

SAND HILL RIVER WATERSHED DISTRICT

January 2, 2007 Meeting Minutes

- 1. Attendance:** Chairman Roger Hanson called the January 2, 2007 meeting to order at 8:05 a.m. at the District Office. Other managers present were Bill Brekke, Gordon Sonsteli and Harold Vig. Others in attendance were Daniel Wilkens-Administrator, April Swenby-Administrative Assistant, Lawrence Woodbury-Houston Engineering, and Joyce Downs – Landowner.
- 2. Approval of the Agenda:** A **Motion** was made by Manager Brekke to approve the agenda, **Seconded** by Manager Sonsteli, **Carried**.
- 3. Minutes:** A **Motion** was made by Manager Brekke to approve the minutes of the SHRWD regular board meeting conducted on December 5, 2006, **Seconded** by Manager Vig, **Carried**.
- 4. Treasurer's Report:** A **Motion** was made by Manager Vig to approve the treasurer's report for December, **Seconded** by Manager Sonsteli, **Carried**.

A **Motion** was made by Manager Brekke to approve and pay bills **Seconded** by Manager Vig, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report:

Project # 17: Woodbury stated that seeding the upper end of the project is about all that remains to be done. Kern and Tabery informed Woodbury that Glen Nelson, a subcontractor hired by Kern and Tabery has requested additional money for his services. That issue will need to be worked out between the Contractor and sub contractor.

Project # 21/Fish Passage-West Mill: The project is complete except for a little work at the Texas crossing site and seeding at both sites. Woodbury will contact DNR Fisheries to discuss payment procedures.

Project # 20/Polk County # 46: Wilkens presented the WD attorney's timetable required for legal notice to landowners for the final hearing. The publication will need to be advertised for The Fertile Journal's issue dated January 10, 17, and 24, 2007. The Crookston Times issue dated January 8, 15, 22, 2007. The notice of hearing also needs to be posted in the Polk County Court House and sent to individual landowners. Wilkens will coordinate with Wade Opsahl and Erik Jones at Houston Engineering to meet the requirements of notice for the final hearing.

Dan's Monthly Report:

Project Team: A Project Team meeting is schedule for Tuesday, January 9. The Project Team will discuss what needs to be modeled and the overall plan update.

RRWMB: The RRWMB will meet in St. Paul the morning of the January 16 in conjunction with the Legislative Briefing. Highlights from their previous meeting were given to the managers.

Legislative Briefing: The Legislative Briefing will be held the evening of January 16, 2007 at the Kelly Inn with Red River Valley Legislatures to give them updates on our activities and discuss funding needs.

RBFDW Funding Committee: The RBFDW funding committee will meet the morning of January 17 in St. Paul.

RRBC: The RRBC Annual Conference is scheduled for January 23-25 at the Ramada Inn Suites in Fargo. Wilkens and Hanson plan on attending.

Project # 20/Polk County # 46: The final hearing has been set for February 5, 2007 at 10:00 AM at the Methodist Church in Beltrami. The viewers have been contacted and plan on attending. The District will work with Houston Engineering in publishing notices in *The Fertile Journal* and *The Crookston Times*, Wilkens will post a notice in the Polk County Courthouse. Individual notices will also be sent out.

Ditch # 133: Wilkens has gathered data from the Polk County Court House and the East Polk SWCD to use to develop an estimate of costs for Charles Balstad. Woodbury stated that this process is under the statutes for establishing a new ditch. A bond will need to be acquired.

BWSR Grant: A **Motion** was made by Manager Sonsteli to authorize the Chairman to sign the contract with BWSR for the \$10,615.00 grant for the NRE portion of the Overall Plan Update, **Seconded** by Manager Vig, **Carried**.

6. Other Business:

Chester Morvig Lake: Wilkens drafted a letter to be sent to the landowners in this project. The managers made several suggestions and revisions were made. Wilkens will mail the letter to Sylvia Nelson with cc. to David and Linda Black, Regina Larson, and the Wild Rice Watershed District.

Joyce Downs: Downs had no information to bring to the board.

Web Design class: A **Motion** was made by Manager Sonsteli approving funding tuition, books, and software for Swenby to take an online web design class from the Moorhead Technical College, **Seconded** by Manager Brekke, **Carried**. This class will assist her in maintaining the watershed website.

7. **Permits:** There were no new permits brought before the board.

8. **Adjournment:** The next regular meeting of the SHRWD will be at **8 a.m. on Tuesday, February 6, 2007**. As there was no further business to come before the board, a **Motion** was made by Manager Brekke to adjourn the meeting at 10:25 am, **Seconded** by Manager Sonsteli, **Carried**.

Robert Brekke, Jr., Secretary

April Swenby, Administrative Assistant