

# SAND HILL RIVER WATERSHED DISTRICT

April 2, 2013

- 1. Attendance:** Chairman Stuart Christian called the April 2, 2013 meeting to order at 8:15 AM at the District Office. Other managers present were Scott Balstad, Bill Brekke, Roger Hanson, and Phillip Swenson. Two staff members were present: Daniel Wilkens – Administrator and April Swenby – Administrative Assistant. Others in attendance were Jeff Langan – Houston Engineering, Joyce Downs – Landowner, and Bill Downs – Landowner.
- 2. Approval of the Agenda:** A Motion was made by Manager Hanson to approve the agenda as presented with the addition of conversations regarding the succession planning by Manager Hanson, Seconded by Manager Swenson, Carried.
- 3. Minutes:** A Motion was made by Manager Balstad to approve the minutes from March 5, 2013, Seconded by Manager Swenson, Carried.
- 4. Treasurer's Report:** A Motion was made by Manager Balstad to approve the treasurer's report for March, Seconded by Manager Hanson, Carried.

The managers reviewed their expense reports and reported on activities for the month. A Motion was made by Manager Swenson to approve and pay bills, with the exception of the SWCD balances which are listed for informational purposes only, Seconded by Manager Balstad, Carried. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

## 5. Engineer's Report

**Project # 24:** Reiner Contracting requested arbitration for the pay request submitted without a change order. Comments were submitted to Dave Hauff for his recommendations. Manager Balstad asked Langan to verify with the attorney if our case was weak or strong and to find out what the arbitration timeline (deadline) is.

**Spokely's Washing:** The managers prepared a permit which includes the operation/maintenance plan.

**City Ring Dike:** Easement options were reviewed with the managers. In the past the watershed has practiced permanent easements versus warranty deed. Langan asked for the managers input and it was suggested to ask Dave Hauff what the best way to proceed would be.

Nielsville: Langan has prepared the changes recommended by Manager Brekke for the Nielsville Ring Dike.

Climax: The open houses are planned for April 15 and bid openings will be held the end of April. At the May 7 board meeting at 10:00 am the top 3 bidders on each house will be invited to attend and raise their bids orally. The district reserves the right to accept or reject any and all bids. Homes are required to be moved by the end of September.

The lift station design has been modified as requested.

The city will determine the assessments. Langan will have the report submitted to the board at the May 7 board meeting, with hopes for a public hearing in June with a 30 day appeal period following.

## 6. Dan's Monthly Report

**Project Team:** At the May meeting key mediation group members, Co-chairs, Mike Carroll and Jerome Deal along with Jim Ziegler, MPCA, and Chuck Fritz, IWI, will attend the districts meeting to discuss the district's decision to stop the Project Team meetings until such time as the State and Federal Agencies agree to move forward in a positive direction. Manager Hanson suggested we prepare a list of talking points the district would like to have answered at this meeting. The managers were asked to prepare a list for Wilkens to present to the mediation group

members for the next meeting.

**RRWMB:** The RRWMB met. Meeting highlights were given to the managers.

**RRBC Commission:** The RRBC Commission met on March 21 and 22.

**City of Fosston:** A breakdown was given from Dave Hauff. Wilkens will work on developing a bill.

**Futuristic Planning Meeting:** A small group consisting of Wilkens, Manager Balstad, Manager Christian, Craig Bunes, and Myron Jesme met on March 6 with Jody Horntvedt. The next meeting will be April 3 at 10 a.m.

Highlights from the March 6 meeting were distributed to the managers for discussion.

**Advisory Committee:** The advisory committee will meet on April 9<sup>th</sup> at LaLa's Restaurant at 8 a.m.

## 7. Other Business:

**Public Relations:** The managers reviewed possible public relations items. No new information was brought before the board.

**Copier Contract:** The copier contract was reviewed. A **Motion** was made by Manager Balstad to table this discussion until May, **Seconded** by Manager Swenson, **Carried**. Manager Balstad requested that Swenby communicate with Marco to determine the penalty of ending a lease early.

**Polk County Fair:** A **Motion** was made by Manager Balstad to participate in the booth at the Polk County Fair 2013, **Seconded** by Manager Swenson, **Carried**.

## 8. Permits:

One permit was brought before the board. A **Motion** authorize was made by Manager Swenson to approve the following permit, **Seconded** by Manager Balstad, **Carried**.

2013-02 Lonnie Spokely, Hubbard Township, Structure and Operating plan for sed. Basin – potato wash plant

## 9. Adjournment:

The next regular meeting of the SHRWD will be at **7:30 AM** on Tuesday, May 7, 2012. As there was no further business to come before the board, a **Motion** was made by Manager Hanson to adjourn the meeting at 10:45 A.M., **Seconded** by Manager Swenson, **Carried**.

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April Swenby, Administrative Assistant

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Bill Brekke, Secretary