

SAND HILL RIVER WATERSHED DISTRICT
June 16, 2011 Meeting Minutes

1. **Attendance:** Chairman Harold Vig called the June 16, 2011 meeting to order at 9:04 AM at the District Office. Other managers present were Scott Balstad, Bill Brekke, and Stuart Christian. Staff members present were Daniel Wilkens – Administrator, and April Swenby – Administrative Assistant. Others in attendance were Stephanie Johnson – Houston Engineering, Chris Otterness – Houston Engineering, and Jeff Langan – Houston Engineering, Cary Hernandez – PCA, Bob Borash – RMB Environmental, Lori Clark – RMB Environmental, Annette Drewes – Riverwatch, Brian Dwight – BWSR, Gary Bennett – MN DNR, Paige Guetter - West Polk SWCD, Randy Huelskamp – West Polk SWCD, Gary Lee – East Polk SWCD, Katie Engelmann – East Polk SWCD, and Ryan Frohling – US Fish and Wild Life.
2. **Approval of the Agenda:** A **Motion** was made by Manager Brekke to approve the agenda as presented, **Seconded** by Manager Hanson, **Carried**.
3. **City of Fosston:** Blake Carlson does not have the information available today. He would like to be place on the agenda for July 12, 2011. Langen suggested asking Carlson for a schedule. Langen strongly suggested that the comments from area agencies be read at the final hearing. Carlson will be sending the report to DNR and BWSR. Carlson will have a report prepared on Friday, June 24, 2011 at 9 a.m. Swenby will send a notice to the managers.
4. **Project #24 (Viewers):** The viewers were unable to attend the meeting today. The viewers requested \$150 a day plus expenses and mileage. They are ready to proceed. A **Motion** was made by Manager Balstad to appoint the Eddie Bernhardson, Arvid Thompson and Bud Johnson as viewers for project # 24, **Seconded** by Manager Christian, **Carried**. Wilkens will administer the oath of office.
5. **TMDL:** The contract for this project is between the District and PCA. Houston Engineering is the engineer coordinating the project. We are currently in Phase I which goes till June 30, 2013. Five objectives are involved in Phase I and are as follows:
 1. develop a description of the current conditions of the watershed and evaluate what data is currently available
 2. civic engagement, developed by RMB Environmental (Civic engagement is about listening to the public, engaging others, finding out the issues, and creating a way to have more people get involved to make improving water quality a shared activity, making everyone's job a little easier.)
 3. determine data gaps
 4. on-site monitoring and surveying
 5. develop an HSPF model to use in conjunction with Houston Engineering

The details of the five objectives were discussed and the process that will follow to obtain those objectives.

After that date, the second phase will begin.

5. **Adjournment:** At the next meeting, the Managers will meet with Blake Carlson on Friday, June 24, 2011. The next regular meeting of the SHRWD will be at 8 AM on **Thursday, July 12, 2011**. **NOTE: Because of the holiday week, the meeting has been postponed a week.** As there was no further business to come before the board, a **Motion** was made by Manager Christian to adjourn the meeting at 12:30 PM, **Seconded** by Manager Balstad, **Carried**.

April Swenby, Administrative Assistant

Scott Balstad, Secretary