

## SAND HILL RIVER WATERSHED DISTRICT

October 6, 2009 Meeting Minutes

- 1. Attendance:** Chairman Harold Vig called the October 6, 2009 meeting to order at 8:00 AM at the District Office. Other managers present were Bill Brekke, Stuart Christian, Roger Hanson and Gordon Sonstelie. Others in attendance were Scott Tollefson – Landowner, Daniel Wilkens-Administrator, April Swenby – Administrative Assistant, and Lawrence Woodbury-Houston Engineering.
- 2. Approval of the Agenda:** A **Motion** was made by Manager Christian to approve the agenda as, **Seconded** by Manager Hanson, **Carried**.
- 3. Minutes:** A **Motion** was made by Manager Brekke to approve the minutes of the SHRWD regular board meeting conducted on September 1, 2009, **Seconded** by Manager Christian, **Carried**
- 4. Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's report for September, **Seconded** by Manager Sonstelie, **Carried**.

A **Motion** was made by Manager Brekke to approve and pay bills **Seconded** by Manager Christian, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

### 5. Engineer's Report

**Garden Slough:** Mick Alm is planning on proceeding with the road rebuild in 2010. The purpose and need statement is very complex. A project team meeting should be scheduled; but the coordination of schedules is proposing a conflict. Woodbury will distribute what he can to the appropriate people before a November Project Team.

**Ring Dikes:** There are four applicants eligible for NRCS ring dike funding and have met the deadline – Jason Voeller, Jeff Voeller, Darrel Paulsrud, and Rodney Spokely. Woodbury is beginning the process to determine the engineering feasibility. Meeting NRCS standards is proving to be challenging.

Woodbury presented an indemnification and hold harmless agreement which states that the district should not be held liable for the landowner satisfaction of the ring dikes. A **Motion** was made by Manager Brekke to incorporate the proposed indemnification and hold harmless agreement in our assistance with the ring dike programs, **Seconded** by Manager Christian, **Carried**.

Woodbury's team is ready to meet with Nielsville and Climax regarding their ring dikes. Woodbury needs more information from the city to determine their needs.

### 6. Dan's Monthly Report:

**Project Team:** The Project Team will meet November 10 to discuss the Garden Slough project. A conference call was held with Brian Dwight, BWSR, Steve Clark, USACOE, and Woodbury regarding moving forward with the COE points of concurrence process. Swenby will mail out in advance the draft points of concurrence to the members.

**RRWMB:** The RRWMB met in Warren. Manager planned on attending the meeting but did not attend.

**RRBC:** RRBC meetings were held September 3<sup>rd</sup> in Moorhead and October 1<sup>st</sup> in Grand Forks focusing on the Flood Plan as requested by both MN and ND.

**Ditch Improvement in Nielsville area:** Engineers are preparing for surveying and the preliminary hearing.

**Howard Hopke/King Township:** Chairman Vig and Wilkens met with King Twp Monday evening. Clifford Bartz, landowner attended. He had concern that the 4' culvert under the township road did not have enough capacity. After lengthy discussion it was determined that the water flows into the Red Lake WD. This is out of the Sand Hill River Watersheds jurisdiction.

**Liberty-Onstad Ditch:** Wilkens has requested Houston Engineering to do a survey to establish the amount of material that needs to be removed during cleaning. Woodbury reported that this is on the schedule for next week and will report back at the November meeting.

## 7. Other Business:

**Public Relations:** The managers reviewed possible public relations items. No new information was brought before the board.

**Scott Tollefson:** Tollefson has requested that the embankment on both sides of Highway # 9 be continuous. Wilkens has contacted MNDOT and applied for a permit. Requirements are 6 – 1 slopes in the clear zone, 50' from centerline, flared ends need to be installed, minor engineering needs to be done, and traps need to be installed. Paul Zavoral, J & S Gravel were some contractors who were listed as equipped to handle this type of work.

## 8. Permits: The following permits were brought before the board. A **Motion** was made by Manager Hanson to approve the following permits, **Seconded** by Manager Sonstelie, **Carried**.

- 2009-38 CM6B Farms, Clean existing ditches in section 11 Hubbard Twp
- 2009-39 CM6B Farms, Clean existing ditches in section 19 Scandia Twp
- 2009-40 FB Sand Hill Snowcruisers, Remove collapsing culverts in section 27 Onstad Twp
- 2009-41 Polk County Highway Dept. Install culverts in section 34 Garden Twp
- 2009-42 Polk County Highway Dept. Install culvert in section 29 Winger Twp
- 2009-43 CM6B Farms, Clean existing ditches in section 28 Hubbard Twp
- 2009-44 James Dahl, Sr. Install tile in section 22 Bear Park Twp
- 2009-45 CM6B Farms, Clean existing ditches in section 34 Hubbard Twp
- 2009-46 James & John Dahl, Install tile in section 23 Bear Park Twp
- 2009-47 James & John Dahl & James Dahl Sr. Install tile in section 26 Bear Park Twp.
- 2009-48 James & John Dahl & James Dahl Sr. Install tile in section 25 Bear Park Twp.
- 2009-49 James & John Dahl, Clean existing ditch in section 26 Bear Park Twp.
- 2009-50 CM6B Farms, Clean existing ditches in section 27 Hubbard Twp
- 2009-51 CM6B Farms, Clean existing ditches in section 23 Hubbard Twp.
- 2009-52 Arvid Broden, Install Culvert in section 34 Reis Twp.
- 2009-53 CM6B Farms, Clean existing ditches in section 13 Hubbard Twp.

## 9. Adjournment: A **Motion** was made by Manager Brekke to move the next regular meeting to **Wednesday, November 4, 2009** due to election day, **Seconded** by Manager Brekke, **Carried**. As there was no further business to come before the board, a **Motion** was made by Manager Sonstelie to adjourn the meeting at 9:53 AM, **Seconded** by Manager Sonstelie, **Carried**.

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Gordon Sonstelie, Secretary

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April Swenby, Administrative Assistant