

SAND HILL RIVER WATERSHED DISTRICT

February 3, 2009 Meeting Minutes

1. **Attendance:** Vice-Chairman Roger Hanson called the February 3, 2009 meeting to order at 8:07 AM at the District Office. Other managers present were Bill Brekke and Stuart Christian. Others in attendance were Daniel Wilkens-Administrator, April Swenby – Administrative Assistant, and Lawrence Woodbury-Houston Engineering.
2. **Approval of the Agenda:** A **Motion** was made by Manager Christian to approve the agenda as presented, **Seconded** by Manager Brekke, **Carried**.
3. **Minutes:** A **Motion** was made by Manager Brekke to approve the minutes of the SHRWD regular board meeting conducted on January 6, 2009 with minor changes, **Seconded** by Manager Christian, **Carried**.
4. **Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's report for December, **Seconded** by Manager Christian, **Carried**.

A **Motion** was made by Manager Christian to approve and pay bills **Seconded** by Manager Brekke, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report

Project Team: The next project team meeting is tentatively planned for April. The Project Team plans to coordinate with the CAC and TAC committees.

Drainage Records Modernization: Woodbury discussed with the group the process of modernizing the district's drainage records. Brian Fisher will be our contact person to assist with this effort.

Fish Passage: The St. Paul DNR informed Woodbury that there is about \$50,000 available for the fish passage. The district currently has a negative amount of around \$17,000 in the fund. Woodbury plans on requesting reimbursement for money spent and for engineering to complete the plan.

Nielsville Ditch Improvement: A memo from Woodbury and Dave Hauff, watershed district attorney, explaining the corrections to the petition was given to the managers. The memo highlighted their concerns and advised some minor changes. The county has scheduled a meeting on April 2, 2009 to act on the petition to turn over ditch 166 & 77 and ditch branches 1 & 2 to the watershed district.

6. Dan's Monthly Report:

RRWMB: The RRWMB met in Hallock. Meeting highlights were given to the managers.

RRBC Conference: Manager Hanson and Wilkens attended.

Rich Johnson: Wilkens will make some phone calls to assist his concerns regarding the outlet dam on Sand Hill Lake.

7. Other Business:

MAWD Dues: A **Motion** was made by Manager Brekke to pay \$1,750 for the annual MAWD dues, **Seconded** by Manager Christian, **Carried**.

MAWD Legislative Breakfast: Manager Hanson, Chairman Vig, Manager Sonstelie, and Wilkens will attend. Swenby will register and reserve the appropriate number of rooms.

Annual Reports: The annual reports for 2006 and 2007 were distributed to the managers for their review.

8. **Permits:** Two permits were brought before the board. A **Motion** was made by Manager Brekke to approve the following permits, **Seconded** by Manager Christian, **Carried**.

2009-02 Polk Co. Highway Department – Liberty Twp. Section 2 – Install box culvert

2009-03 Polk Co. Highway Department – Liberty Twp. Section 2 – Install box culvert

9. **Adjournment:** The next regular meeting of the SHRWD will be at 8 AM on March 3, 2009. As there was no further business to come before the board, a **Motion** was made by Manager Christian to adjourn the meeting at 9:34 AM, **Seconded** by Manager Brekke, **Carried**.

Gordon Sonstelie, Secretary

April Swenby, Administrative Assistant