county agencies who have access to technical expertise should utilize and submit their own analysis for review by the District's technical consultants. The County has expressed opposition.

Swenby called RLWD to get a feel for their practices. They spend \$70,000 - \$80,000 per year reviewing permits and they size every culvert, even legal ditch systems that do not belong to them. It is their policy that sizing culverts is the best way to manage flood damage reduction for their whole district. They even go as far as to do surveying in some instances to ensure proper grades are set. They do not differentiate between counties, townships or landowners. Swenby will provide the culvert sizing chart that the RLWD and MRST Watershed District's use via e-mail after the meeting.

Swenby recommended mimicking the practice of the RLWD, and agreed that managing culvert sizes throughout the whole district using science not opinion, is a best practice. Swenby suggested that the permit application be revised to ask more questions regarding the area (upstream/downstream culvert information, include any ditch plans if applicable, etc.) to help save the district costs.

A **Motion** was made by Manager Vesledahl to revise the motion made in May, to include technical engineering review with a possible hydraulic analysis to **all** culvert applications at the Administrator's discretion, **Seconded** by Manager Hamre. **The Motion was carried.**

**Ditch 80 Billing:** Kyle Stromstad has submitted a bill for removing rock that was placed in his field. The rock came from the R/W. Stromstad feels that the rock should have been removed by the contractor, not left in the field for the landowner. Removing and hauling away rock piles gathered from the new buffer was not a part of the contractor's contract. Stromstad removed the pile and would like to seek reimbursement from the district. Elliot Solheim was another landowner who had rock piles moved from the buffer and placed in his field. Solheim is not seeking reimbursement for removing his piles and it was unclear if his piles were placed directly in front of the side inlets. According to the photos it appears that the pile was placed in a location that impedes his drainage, as it is placed directly in front of the side inlet. Stromstad did talk to Manager Hamre regarding the pay request. A **Motion** was made by Manager Vesledahl to authorize payment in the amount of \$900 to Kyle Stromstad, due to the impediment on his drainage because of the placement location of the rock, **Seconded** by Manager Bartz. **The Motion was carried.**

**Dean Johnson:** Swenby has confirmed that there are no known wells on the property. Survey from Widseth Smith and Nolting confirms that the North line has been surveyed. The South line does not have a pin set; but Kittelson borders the likely south line. An estimate of \$750 was given to set the pin. If selling without a survey, it was recommended that the advertisement for quotes just indicate the parcel number noting the Polk County GIS site, and that surveying is not required for selling.

Swenby will check the Quit Claim Deed to ensure the district has a copy of the deed. A **Motion** was made by Manager Bartz to authorize Swenby to list the property for sealed bids, **Seconded** by Manager Vesledahl. **The Motion was carried.** Language should be written that the property is sold as is and to reject any and all bids. Swenby was advised to seek an attorney for the language needed that protects the district.

A **Motion** was made by Manager Hamre to authorize Swenby to culverts for bids to remove the culverts, **Seconded** by Manager Engelstad. **The Motion was carried.** The culverts will be sold all or none, not individual culverts.

**Stream Gage:** Attached is the USGS agreement package for the FY21 cooperative monitoring program. USGS would like the agreement for the Sand Hill River at Climax, MN gage signed before the Oct. 1, 2020 deadline. If the district decides to move forward with additional streamgaging, (near Bear Park) an additional contract can add as a modification to any signed agreement. There is no increase in annual streamgage costs proposed for FY2021. A **Motion** was made by Manager Vesledahl to move forward with the cost share agreement as presented, cost sharing the gage noting that \$6,660 is the district's share, **Seconded** by Manager Engelstad. **The Motion was carried.**

**COVID School Year:** Swenby informed the managers that the school her children go to will be starting with a Hybrid model and some of her children will be at home with distance learning a few days a week. During the summer months, Swenby is authorized to work remotely two days a week, if her schedule allows. She asked that it be extended into fall/winter, as needed to allow flexibility during the school year. The managers agreed to offer flexibility to comply with COVID guidelines. The governor has stated if you can work from home you must, and offering flexibility keeps the district within the guidelines. Swenby has asked the managers to remain in communication with her if at any time they feel like she is not performing as she should as a result of the flexibility.

**Bear Park Structure Fix:** A **Motion** was made by Manager Vesledahl to approve the following resolution relating to the financial repairs located at the crossing of the structure, **Seconded** by Manager Bartz. **The Motion was carried.**

*RESOLVED, that the crossing at Bear Park – Project # 1 are in need of repair as follows: Repair of joint separation for the outlet conduit under 460<sup>th</sup> Street;*

*RESOLVED, that pursuant Minn Stat. §103E. 701, subd. 4, highway bridges and culverts must be maintained by the road authority charged with the duty of maintenance under §103E.525. Under §103E.525, subd. 2, bridges and culverts on public roads required by the construction or improvement of a drainage project or system are to be constructed and maintained by the road authority responsible for keeping the road in repair;*

*RESOLVED, that the road authority in this instance is Bear Park Township and that Township is financially unable to make such repairs at this time;*

*RESOLVED, that it is necessary for the efficient operation of Project # 1 that the repairs to the crossings be made and the District is willing to assist Bear Park Township in making said repairs even though it not so required to provide such maintenance.*

*NOW THEREFORE BE IT RESOLVED that the District make such repairs with District funds petitioned under Mn Statute 103D905 Subd 3.*

## 11. OTHER BUSINESS

There was no other business brought before the board.

## 12. PERMITS:

2020-39: Todd Stenerson, Section 30, Scandia Township – Clean existing Ditch

2020-40: Todd Evenson, Section 28, Vineland Township – Install culvert

2020-41: August Ollrich, Section 34, Garden Township – Install Tile

2020-42: Palmer Farms, Section 9 and 16 of Sletten Township – Install Tile

Houston Engineering has been asked to size two culverts for permit 2020-40. The district recommended that the applicant seek a tile company for tile recommendations for permit 2020-41. Permit 2020-43 has an adequate outlet, but will be subject to MnDNR regulations. Also, two different tiling plans have been submitted (one from the applicant and one from the SWCD), and the permit should be approved pending the plan submitted with the application, not the plan submitted to the district via the SWCD.

A **Motion** was made by Manager Bartz to approve the above listed permits, **Seconded** by Manager Engelstad. **The Motion was carried**

A request for comment on an EAW has been made for a feedlot for Waukon Dairy in Section 32 of Norman County T145N, R43W. This is not in our watershed district.

## 13. ADJOURNMENT:

The next regular meeting will be held Tuesday, October 6, 2020 at 8 AM. As there was no further business to come before the board, a **Motion** was made by Manager Vesledahl to adjourn the meeting at 12:06 PM, **Seconded** by Manager Engelstad. **The Motion was carried.**

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April Swenby, Administrator

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JJ Hamre, Secretary