

SAND HILL RIVER WATERSHED DISTRICT
June 3, 2008 Meeting Minutes

1. **Attendance:** Chairman Harold Vig called the June 3, 2008 meeting to order at 8:00 a.m. at the District Office. Other managers present were Bill Brekke, Roger Hanson, Stuart Christian, and Gordon Sonstelie. Others in attendance were Daniel Wilkens-Administrator, April Swenby – Administrative Assistant, and Lawrence Woodbury-Houston Engineering.
2. **Approval of the Agenda:** A **Motion** was made by Manager Brekke to approve the agenda, **Seconded** by Manager Sonstelie, **Carried**.
3. **Minutes:** A **Motion** was made by Manager Brekke to approve the minutes of the SHRWD regular board meeting conducted on May 6, 2008, **Seconded** by Manager Sonstelie, **Carried**.
4. **Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's report for May, **Seconded** by Manager Sonstelie, **Carried**.

A **Motion** was made by Manager Christian to approve and pay bills **Seconded** by Manager Brekke, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report

Union Lake Erosion Control: A pre-construction meeting was held last month. Davidson Construction is beginning construction next week. Davidson Construction was planning to have this project complete within a week if the weather cooperates. The project contains 4 rock structures.

Project # 20/Ditch # 46: Houston Engineering is coordinating with the railroad to work out the construction plans details to do repair work under the bridge so we can let bids. Woodbury will have the agreement ready for the next meeting.

The district is withholding 3% retainage on Zavoral's bill. Woodbury and Wilkens toured the area after last months meeting and reported that the ditch is working very well with almost zero erosion this spring. The main concern is the establishment of grass in the areas that were worked on late in the season. They appear to be coming. Woodbury recommends continuing to withhold the retainage until the dryer months of the year to ensure that the grass has been established on the remaining areas.

Garden Slough: The project team has asked Woodbury to explore alternative holding site areas.

6. Dan's Monthly Report:

Project Team: A project team meeting is scheduled for August 12. Woodbury will seek alternatives for Garden Slough.

RRWMB: The RRWMB met in Ada on May 20th and will hold the June meeting during the MAWD summer tour. Meeting highlights were given to the managers.

Union Lake Erosion Control Project: Wilkens read the letter from Dave Hauff on the title opinion for

the 10.55 acres that the district is purchasing from Krebsbach. Everything appears to be in order. Wilkens will arrange a closing date for the purchase.

Project # 20/Polk County # 46: Wilkens has sent request for reimbursement of State Aid Bridge funds. Woodbury has been in contact with Polk County and they will send in for reimbursement when the final payments are made. The project must be completed before the state will release funds. This will occur when the district pays Zavoral the final retainage. Woodbury and Wilkens will tour the area to address the flowing well, Charles Hanson's driveway, and raising the berm on ditch # 9 (first bridge east of highway 9) after the meeting.

Sand Hill River: The district is currently applying for permits for the work on the Sand Hill Ditch.

MAWD: The MAWD summer tour is scheduled for June 19th -21st. At Dakota Magic Casino. Swenby has reserved rooms and registered the attendees.

Vesledahl Project: There has been no word from MnDOT on surveying the ditch bottom. There have been no conversations on the agreement to allow the district to spray vegetation in the ditch bottom this summer.

MADI: A draft outline was developed to use in the construction of a drainage inspectors manual. They are planning on joining the MAWD tour.

8. Other Business:

Dynacal: The RRWMB has decided to fund the Dynacal software (approved at the May meeting) for the web-site. They have invited other watersheds to place their calendars on-line. This will be a great asset to all individuals seeking watershed information in the basin.

Polk County Fair: A **Motion** was made by Manager Sonstelie to participate in the Polk County fair along with the other agencies, **Seconded** by Manager Christian, **Carried**.

Ditch Mowing: One bid (Jon Peterson) was received for ditch mowing. A **Motion** was made by Manager Brekke to accept his bid for \$55 per hour for the ditch mowing, **Seconded** by Manager Christian, **Carried**. Wilkens will contact Peterson.

County meeting: Brekke suggested holding a meeting with county officials to review ditch policy and also to discuss the Coulee near Nielsville. Wilkens informed Brekke that a petition from one interested person to the Polk County Commissioners would set in motion a hearing process for transferring county ditch # 77 and # 166 to the watershed district. To do what is needed on that system would require an improvement petition. The managers reviewed plats and maps of the area.

9. Permits:

One permit was brought before the board. A **Motion** was made by Manager Brekke to approve the following permit, **Seconded** by Manager Sonstelie, **Carried**.

2008-05 – Nightriders Snowmobile Club – Install crossing at Hwy # 2 and 340th SE

10. Adjournment:

The next regular meeting of the SHRWD will be at 8 a.m. on Tuesday, July 1, 2008. As there was no further business to come before the board, a **Motion** was made by Manager Brekke to

adjourn the meeting at 10:50 a.m., **Seconded** by Manager Sonstelie, **Carried**.

Gordon Sonstelie, Secretary

April Swenby, Administrative Assistant