

SAND HILL RIVER WATERSHED DISTRICT
February 2, 2010 Meeting Minutes

1. **Attendance:** Vice-Chairman Roger Hanson called the February 2, 2010 meeting to order at 8:05 AM at the District Office. Other managers present were Bill Brekke and Stuart Christian. Others in attendance were Daniel Wilkens-Administrator, April Swenby – Administrative Assistant, Mark Aanenson – Houston Engineering, and Lawrence Woodbury-Houston Engineering. .
2. **Approval of the Agenda:** A **Motion** was made by Manager Christian to approve the agenda as presented, **Seconded** by Manager Brekke, **Carried**.
3. **Minutes:** A **Motion** was made by Manager Hanson to approve the minutes of the SHRWD regular board meeting conducted on January 5, 2010, **Seconded** by Manager Sonsteli, **Carried**.
4. **Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's report for January, **Seconded** by Manager Christian, **Carried**.

A **Motion** was made by Manager Christian to approve and pay bills **Seconded** by Manager Brekke, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report

Garden Slough: Woodbury presented the 5 alternatives to the managers and highlighted his presentation for the project team meeting in March. He provided the analysis for five different sites, comparing project costs, surface area acres, storage acre feet, pool elevations, drainage area square miles, and storage inches. Woodbury has been coordinating with the Corp of Engineers to develop a purpose and need statement that will satisfy their permitting process.

Aanenson presented the results of the wetland inventory and assessment work for the sites. Aanenson summarized the wetland permitting issues Houston Engineering has encountered associated with flood retention projects and mitigation. Aanenson used air photos and GIS to sketch the extent of the wetlands in the area and documented the vegetation for each wetland area. To determine the wetland quality for each site he used MNRAM Vegetative Community Rankings.

This information will be presented to the Project Team in March.

Ring Dikes: A **Motion** was made by Manager Christian to adopt the following resolution, **Seconded** by Manager Brekke, **Carried**.

Exhibit B

Local Government Resolution

BE IT RESOLVED that Sand Hill River Watershed District, hereinafter referred to as the "Applicant" act as legal sponsor
(Applicant)
for the project contained in the
Flood Damage Reduction Grant Assistance Program Application to be submitted on 2/2/10 and
(Month-Day-Year)
that Administrator is hereby authorized to apply for the Department of Natural Resources
(Title of Authorized Official)
for funding of this project on behalf of the Applicant.

BE IT FURTHER RESOLVED that the Applicant has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate acquisition, maintenance and protection of the proposed project.

BE IT FURTHER RESOLVED that the Applicant has not incurred any costs, and has not entered into any written agreements to purchase property proposed by this project.

BE IT FURTHER RESOLVED that the Applicant has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the Applicant may enter into an agreement with the State of Minnesota for the above- references project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED that Administrator _____ is hereby authorized to execute such
(Title of Authorized Official)
agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Sand Hill River Watershed District Board of Managers of
(City Council, County Board, etc)
Sand Hill River Watershed District on 2/2/10.
(Applicant) (Date)

A **Motion** was made by Manager Christian to sign and approve the grant agreement to cost share with the DNR for the community ring dikes, **Seconded** by Manager Brekke, **Carried**.

6. Dan's Monthly Report:

Project Team: After consultation with Woodbury, it was decided to wait until the March 9 date to hold the next project team meeting.

RRWMB: The RRWMB met in Grand Forks in conjunction with the RRBC conference. Meeting highlights were given to the managers.

RRBC Commission: The RRBC conference was held the 19th thru the 21 of January at the Alerus Center in Grand Forks. The IRRB met in Grand Forks following the RRBC conference. Wilkens reported that the River Watch kids from Climax gave a great presentation.

Ditch Improvement in Nielsville area: The district is preparing for a preliminary hearing in April.

Sand Hill Ditch: Garry Bennett was notified by EPA in November that our proposal will be accepted and they will send a letter to the district.

LID: The pump screen is in place waiting for ice out so it can be lowered to the lake bottom.

Project # 20: The district is waiting for spring for final earth work so seeding can be accomplished.

7. Other Business:

Public Relations: The managers reviewed possible public relations items. No new information was brought before the board.

Capital Improvements: The managers discussed future building improvements addressing upgrading the electrical, adding insulation, handicap bathroom and access and future storage needs for equipment and supplies. A committee may be formed to develop a capitol improvement plan.

Legislative Breakfast: Roger Hanson has already gotten his room and Swenby will register him. Wilkens will need a room.

8. **Permits:** No new permits were brought before the board.

9. **Adjournment:** The next regular meeting of the SHRWD will be at 8 AM on March 2, 2010. As there was no further business to come before the board, a **Motion** was made by Manager Brekke to adjourn the meeting at 10:21 AM, **Seconded** by Manager Christian, **Carried**.

Gordon Sonstelie, Secretary

April Swenby, Administrative Assistant