

SAND HILL RIVER WATERSHED DISTRICT

July 5, 2005 Meeting Minutes

- 1. Attendance:** In the absence of Chairman Hanson, Vice-Chairman Vig called the July 5, 2005 meeting to order at 8:00 a.m. at the District Office. Other managers present were Bill Brekke, Stuart Christian, and Gordon Sonstelie. Others in attendance were Daniel Wilkens-Administrator, April Swenby – Administrative Assistant, Lawrence Woodbury-Houston Engineering, and Joyce Downs.
- 2. Approval of the Agenda:** A **Motion** was made by Manager Sonstelie to approve the agenda, **Seconded** by Manager Brekke, **Carried**.
- 3. Minutes:** **Motion** was made by Manager Sonstelie to approve the minutes of the SHRWD regular board meeting conducted on June 7, 2005, **Seconded** by Manager Christian, **Carried**. Permit number 2005-12 was reviewed and determined to be incorrect as submitted. The application read the location as Hubbard Township and after researching the plat book, it should read Hammond Township. The Manager's asked Swenby to notify Polk County of the change to the permit.
- 4. Treasurer's Report:** Wilkens distributed the treasurer's report for the month of June. A **Motion** was made by Manager Brekke to accept the treasurer's report as presented, **Seconded** by Manager Sonstelie, **Carried**.

Motion was made by Manager Brekke to approve and pay bills, **Seconded** by Manager Sonstelie, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report:

Ditch # 46: A **Motion** was made by Manager Brekke to refer to the Ditch # 46 petition as watershed Project #20, **Seconded** by Manager Christian, **Carried**.

Project # 17: Woodbury reported that the gas pipeline relocation has been done. Manager Brekke expressed concern regarding grade specifications. He requested Houston Engineering conduct random inspections of the ditch as the project moves forward.

Beltrami Sloughing: Water is currently high. Construction will begin as soon as river levels go down.

Ditch # 122: Woodbury did not have more information to report on Ditch #122 as this project currently needs board direction.

6. Dan's Monthly Report:

Boundary in Russia and Onstad Twp: The Sand Hill River Watershed District will invite the landowners in that area to a meeting to develop a plan of action.

Project Team: The project team will not meet this month due to scheduling conflicts.

RRWMB: The RRWMB met June 21 at MnDOT in Bemidji. The next meeting is in Ada. Wilkens plans to be on vacation at that time and would like a representative from the Sand Hill River Watershed District to attend. Wilkens will let Manger Vig know if Chairman Hanson will be unable to attend.

RBFDROWG: The RBFDROWG met on June 15 in Detroit Lakes.

RRBC: The RRBC met on June 2 in Hankinson, ND for a tour of the southern basin.

PROJECT 17: A pre-construction meeting was held on June 6, 10:00AM. Construction was scheduled to start June 9th. Checks for permanent and temporary damages have been printed and mailed to those that have given us their Social Security/Tax ID #.

LID: Court action has been settled. The LID began pumping on May 11, stopped pumping on June 14th and restarted on June 24th. Pumping was stopped due to high water at Climax as per operating plan.

Gagner has asked for a meeting with Wilkens and Kramka near the end of July to look at the interconnect between the two lakes. Kramka would like to review the original parameters to see if they are still relevant before proceeding with finding solutions to the interconnect problem.

Fish Passage: Houston Engineering has began plans for the Texas crossing and the West Mill Site. They are also preparing an estimate for developing a master plan for the river relating to fish passage.

Union Lake Flood Control and Erosion Project: Wilkens received news that the BWSR grant has been approved. Houston Engineering will begin developing a proposal. It was recommended that Houston Engineering re-visit the site along with the landowners. Wilkens and Woodbury tentatively set a date for July 25.

Beltrami Slough by Highway # 9: A pre- construction meeting was held on June 1.

Jeff Broadwell: Wilkens met with Broadwell and Manager Vig. Will gather more information and write a letter on his behalf as previously discussed.

Sletten/Winger Town Line: Wilkens has a draft of the drainage area based on information from a local landowner. The watershed area and pipe size for a crossing needs to be established. Woodbury will assess the information and give a recommendation at the next meeting.

Section 15, Hubbard Twp.: Wilkens met with the County Attorney, Chairman Hanson, and Manager Brekke on May 10. Wilkens met with PC Sheriffs Department and a complaint was filed.

7. Other Business:

Summer Tour: Manager Vig attended the Summer Tour and reported to the board.

Fair Booth: Swenby reminded the managers of the Sand Hill River Watershed District fair booth and invited them to attend the booth as their schedule permits.

Highway 75 ditch repair and construction – Manager Brekke approached the board on developing a drainage plan for the area north of Nielsville starting at the beet piler and running the water south. It would involve cleaning and sizing the culverts on the east side of highway # 75 and constructing a new ditch on the west side of the railroad tracks in the same area. A **Motion** was made by Manager Sonsteli to have the watershed engineer survey and develop a drainage plan for this area with a cost share of 2/3 watershed and 1/3 landowners, **Seconded** by Manager Christian, **Carried.**

Ditch Inspection- Wilkens reported on ditch inspection. Ditch spraying for cattails by helicopter has dropped in price to \$230 per sprayed mile. Wilkens was instructed to have the ditches sprayed that have an accumulation of cattails.

8. Permits: The following permits were approved:

- 2005-25 – Rosebud Township-replace existing culvert in Section 33 of Rosebud Twp.
- 2005-26 – Rosebud Township-replace existing culvert in Sections 20 & 21 of Rosebud Twp.
- 2005-27 – Rosebud Township-replace existing culvert in Sections 23 & 24 of Rosebud Twp.
- 2005-28 – Rosebud Township-replace existing culvert in Section 25 of Rosebud Twp.
- 2005-29 – Rosebud Township-replace existing drive-way culvert in Section 3 of Rosebud Twp.
- 2005-30 – Brandsvold Township – Replace box culvert with arch culvert in Section 31 of Brandsvold Twp.
- 2005-31 – Anderson Tronnes Farms Inc. – Install culvert in field entrance in Section 18 of Hubbard Twp.

9. Adjournment: The next regular meeting of the SHRWD will be at **8 a.m. on Tuesday, August 2, 2005.** As there was no further business to come before the board, a **Motion** was made by Manager Brekke to adjourn the meeting at 10:15 a.m., Seconded by Manager Sonsteli, **Carried.**

Robert Brekke, Jr., Secretary

April Swenby, Administrative Assistant