

SAND HILL RIVER WATERSHED DISTRICT

November 4, 2009 Meeting Minutes

- 1. Attendance:** Chairman Harold Vig called the November 4, 2009 meeting to order at 8:00 AM at the District Office. Other managers present were Bill Brekke, Stuart Christian, Roger Hanson and Gordon Sonstelie. Others in attendance were, Daniel Wilkens-Administrator, and Lawrence Woodbury-Houston Engineering.
- 2. Approval of the Agenda:** A Motion was made by Manager Christian to approve the agenda as presented, Seconded by Manager Sonstelie, Carried.
- 3. Minutes:** A Motion was made by Manager Hanson to approve the minutes of the SHRWD regular board meeting conducted on October 6, 2009, Seconded by Manager Brekke, Carried
- 4. Treasurer's Report:** A Motion was made by Manager Brekke to approve the treasurer's report for October, Seconded by Manager Hanson, Carried.

A Motion was made by Manager Brekke to approve and pay bills Seconded by Manager Christian, Carried. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report

Garden Slough: A project team meeting is scheduled for November 10th. We are asking all team members to be present so we can have meaningful discussion on the USACOE permit process and the feasibility of working with Norman County in partnership on this project.

Ring Dikes: Jason Voeller, Jeff Voeller, and Rodney Spokely's dikes look good. All three parties have signed releases for the watershed district. The projects will be bid in the spring. We will ask for quotes and will try to package all three to receive the lowest bid. Darrel Paulsrud's dike is very difficult due to the proximity to the river and the associated bank instability. Houston will not proceed without a geotechnical study which will cost around \$8,000. Houston will talk to the landowner and see what he would like to do. Woodbury showed the slide show that was presented to the cities of Nielsville and Climax. Woodbury asked for a list of contractors that may be available.

Fish Passage: The Lessard Sam's grant application was turned down. It did not make the first cut. We will try to figure out what they need and try again next time. We have a meeting scheduled with Luther Aadlund for the 14th of December at 1:00 PM. We need to discuss the erosion and stream bank stabilization that needs to be incorporated in the fish passage project.

Liberty Onstad Repair: Woodbury presented the ditch grade from the surveyor's report which shows around 1.5 feet of sediment on the average that needs to be removed. Wilkens will contact contractors for quotes on cleaning Liberty Onstad ditch.

Project # 24: Woodbury reported that the survey crew will start work next week.

6. Dan's Monthly Report:

Project Team: The Project Team will meet November 10 to discuss the Garden Slough project. A conference call was held with Brian Dwight, BWSR, Steve Clark, USACOE, and Woodbury regarding moving forward with the

COE points of concurrence process. Swenby will mail out in advance the draft points of concurrence to the members.

RRWMB: The RRWMB met in Ada. Meeting highlights were given to the managers.

RRBC: RRBC meetings are scheduled for November 5th. The December meeting is scheduled for December 3rd.

Project # 24: Houston Engineering’s survey crew is preparing for surveying next week.

Liberty-Onstad Ditch: The survey is complete. Wilkens will obtain quotes to clean the project.

Ditch Levies: Manager Christian made a **Motion** to approve the ditch levies for 2010 as presented. **Seconded** by manager Brekke. **Carried**

A Drainage System	B County	C Year Benefits Determined	D County Portion of Benefits	E Percent of Benefits	F Levy Amount (\$) (D x E = F)
SH Ditch	Polk	1956	272,174.05	5.5112	15,000.00
#12 - 98 & 148	Polk	1995	991,867.00	0.7561	7,500.00
Total					22,500.00

Project # 20: Scott Tollefson has requested that the embankment on both sides of Highway # 9 be continuous on project # 20 to avoid flood water cross over into ditch # 73. Wilkens has contacted MNDOT and Minnesota Northern Railroad and received a permit from each entity. MNDOT requirements are 6 – 1 slopes in the clear zone which is out to 50’ from centerline, flared ends need to be installed, and inside traps need to be installed. MN Northern Railroad needs proof of insurance and the sod removed on the railroad slope. Paul Zavoral, J & S Gravel, JC & J Trucking, and Willard Swenby Construction were some contractors who are equipped to handle this type of work and expressed interest in being contacted. Wilkens will obtain quotes and availability from the contractors and try to get the project done this fall.

7. Other Business:

Public Relations: The managers reviewed possible public relations items. No new information was brought before the board.

MAWD: Shirley Hanson will make room reservations for four people at the Arrowwood today. Hanson, Sonsteli, Vig, and Wilkens plan on attending the convention. Sonsteli and Vig will be voting delegates with Hanson as an alternate. Wilkens will act as media person.

8. Permits: The following permits were brought before the board. A **Motion** was made by Manager Hanson to approve the following permits, **Seconded** by Manager Sonsteli, **Carried**.

- 2009-54 Brian and Brent Gullekson, renew expired permit # 2007-16
- 2009-55 Gregory Gullickson, Construct a road and install a 36” culvert in section 33, Godfrey Twp.

9. Adjournment: The next regular meeting of the SHRWD will be at 8 AM on December 1, 2009. As there was no further business to come before the board, a **Motion** was made by Manager Brekke to adjourn the meeting at

9:50 AM, **Seconded** by Manager Sonsteli, **Carried**.

Gordon Sonsteli, Secretary

Daniel Wilkens, Administrator