

SAND HILL RIVER WATERSHED DISTRICT
January 3, 2012 Meeting Minutes

1. **Attendance:** Chairman Harold Vig called the January 3, 2012 meeting to order at 8:00 AM at the District Office. Other managers present were Bill Brekke and Stuart Christian. Staff members present were Daniel Wilkens – Administrator and April Swenby – Administrative Assistant. Others in attendance were Jeff Langan – Houston Engineering.
2. **Approval of the Agenda:** A **Motion** was made by Manager Christian to approve the agenda as presented, **Seconded** by Manager Brekke, **Carried**.
3. **Minutes:** A **Motion** was made by Manager Christian to approve the minutes from December 6, 2012, **Seconded** by Manager Brekke, **Carried**.
4. **Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's report for December, **Seconded** by Manager Christian, **Carried**.

The managers reviewed their expense reports and reported on activities for the month. A **Motion** was made by Manager Brekke to approve and pay bills **Seconded** by Manager Christian, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report

Project # 24: The contractor has completed some work this past month (jack and bore). Six percent of the overall project has been completed and the contractor has submitted a pay request, less 10% retainage. The bond sales will be completed in February. A **Motion** was made by Manager Christian to approve pay the pay request, **Seconded** by Manager Balstad, **Carried**.

Wilkens will ask the district attorney to draft a letter to Spokely's directing them to implement settling ponds. Manager Balstad suggested offering engineering aid to Spokely's. A **Motion** was made by Manager Christian to authorizing an attorney draft a letter requesting the implementation of the desired settling ponds, **Seconded** by Manager Balstad, **Carried**. The attorney will have the letter available (based on his opinion) at the next meeting for the manager's review. Manager Brekke suggested implementing time line requirements which coincides with the project. The district suggested directing Spokely's to the West Polk SWCD for cost-share ideas and Wilkens will be meeting with them in January.

Ring Dikes: Nielsville and Climax are making great progress in the design process phase.

TMDL: The meeting date previously scheduled in January for the TMDL kickoff meeting has been postponed for February as per MPCA's request. Stephanie Johnson will follow up finalizing the dates and times in January. Swenby will send a notice to the managers before the meeting.

SH River Restoration Project: Langan has sent photos of the completed project.

6. Dan's Monthly Report

Project Team: Wilkens asked the managers if the project team should be started again regarding the Bear Park site.

RRWMB: The RRWMB met in Badger. Meeting highlights were given to the managers.

RRBC Commission: The RRBC board will hold their conference in Winnipeg on January 24-26

IRRB: The IRRB meets right after the RRBC conference in the mornings on Thursday, January 26 and Friday, January 27.

Watershed Planning Meeting: The initial meeting was held on December 14th. Jody Horntvedt will follow up with two meetings in the spring to chart a course of action.

7. Other Business:

Public Relations: The managers reviewed possible public relations items. No new information was brought before the board.

TMDL Billing: Swenby will send the TMDL billing for December to the appropriate people as per the contract.

Permits: No new permits were brought before the board.

CD's: Manager Balstad suggested investing a cd for 24 months to get a better rate. Manager Balstad said that Winger will allow us to get out of our agreement if funds are needed prior to 24 months, without penalty.

- 8. Adjournment:** The next regular meeting of the SHRWD will be at 8 AM on Tuesday, February 7, 2012. As there was no further business to come before the board, a **Motion** was made by Manager Brekke to adjourn the meeting at 9:10 AM, **Seconded** by Manager Balstad, **Carried**.

April Swenby, Administrative Assistant

Scott Balstad, Secretary