

SAND HILL RIVER WATERSHED DISTRICT

July 1, 2008 Meeting Minutes

- 1. Attendance:** Chairman Harold Vig called the July 1, 2008 meeting to order at 8:00 a.m. at the District Office. Other managers present were Bill Brekke, Roger Hanson, Stuart Christian, and Gordon Sonstelie. Others in attendance were Daniel Wilkens-Administrator, April Swenby – Administrative Assistant, and Lawrence Woodbury-Houston Engineering.
- 2. Approval of the Agenda:** A **Motion** was made by Manager Hanson to approve the agenda, **Seconded** by Manager Brekke, **Carried**.
- 3. Minutes:** A **Motion** was made by Manager Christian to approve the minutes of the SHRWD regular board meeting conducted on June 3, 2008, **Seconded** by Manager Sonstelie, **Carried**.
- 4. Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's report for June, **Seconded** by Manager Sonstelie, **Carried**.

A **Motion** was made by Manager Christian to approve and pay bills **Seconded** by Manager Brekke, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report

Union Lake Erosion Control: Woodbury presented a pay request from the contractor. Woodbury has recommended a 3% retainage. A **Motion** was made by Manager Sonstelie authorizing payment to Davidson Construction in the amount of \$63,413.75, **Seconded** by Manager Brekke, **Carried**. Woodbury presented change order #1 for a deduction in the amount of \$900 due to reduced acreage for seeding and mulching. A **Motion** was made by Manager Hanson to approve change order #1, **Seconded** by Manager Christian, **Carried**.

Project # 20-Ditch # 46: Wilkens, Hanson, Woodbury met with Dave Zavoral Construction's sub contractor, Larry Roed, regarding the seeding portion of the project.

The contractor has requested payment for the erosion control blanket. The district has previously paid for the erosion control blanket on change order #4 in December of 2007 to Zavoral's. The seeding contractor needs bill the main contractor.

The seeding contractor does not claim responsibility for the portion of the ditch that was accidentally burned by a local landowner following a windstorm. This portion of the ditch needs reseeded. The contractor has estimated a cost of \$1,466.25 to reseed this area. Wilkens will talk to the local landowner about this issue.

The contractor, Zavoral Construction, and the district will negotiate who is responsible for the seeding near the inlet pipes.

Zavoral Construction has requested final payment. Woodbury has recommended reducing the amount withheld to \$14,461.55 until the seeding is established, still withholding 1.3%. A **Motion** to pay \$18,911.25 to Zavoral Construction as per Woodbury's recommendation by Manager Hanson,

Seconded by Manager Brekke, **Carried.**

Project # 17: Jeff Langen obtained cost estimates for work under the railroad bridge on ditch # 9. The lowest bid was \$22,100 from Zavoral Construction. The managers discussed the alternative of doing nothing due to the possibility of the railroad abandoning the track in the near future. The abandonment is an unknown and the MN Northern Railroad has been very cooperative working with us on our projects. They are concerned about the bridge crossing and have asked us to do some repairs. A **Motion** was made by Manager Christian to accept this bid and to and authorize completion of the project, **Seconded** by Manager Sonsteli, **Carried.**

6. Dan's Monthly Report:

Project Team: The project team is scheduled to meet on August 12. Woodbury is looking for alternatives for the Garden Slough project.

RRWMB: The RRWMB met at Dakota Magic on June 19 in conjunction with MAWD summer tour. Meeting highlights were given to the managers.

Union Lake Pumping: Brian Paradis is in the process of obtaining permits to apply chemical to the Eurasian milfoil. The LID has sent in 156 individual applications plus and application for the commons area. Paradis is estimating the cost to be around \$30,000 for the individual permit holders and \$20,000 to do the commons area. The filter is still in the process stage. Paradis is going to the Minneapolis to work with the filter company to determine what is necessary. He is also requesting that the DNR do a complete inspection of the downstream area to see if the milfoil has escaped from Union Lake. He will keep the district informed of there progress.

Union Lake Erosion Control Project: Wilkens toured the site with Manager Hanson and Woodbury. Vegetation needs to be established. Wilkens and Gary Lee will file an e-link report.

Sand Hill River: The district was served a cease and desist order on June 18th and have been asked to file an "after the fact" permit application for the work performed. Wilkens presented a draft copy. It was suggested that Mark Aanenson be asked to review the application before it is sent in.

Wilkens was also informed that concrete was dumped along the Sand Hill River bank.

MAWD: The summer tour was held on June 19-21 at the Dakota Magic Casino.

Vesledahl Project: An e-mail was received on Monday from Dan Girolamo at BWSR. He stated that the ditches have not been surveyed and believed the original plan was not satisfactory (MNDOT using their new machine). BWSR is trying to draft plan B on the survey and asked for the district's input. The agreement between SHRWD and MNDOT for weed spraying should be drafted. Wilkens will speak with Joe McKinnon to see if he has a recommendation assuming the agreement would be between SHRWD and MNDOT as the fee owners. Gary Lee suggested cleaning the area and billing BWSR.

Traverse County Drainage Work Group & Bois De Sioux Watershed District Joint Meeting: Traverse County Drainage Work Group & Bois De Sioux Watershed District Joint Meeting will be held at the Annex Building Conference Room on Tuesday, July 8, 2008 at 3:00 P.M.

8. Other Business:

Adobe InDesign Training: A **Motion** was made by Manager Brekke authorizing Swenby to take Level I and II Adobe InDesign classes in Fargo to assist with the annual report, **Seconded** by Manager Sonstelie, **Carried**.

Mowing Policy: A policy should be developed for mowing our ditches.

9. Permits: Two permits were brought before the board. A **Motion** was made by Manager Brekke to approve the following permits, **Seconded** by Manager Sonstelie, **Carried**.

2008-06 - Rosebud Twp.	Replace culvert.	Section 27	Rosebud Twp
2008-07 - Rosebud Twp.	Replace culvert.	Section 25	Rosebud Twp.

10. Adjournment: The next regular meeting of the SHRWD will be at 8 a.m. on Tuesday, August 5, 2008. As there was no further business to come before the board, a **Motion** was made by Manager Brekke to adjourn the meeting at 9:30 a.m., **Seconded** by Manager Sonstelie, **Carried**.

Gordon Sonstelie, Secretary

April Swenby, Administrative Assistant