

SAND HILL RIVER WATERSHED DISTRICT
November 1, 2010 Meeting Minutes

1. **Attendance:** Chairman Harold Vig called the November 1, 2010 meeting to order at 8:00 AM at the District Office. Other managers present were Scott Balstad, Bill Brekke, Stuart Christian, and Roger Hanson. Daniel Wilkens – Administrator, April Swenby – Administrative Assistant, Jeff Langan - Houston Engineering. Others in attendance were Gary Lee – East Polk SWCD and Carey Hernandez - PCA.
 2. **Approval of the Agenda:** A **Motion** was made by Manager Hanson to approve the agenda as presented, **Seconded** by Manager Christian, **Carried**.
 3. **Minutes:** A **Motion** was made by Manager Balstad to approve the minutes of the SHRWD regular board meeting conducted on October 5, 2010, **Seconded** by Manager Brekke, **Carried**.
 4. **Treasurer's Report:** A **Motion** was made by Manager Christian to approve the treasurer's report for October, **Seconded** by Manager Brekke, **Carried**.
Gary Lee reported the status of the remaining erosion control projects. Lee asked about engineering assistance SW of Winger on the Carlson property. There are two large erosion sites, one of which drains the Vesledahl Wetland Complex that drops into the Sand Hill River at this site. The district would like Langan to tour the site after the meeting to get an idea of what might be involved and bring an estimate of what engineering may cost. Lee needs an estimate of total cost in order to apply for grants under the Clean Water Legacy funds and the Lessard Sams funding. Lee submitted a bill for the current projects completed, stating that the payment can be made anytime between now and the end of December depending on the availability of the districts current cash flow situation. Lee thanked the board for their cost share funding and their support of the projects.
- A **Motion** was made by Manager Brekke to approve and pay bills **Seconded** by Manager Hanson, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

Engineer's Report

Project # 24: Langan reviewed the concerns regarding project # 24. Local landowners were concerned regarding the magnitude of the project and requested the exploration of other alternatives. The managers reviewed three alternatives and cost estimates for each one were presented by Langan.

1. Continue with the project as initially presented.
2. Remove the upper reach of the main county ditch # 77, remove a significant amount of construction near ditch #166, and eliminate the proposed lateral # 2 of county ditch # 77. (estimated savings \$4.40 average annual cost per acre)
3. All of alternative two and removing proposed lateral 3 from county ditch # 77 and relocate the outlet extension of branch 2 west to the existing outlet. (estimated savings \$5.40 average annual cost per acre)

An informational meeting will be held when this information is complete to give the landowners time to look at different options.

Houston Engineering is proposing lowering the reservoir on the outlet upstream of the Red River to obtain the necessary slope in the ditch system, which is a DNR protected water. Houston Engineering has prepared the EAW that is required for that area and presented it to the managers. It will be sent into the Environmental Quality Board

to be posted in the *Crookston Daily Times*, our website and various other entities. A thirty day comment period will be allowed starting the 2nd week in November.

Paige Guetter, West Polk SWCD would like to conduct a field review looking for wetlands in the area. Mark Aanenson will confer with Guetter to conduct the review.

5. Dan's Monthly Report

Project Team: The engineer is updating the 1997 flood data for our model as requested by the RRBC

RRWMB: The RRWMB met in Fertile. Meeting highlights were given to the board.

RRBC Commission: A retreat is being held November 3 and 4 in Fargo, ND.

Project # 20: This has been completed, including mulching and seed. Wilkens distributed photos of the area.

Ditch # 9: This has been completed. Landowners have asked the district to consider cleaning the ditch for next year. Wilkens distributed photos of the area.

Liberty-Onstad Ditch: JC&J Trucking was awarded the bid. Water has not stopped running at near full capacity from the Maple Lake area all summer. The ditch will need to dry up before construction can start. The district will have to wait until next season.

City of Fosston/Ditch # 55: Manager Balstad stated that the City of Fosston is contemplating holding a meeting with the district. Dave Hauff has been in contact with both Kurt Deter and John Kolb. They are in agreement that we need to meet and solve this rather than the lawsuit. Wilkens will keep the managers in the loop via e-mail by forwarding any correspondence received.

Airport drainage: Brian Nephew has approached the district to discuss finding alternatives to removing the excess water from the airport. The managers discussed several alternatives and the cost. Langan will tour the area with Wilkens after the meeting.

6. Other Business:

TMDL: Hernandez attended the meeting to follow up with the district regarding last month's presentation. The managers discussed hiring RMB vs. another firm. A **Motion** was made by Manager Hanson to participate in the study and to hire RMB, **Seconded** by Manager Balstad, Carried.

Public Relations: The managers reviewed possible public relations items. No new information was brought before the board.

Carpet: Swenby will ask Vern Anderson for a cost estimate for carpet replacement.

Roof Leaking: The roof leaked by the drain pipe during the last rainstorm. Skinner Roofing has been inspecting the roof and making minor repairs over the years. Wilkens will ask them to repair the roof for the short term and give us a report on what is need for the long term for our next meeting.

Name	20%	10/30/10 Balance	Amt. Levied 2010	Proposed 2011 Levy
Sand Hill Ditch	\$54,434	\$6,940.31	\$15,000	\$15,000
# 3 Liberty Onstad	\$15,974	\$18,056.33	\$0.00	\$0.00
# 5 17-2	\$14,948	\$17,355.34	\$0.00	\$0.00
#11 Beltrami Diversion	\$95,429	\$26,299.45	\$0.00	\$0.00
# 12 98-148	\$198,373	\$24,325.93	\$7,500	\$7,500
# 13 Reis-Scandia	\$76,496	\$20,945.03	\$0.00	\$0.00
#17 Project # 17	\$1,312,210	\$120,531.02	\$0.00	\$0.00
# 20 Project # 20	\$566,907	\$29,430.71	\$0.00	\$7,500
#80 Ditch # 80		\$8,871.25	\$0.00	\$0.00

Ditch Levies: A **Motion** made by Manager Brekke to approve the following levies as presented, **Seconded** by Manager Christian, **Carried**.

Section 35 of Onstad Twp: Hanson was asked about the water going west from this section when it is not included in project # 20 drainage area. This water is supposed to go south rather than west and has not had the necessary work completed to make this happen. The district had agreed to a 75% cost share with the landowners in this area to do the necessary work. This project will need to be addressed this winter with construction this coming summer.

Project #20: One half a mile east of Highway # 9 on ditch #9 Hanson was asked who was going to do this project? Apparently there was confusion as to who would be doing the work. Wilkens will try to address the confusion.

Managers Report: The managers reviewed their expense reports and reported on activities for the month. Manager Balstad, Manager Hanson, and Chairman Vig all plan to attend the MAWD conference in December. Wilkens and Swenby also plan on attending. Chairman Vig and Scott Balstad were granted permission to attend a day early to attend earlier conferences MAWD is sponsoring. Chairman Vig and Hanson volunteered to be voting delegates Manager Balstad agreed to be the alternate

7. **Permits:** No permits were brought before the board.

8. **Adjournment:** The next regular meeting of the SHRWD will be at 8 AM on Monday, December 7, 2010. As there was no further business to come before the board, a **Motion** was made by Manager Hanson to adjourn the meeting at 10:13 AM, **Seconded** by Manager Christian, **Carried**.

April Swenby, Administrative Assistant

Scott Balstad, Secretary