

## SAND HILL RIVER WATERSHED DISTRICT

July 11, 2006 Meeting Minutes

- 1. Attendance:** Chairman Roger Hanson called the July 11, 2006 meeting to order at 8:00 a.m. at the District Office. Other managers present were Stuart Christian and Harold Vig. Others in attendance were Daniel Wilkens-Administrator, Lawrence Woodbury-Houston Engineering, Jim Lehman – Liberty Township, Tony Jagol – Landowner, and Joyce Downs - Landowner.
- 2. Approval of the Agenda:** A **Motion** was made by Manager Christian to approve the agenda, **Seconded** by Manager Vig, **Carried**.
- 3. Minutes:** A **Motion** was made by Manager Vig to approve the minutes of the SHRWD regular board meeting conducted on June 6, 2006, **Seconded** by Manager Christian, **Carried**.
- 4. Treasurer's Report:** A **Motion** was made by Manager Vig to approve the treasurer's reports for June, **Seconded** by Manager Christian, **Carried**.

A **Motion** was made by Manager Christian to approve and pay bills **Seconded** by Manager Vig, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report. The manager questioned the Tony Dorn bill. Wilkens will ask Swenby to prepare a breakdown of the bill.

### 5. Engineer's Report:

**Fish Passage:** Woodbury will contact Chad Konickson regarding the required DNR permit. The EIS is completed and the only item remaining is the DNR permit. The managers would like to advertise for bids by August 8<sup>th</sup>. Woodbury presented and reviewed the engineering for the two sites in question.

**Project # 17:** Kern and Tabery have moved in equipment and have started to move dirt and culverts. The sub contractor has started on ditch # 9. Wilkens and Hanson toured the site on Friday, July 7. The district has some concerns with ditch slope, field inlets damaged, and bank sloughing at the outlet. Woodbury was instructed to arrange a meeting with the Polk County Engineers to discuss these issues. Elliot Solhiem had some questions and request that were addressed by the board. He asked if the spoil bank along the railroad tracks by Highway # 9 could be leveled for ease of future maintenance. Woodbury will check with the Minnesota Northern Railroad to see if this would be possible and check into the cost. Solheim asked if we were inspecting the ditch project and how often. Brad Johnson from the Thief River Falls office has been inspecting the project on a regular basis. Solhiem requested that the two pipes in Russia Township, section 28 NE ¼, south side, be replaced with one pipe in the SW corner. The east pipe is an 18" and the pipe draining the township road ditch is a 24". Solhiem also requested that the single pipe be placed at the same elevation as the pipe a ½ mile north. Solheim would clean the township road ditch accordingly. Woodbury will size the pipe and make the changes in elevation as requested.

**Survey at Nielsville:** Roger Hanson and Dan Wilkens met with Rodney Spokely on April 10<sup>th</sup>. Rodney felt that the water north of the Sugar Beet Piler should go north. Houston Engineering has surveyed the area going north to see if this is a viable alternative. Wilkens and Hanson will present the survey to Rodney Spokely for his comments.

**Union Lake Erosion Control:** The project team members and the area landowners and interested neighbors met on site on May 9<sup>th</sup>. Discussion centered on the area from the Township road to the lake. Questions came up about permits that may be required. COE, WACA, Shore land Zoning. The landowners would like to see the site returned to pre-erosion era. Wilkens and Christian attended the Union Sarah lake improvement district, LID, meeting on

June 9. They passed a motion to fund their share of \$15,000 for the project but directed their chair to make a presentation to the Polk County Board to request funding assistance.

**Ditch #46:** The District is reaching the limit on the bond. Scott Tollefson will be requested to add \$10,000 additional bond.

## 6. Dan's Monthly Report:

**Boundary in Russia and Onstad Twp:** The watershed will invite the landowners to a meeting to develop a plan of action to correct the boundary problem. Elliot Solheim completed the ditch going north to Burnham Creek on July 7, 2006. Wilkens has contacted Loren Sanderson about sizing the culvert going across the twp road and the culvert going into Burnham Creek.

**Project Team:** The project team meeting was cancelled for July 11, 2006.

**RRWMB:** The RRWMB met in Wheaton on June 20.

**RBFDROWG Funding Committee:** The RBFDROWG Funding Committee met on June 7<sup>th</sup> in Detroit Lakes.

**RRBC:** There will be a RRBC board meeting and tour on Aug 2 and 3 in Mahanomen.

**Union Lake Pumping Project:** Wilkens attended the LID meeting on June 9<sup>th</sup> and explained that the LID had voted at an earlier meeting to turn the project over to the watershed district as soon as it was completed. The project is now complete with the conclusion of the law suit. Everyone agreed that the process to turn the project over to the watershed district should be completed.

