

SAND HILL RIVER WATERSHED DISTRICT

April 4, 2006 Meeting Minutes

- 1. Attendance:** Chairman Roger Hanson called the April 4, 2006 meeting to order at 8:00 a.m. at the District Office. Other managers present were Bill Brekke, Stuart Christian, Harold Vig and Gordon Sonstelie. Others in attendance were Daniel Wilkens-Administrator, April Swenby-Administrative Assistant, Lawrence Woodbury-Houston Engineering, Edmund Bernhardson, Arvid Thompson, and Kenneth Holum, Viewers, and Joyce Downs - Landowner.
- 2. Approval of the Agenda:** A **Motion** was made by Manager Vig to approve the agenda, **Seconded** by Manager Sonstelie, **Carried**.
- 3. Minutes:** A **Motion** was made by Manager Brekke to approve the minutes of the SHRWD regular board meeting conducted on March 7, 2006, **Seconded** by Manager Christian, **Carried**.
- 4. Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's reports for February and March, **Seconded** by Manager Christian, **Carried**.

A **Motion** was made by Manager Vig to approve and pay bills **Seconded** by Manager Brekke, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report:

Project Team update: Woodbury reported that the Purpose and Need Statement for Garden Slough will be drafted and viewed via e-mail as the meeting for April will not be held due to a landowner time conflict.

Beltrami Slough: Woodbury asked Hanson if he has toured the Beltrami Slough area. Hanson reported that the project is proving to be successful. The spring runoff has not affected the construction site. The site should be seeded as soon as the water recedes.

Project # 20 - Polk County # 46: The preliminary hearing was held March 9, 2006 at 10:00 am at the Methodist Church in Beltrami. The engineers gave a presentation on the project as currently designed. The board heard comments from the public. The board recessed the preliminary hearing until the April 4, 2006 board meeting at 9:00 AM at which time the full board would act on the decision whether to go ahead and prepare for a final hearing on the project.

ORDER OF SAND HILL RIVER WATERSHED DISTRICT PURSUANT TO HEARING AND MOTION

The Board of Managers of the Sand Hill River Watershed District conducted a preliminary hearing on March 9, 2006 at 10:00 AM at the Methodist Church in Beltrami, Minnesota on Project #20, the improvement of Polk County Ditch # 46 and associated laterals. At said hearing and meeting, the following actions took place:

1. The petition for the project was reviewed and determined to be legal in conformity with Minn. Statute 103E.261, subd.3;
2. Preliminary survey report was reviewed in detail by the engineers in conformity with Minn. Statute 103E.261, subd. 2;
3. The commissioner's advisory reports had not been received as of the hearing date but will be included in the record in conformity with Minn. Statute 103E.261, subd. 2;
4. The following criteria, in conformity with Minn. Statute 103E.261, subd. 5 were reviewed and found to have met:
 - a. The proposed project as modified and recommended by the engineer is feasible;
 - b. There is a necessity for the proposed project;
 - c. After a consideration of the environmental and land use criteria set forth in Minn. Statute 103E.051, the proposed drainage project will be a public benefit and promote the public health;
 - d. The outlet is adequate.

At the reconvened meeting held on April 4, 2006 at 9:00 AM, at the Sand Hill River Watershed District office the following occurred:

Upon motion duly made by Stuart Christian, and seconded by Robert Brekke Jr., and approved by unanimous vote of the managers, IT IS HEREBY ORDERED;

1. The petition is duly sufficient;
2. The factors set forth in Minn. Statute 103E.261, subd. 2, are met;
3. There is a need for a detailed survey and the Sand Hill River Watershed District's engineer is ordered to make a detailed survey with plans and specifications for the proposed drainage project and submit a detailed survey report to the Sand Hill River Watershed District as soon as possible;
4. The following individuals are appointed as viewers to assess benefits and damages of the project. Edmund Bernhardson, Arvid Thompson, and Kenneth Holum

Dated this 4th day of April, 2006.

Roger Hanson, President

ATTEST:

I, Robert Brekke, Jr., Secretary of the organization, do hereby certify this is a true and correct copy of the original order on file with the Board of Managers of the Sand Hill River Watershed District.

Robert Brekke, Jr., Secretary

6. Dan's Monthly Report:

Project Team: Due to a landowner time conflict, the April 2006 Project Team meeting will be cancelled. Regular meetings will resume in May.

RRWMB: The RRWMB met in Fertile on April 18 in Fertile. Highlights from the March 21 meet were given to the managers.

RBFDRWG Funding Committee: The RBFDRWG Funding Committee met on March 29, 2006 at the Northland in Crookston.

RRBC: The RRBC met on March 2 in Grand Forks. The next meeting will be in Winnipeg on May 4, 2006.

Project # 12: Allen Dragseth would like to install two crossings in section 16 of Vineland Twp. One ¼ mile east of NW Corner and one ½ mile south of NW corner. Wilkens has informed Dragseth that the board will meet with him on site after our May 2, 2006 board meeting.

Garden Slough: Mick Alm gave Wilkens an update stating that the road project at the site of the proposed project is currently scheduled for 2010. The county is planning on building up 7 miles of road through that area at that time.

Union Lake Flood Control and Erosion Project: The project team discussed the project at length. Woodbury informed the board of the design that has been developed that includes rock drop structures for the wooded area. The NRCS is working with the upstream landowner to put the sloped area into CRP this spring. DNR presented the "Lakescape" program for the outlet area. All interested parties agreed to meet at the May project team meet on site to see if a plan could be developed for the outlet portion. The project can go forward with or without the outlet area.

Jerde Erosion Control Project: Houston Engineering is in the process of measuring and staking the project for ROW markers. Sand Hill attorney is developing options for easements.

7. Other Business:

Project # 11 – Beltrami Diversion: Chairman Hanson recalled that ROW for the Tupper and Page property had never been paid for when the project was constructed. All agreed it should be paid for. Wilkens will research the project to verify the amounts that are owed.

Buffer strips and ROW: The board discussed weed control and mowing of the buffer strips and ditch ROW.

Ditch # 122: Downs had nothing to bring to the board.

Project # 20 Viewers: Wilkens reviewed the preliminary hearing. The Managers agreed to pay the viewers the same as in Project # 17 and allow for the current IRS mileage rate. The viewers signed the oath.

8. Permits: There were no permits brought before the board.

9. Adjournment: The next regular meeting of the SHRWD will be at **8 a.m. on Tuesday, May 2, 2006.** As there was no further business to come before the board, a **Motion** was made by Manager Christian to adjourn the meeting at 9:45 am, **Seconded** by Manager Sonstelie, **Carried.**

Robert Brekke, Jr., Secretary

April Swenby, Administrative Assistant