

## SAND HILL RIVER WATERSHED DISTRICT

August 7, 2007 Meeting Minutes

- 1. Attendance:** Chairman Roger Hanson called the August 7, 2007 meeting to order at 8:00 a.m. at the District Office. Other managers present were Bill Brekke, Stuart Christian, Gordon Sonsteli and Harold Vig. Others in attendance were Daniel Wilkens-Administrator, April Swenby-Administrative Assistant, and Lawrence Woodbury-Houston Engineering.
- 2. Approval of the Agenda:** A **Motion** was made by Manager Brekke to approve the agenda, **Seconded** by Manager Vig, **Carried**.
- 3. Minutes:** A **Motion** was made by Manager Christian to approve the minutes of the SHRWD regular board meeting conducted on June 5, 2007, **Seconded** by Manager Brekke, **Carried**.

A **Motion** was made by Manager Vig to approve the summary (quorum was not present, regular meeting was not held) of the SHRWD regular board meeting conducted on July 10, 2007, **Seconded** by Manager Brekke, **Carried**

- 4. Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's report for June, **Seconded** by Manager Vig, **Carried**.

A **Motion** was made by Manager Sonsteli to approve the treasurer's report for July, **Seconded** by Manager Brekke, **Carried**.

A **Motion** was made by Manager Vig to approve and pay bills **Seconded** by Manager Sonsteli, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

### 5. Engineer's Report

**Project # 20/Polk County # 46:** Chairman Hanson reported that the upper 2 miles has been seeded and stated that it was much too rough and would like to see the seeded version come through smoother for future mowing. He felt the ditch bottom was unacceptable and would like to see that work followed up on also.

Woodbury presented pay request # 2 for the amount of \$454,639.96. A **Motion** was made by Manager Vig to approve and disburse funds for the pay request # 2, **Seconded** by Manager Sonsteli, **Carried**. Woodbury presented a new change order #1. Extra seeding and mulching in the amount of \$1,324.00 and purchasing salvage pipe in the amount of \$6,000.00 to be installed in the project. A **Motion** was made by Manager Brekke approving change order # 1 for the amount of \$7,324, **Seconded** by Manager Christian, **Carried**.

Mike Skaug requested a small change near his drive way and has asked for a less drastic drop in the ditch slope across from his driveway. The board decided to move the original drop structure about 500 feet west from the original position.

Construction photographs were displayed to the managers showing the progress on the ditch.

**Beltrami Texas Crossing:** Davidson Construction would prefer that the district hire a different contractor to re grout the rock. Woodbury suggested we hire a local contractor familiar with concrete work. Wilkens will meet with a contractor to determine how to best fix the issue.

### 6. Dan's Monthly Report:

**RRWMB:** The RRWMB met in Ada on July 17. The next meeting is August 21 in Thief River Falls at Red Lake for the dedication of the Grand Maris site.

**Union Lake Erosion Control Project:** Wilkens has draft easements. Easements and land purchasing will need to be finalized. Bid advertisement cannot take place until the easements and land ownership is handled.

**PC # 44/Section 35 Onstad:** Wilkens is gathering cost estimates and will schedule a meeting with the landowners.

**Boundary:** The power line has been moved in the last week. The district will obtain bids from several contractors and proceed with construction.

**Mowing:** Chairman Hanson suggested spraying rather than mowing where possible.

**Spraying:** Wilkens has sent in a request to spray for cattails to Midwest Helicopters. Wilkens has sent them maps showing the cattails and trees that needed spraying. He toured the ditch systems with Jon Christianson showing him the areas that needed spraying for weeds and thistles.

**Polk County Fair Participation:** Swenby put together a display for the fair booth. Included in the display was a map of the district laminated on plastic board, which can also be used for meetings outside the district office.

**Overall Plan:** Meeting for Planning Region 3 is planned for August 23 at 7:00 PM at St. Mikes Park.

7. **Permits:** Four permits were brought before the board. A **Motion** was made by Manager Christian approving the following permits, **Seconded** by Manager Vig, **Carried**.

**2007-09** The Nature Conservancy, Construct a wetland restoration on Polk County Ditch # 65 in section 3 and 10 of Godfrey Township

**2007-10** USFWS - Construct many small wetland restorations.

**2007 - 11** - Mike Skaug - Section 15 - clean existing ditch.

**2007 - 12** - Stanley Roningen - Hubbard Section 20 - clean ditch and install crossing.

8. **Other Business:**

**Bill Brekke/Spokely:** Chairman Hanson reviewed last month's conversation regarding issues in section 19 of Hubbard Township. Houston Engineering survey team is currently scheduled to survey and develop drawings of the elevations in the area.

**Web Site Training:** Swenby has requested additional education for developing the web site and would like to take an XHTML course online. A **Motion** was made by Manager Sonstelie approving the cost for the class and books, **Seconded** by Manager Brekke, **Carried**.

**Budget Hearing:** The budget hearing was set for September 11, 2007.

9. **Adjournment:** The next regular meeting of the SHRWD will be at **8 a.m. on Tuesday, September 11, 2007.**

As there was no further business to come before the board, a **Motion** was made by Manager Brekke to adjourn the meeting at 9:47 a.m., **Seconded** by Manager Vig, **Carried**.

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Robert Brekke, Jr., Secretary

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April Swenby, Administrative Assistant