**IRRB:** The IRRB meets in Winnipeg on July 10-13. The RRBC chair represents the US side of the basin on this board. The district is planning to try to persuade them to assist us in an action agenda on many issues: CFMP, Pembina River Dike issue, developing goals for each watershed, DEM, etc.

## 7. Other Business:

**Overall Plan:** The initial meeting to kick off the overall plan was held July 6, 2006 with Lawrence Woodbury and Mark Aanenson from Houston Engineering and Dan Wilkens from the Sand Hill River Watershed attending. The meeting was held at the district office. Mark stated that the district would need to pass a resolution to do the overall plan at its next meeting. Mark will prepare the notice that goes out and prepare a draft of the planning zones that will be used for the board's approval. He will also request copies of all water related plans prepared by the counties, state, etc. to use in the planning process. Mark will also coordinate the work plan with the Board of Waters and Soil Resources, BWSR. A **Motion** was made by Manager Christian to approve the following resolution, **Seconded** by Manager Vig, **Carried**.

### **OVERALL PLAN RESOLUTION**

*WHEREAS, The Sand Hill River Watershed District is required by Minnesota Statute Chapter 103D to update their Comprehensive Plan every ten years, and*

*WHEREAS, The Sand Hill River Watershed District's Comprehensive Plan is due for an update, and*

*WHEREAS, the Board of Water and Soil Resources has provided assistance to the Sand Hill River Watershed District in preliminary preparation of the Comprehensive Plan;*

*NOW, THEREFORE, BE IT RESOLVED, that the Sand Hill River Watershed District Board of Managers approves and authorizes the Administrator to work with various agencies and citizens to establish a new Comprehensive Plan for the District.*

**Tony Jagol:** Tony Jagol asked about the stakes that were on his property. After discussion it was determined that the stakes were placed as part of the survey done to stake the Jerde/Taylor erosion control structure and waterway. It was explained that the stake in question on Tony Jagol's property were the exact corner of the adjoining property and was determined based on the latest satellite surveying technology.

**Modeling:** Chairman Hanson asked what the modeling entails. Woodbury explained that each sub watershed is modeled and the model is able to compute runoff from each sub watershed based on its characteristics and add them together to predict flows for the entire watershed of the Sand Hill River.

**Joyce Downs:** Joyce stated that someone had told her that the board was planning on building a ditch on her property line. The board had no idea what she was talking about. When asked where she obtained this information she stated that she had been talking to the attorney general. Hanson explained to Joyce that she has attended the district meetings for almost two years and asked her if we had ever talked about this at any of the meetings. She said that we had not. Hanson then explained that if she had not heard this discussed at a board meeting then it has not occurred. Hanson also requested that she should continue to attend the board meetings so she could keep informed and stop listening to whoever is continually giving her false information.

**Dean Johnson:** Wilkens prepared a draft letter of response to Johnsons request for information. The board recommended that the measurements be ground verified before the letter is sent.

8. **Permits:** Four permits were brought before the board. A **Motion** was made by Manager Christian approving the following permits, **Seconded** by Manager Vig, **Carried**.

Permit # 2006-10 – Agassiz Recreational Trails – Section 33, Garfield Twp. Clean existing ditch

Permit # 2006-11 – Garden Township – Section 28, Garden Twp. Install culvert

Permit # 2006-12 – Garden Township – Section 17, Garden Twp. Install culvert

Permit # 2006-13 - Garden Township – Section 26, Garden Twp. Install culvert

Three extensions were brought before the board. A **Motion** was made by Manager Christian approving the following extensions, **Seconded** by Manager Vig, **Carried**.

Clayton Engelstad requested an extension to his permit # 1999-24

Craig Engelstad requested an extension to his permit #2002-34

Gordy Gudvangen requested an extension to his permit # 2002-35

9. **Adjournment:** The next regular meeting of the SHRWD will be at **8 a.m. on Tuesday, August 1, 2006**. As there was no further business to come before the board, a **Motion** was made by Manager Vig to adjourn the meeting at 10:45 am, **Seconded** by Manager Christian, **Carried**.

Robert Brekke, Jr., Secretary

Daniel Wilkens, Administrator