

SAND HILL RIVER WATERSHED DISTRICT
August 3, 2010 Meeting Minutes

1. **Attendance:** Chairman Harold Vig called the August 3, 2010 meeting to order at 8:00 AM at the District Office. Other managers present were Scott Balstad, Bill Brekke, Stuart Christian, and Roger Hanson. April Swenby – Administrative Assistant, and Lawrence Woodbury - Houston Engineering. Bryan Paradis, Jack Erickson, and Henry Lorz from the Lake Improvement District (LID) also attended.
2. **Approval of the Agenda:** A **Motion** was made by Manager Brekke to approve the agenda as presented, **Seconded** by Manager Christian, **Carried**.
3. **Minutes:** A **Motion** was made by Manager Christian to approve the minutes of the SHRWD regular board meeting conducted on July 6, 2010, **Seconded** by Manager Brekke, **Carried**.
4. **Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's report for July, **Seconded** by Manager Balstad, **Carried**.

A **Motion** was made by Manager Hanson to approve and pay bills **Seconded** by Manager Brekke, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report

Project # 24: Brekke reviewed the question that was raised by landowners regarding the cost vs. benefit for the ditch following the natural coulee or following the township road on the east side of section 22 of Hubbard Township. Woodbury will address this area in detail in the final hearing. The DNR was reviewing the protected waters area west of highway # 75 last week. A **Motion** was made by Manager Brekke to review the possibility of straightening the ditch between Polk County # 1 and Highway # 75 and determine if this alternative is cost effective or permissible, **Seconded** by Manager Christian, **Carried**.

TMDL: The work plan is in the hands of PCA. The next step is to develop a contract to proceed with the study.

Sand Hill River Restoration Project: Bennett has conversed with Woodbury and stated that the DNR is continuing to work with the EPA to get approval to proceed. The district is waiting on the EPA's recommendations and approval.

Ring Dikes: The following three pay requests were submitted: \$25,526.92 for Rodney Spokely, \$18,301.68 for Jason Voeller, and \$3,954.87 (pay request # 2) for Jeff Voeller. A **Motion** was made by Manager Brekke authorizing a payment for three pay requests from Custom Earth for the Rodney Spokely, Jason and Jeff Voeller ring Dikes, **Seconded** by Manager Christian, **Carried**.

6. Dan's Monthly Report

Project Team: The district is still awaiting approval of the purpose and need statement from the COE so we can move forward on completing our Overall Plan and moving forward on our flood damage reduction project.

RRWMB: The RRWMB met in Fertile. Meeting highlights were given to the managers.

RRBC Commission: The RRBC met on June 2 with a tour of Devils Lake and held their regular board meeting on June 3.

Drainage Records Modernization Grant: Brian Fisher and Scott Wolfert are schedule to meet with Swenby and Wilkens to continue work on the Permit and the Drainage Records Modernizations. A meeting is scheduled for the second week of August.

Ring Dikes: Jerry Bentz made a presentation to the City of Nielsville on July 1, 2010. They agreed to move to Step two. Chairman Vig reviewed and signed the application and resolution for the City of Climax and the City of Nielsville.

Overall Plan: Woodbury will submit the completed sections to Brian Dwight and complete it piece by piece.

City of Fosston: The City of Fosston has decided to appeal the district's decision to not approve their recent permit application to preserve their right to appeal. They are open to discussing the opportunity to form a petition project.

7. Other Business:

LID: The attendees were given meeting highlights from a meeting held in 2000 regarding the transfer of the pump project. The LID was instructed to continue with their normal financial process as usual (budgets, etc.) and when the process is complete, the current balances can be transferred. The process to transfer the pumping project will be addressed in the same manner that a ditch project would be addressed. They verified that they have held two votes of the membership and it was unanimous both time to turning the pump project over to the district. We will contact our attorney to get direction to move this process forward.

Minutes from the previous LID meeting were given to the managers along with notice of their upcoming meeting.

Web-site: The new web-site is expected to be up and running by late fall. Houston Engineering will begin work on the conversion of the permit database next week. A **Motion** was made by Manager Brekke authorizing Swenby to continue education for the web-site by taking an Adobe Flash course, **Seconded** by Manager Balstad, **Carried**.

Budget: The budget hearing was scheduled for September 7, 2010 at 8:30 A.M.

Paulsrud: Manager Christian stated that in Russia Township, half mile east of 9 on ditch #9, a local landowner suggested raising the berm and raising the road to keep the water in the ditch system. The managers agreed this is a suitable solution.

Public Relations: The managers reviewed possible public relations items. No new information was brought before the board.

8. **Permits:** One permit was brought before the board. Wilkens will visit the site before issuing the permit. A **Motion** was made by Manager Brekke to approve the following permit upon approval after the site visit, **Seconded** by Manager Christian, **Carried**.

2010 - 11 – Pederson Brothers, tile, Section 24 Bear Park Township.

9. **Adjournment:** The next regular meeting of the SHRWD will be at 8 AM on September 7, 2010. As there was no further business to come before the board, a **Motion** was made by Manager Christian to adjourn the meeting at 10:05 AM, **Seconded** by Manager Brekke, **Carried**.

April Swenby, Administrative Assistant

Scott Balstad, Secretary