

## SAND HILL RIVER WATERSHED DISTRICT

November 3, 2003 Meeting Minutes

**Attendance:** Chairman Hanson called the November 3, 2003 meeting to order at 8:00 a.m. at the District Office. Other managers present were Bill Brekke, Stuart Christian, and Harold Vig. Others in attendance were Daniel Wilkens-Administrator, and Jim Larsen -Houston Engineering.

**2. Approval of the Agenda:** A **Motion** was made by Manager Christian to approve the agenda, **Seconded** by Manager Vig, **Carried**.

**3. Minutes:** **Motion** was made by Manager Brekke to approve the minutes of the SHRWD regular board meeting conducted on October 7, 2003, **Seconded** by Manager Christian, **Carried**.

**4. Treasurer's Report:** No treasurer's report was given.

**Motion** was made by Manager Vig to approve and pay bills, **Seconded** by Manager Brekke, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

### **5. Engineer's Report:**

**Project # 17:** Larson reported that that Dan, Roger, and himself met with the Polk County Commissioners on October 23, 2003 to discuss the project. As a result of the discussion the PC Board will conduct a ditch transfer hearing on November 19, 2003. The district will be conducting an informational meeting on November 12, 2003 at 1:00 pm at the Climax Community Center to go over the plans and specs and discuss the legal process. Wilkens came down last Friday and went over the material with Larson and Jones. Larson asked board members to attend a meeting at Houston's office on Friday November 7, 2003 to go over the information. The preliminary hearing date was discussed. **Motion** was made by Manager Brekke to have the administrator make arrangements for the preliminary hearing on December 17, 2003 at Climax, **Seconded** by Manager Vig, **Carried**.

**Sand Hill Ditch:** Larson and Wilkens met with Rocky Waldin from Construction Specialties on October 24, 2003 at the bridge south of Beltrami. We discussed using cable concrete at this site to correct the sloughing that is occurring east of the bridge. Rocky felt that cable concrete would work well at this site. He will discuss this more with his engineers and get back to us with more information.

### **6. Dan's Report:**

**Project Team:** The next meeting is tentatively scheduled for November 11, 2003 starting at 10:00 AM. This is Veterans Day. After discussion the board decided to cancel the November meeting.

**RRWMB:** Met in Ada on October 21, 2003. Next meeting is November 18, 2003

**RRBFDRWG:** Meeting was held October 29, 2003 at the Northland Inn.

**RRBC:** The RRBC meets November 6, 2003 in GF.

**PC #41:** Met in Fargo on October 31, 2003 with Engineer and Attorney.

**Union Lake Flood Control and Erosion Project:** Gary Lee has contacted the landowner who has contacted me. Gary and Dan will discuss alternatives that may work in the channel area.

**Beltrami Request for assistance on a ring dike: Nielsville Request for assistance on a ring dike:** No funds available this year but we will send in an application for Beltrami so we are on the list.

**Beltrami Slough by Highway # 9:** Met with Jim Larson and Rocky Waldin, Construction Specialties. Discussed using cable concrete at this location.

**Ditch # 122:** I have met with Tony Jagol and Joyce Downs asking for permission to survey. No new information

**Inspected Project # 12:** Clean out is complete.

**FDRWG:** Funding is set at \$210,000. This will fund the project work teams and the updated plans at a reduced scale.

**Ditch 17-2:** Two beavers were removed on Lyle Jacobson's. Two dams will be removed by Paul Swenson.

**PC # 44:** Craig Engelstad would like several culverts closed and the ditch cleaned farther north. They are obtaining cost estimates.

**Sand Hill Ditch at Widrig's:** Contacted Darin Rice that his bid was accepted. He has sent us his insurance forms.

## 7. Other Business:

**Lake Level:** Vig asked if any decision has been made on the lake level by Charlie Balstad. Wilkens has not heard of any resolution at this time. Vig stated that this has gone on long enough. DNR needs to make a decision soon.

**Ditch # 122:** Hanson asked if any progress had occurred on obtaining permission to survey from the landowners along this proposed project. Wilkens reported that none had been obtained at this time. The board would like to know if this project is feasible. **Motion** was made by Manager Brekke to direct the administrator to obtain permission to survey. If the project proves to be feasible the board would consider eminent domain if necessary to construct the project, **Seconded** by Manager Vig, **Carried**. Manager Christian abstained.

**E ¼ of Section 15, Hubbard Twp.** The board compared the survey done on October 30, 2003 with the survey done on October 8, 2003 and concluded that the ditch was not dug as per board request. Only a small amount of dirt had been removed. **Motion** was made by Manager Christian to have the administrator contact the Polk County Attorneys office on this issue, **Seconded** by Manager Vig, **Carried**. Manager Brekke abstained.

**SW ¼ of Section 10, Hubbard Twp.** The board discussed a request from Ray Baatz to install a low flow control structure in the NE corner on this property and a crossing on the property line. Ray was instructed to send in a permit for both of these requests and the board would consider them.

**Ditch Levies for 2004:** A **Motion** was made by Manager Brekke to set the ditch levies for 2004 as follows, **Seconded** by Manager Christian, **Carried**

Sand Hill Ditch	\$15,000	#11 Beltrami Diversion	\$4,000
#3 Liberty Onstad	\$0	#12 98-148	\$7,500
#5 17-2	\$2,000	#13 Reis Scandia	\$3,500

**MAWD Convention:** A **Motion** was made by Manager Brekke to authorize board and staff to attend the conference in Alexandria. **Seconded** by Manager Christian, **Carried**

## 8. Permits:

2003-45 Mark Morvig and Marguerite Hodous, Section 28 of Winger Twp. Install 60" culvert on ¼ line.

2003-46 Larry C. Walters, Section 25 of Russia Twp. Install 18" culvert and construct a ditch.

2003-47 Burd Farms, Section 14 of Hubbard Twp. Clean ditches

2003-48 David Palm, Section 12 and 13 of Hubbard Twp. Clean ditches

**9. Adjournment:** The next regular meeting of the SHRWD will be at **8 a.m. on Tuesday, December 2, 2003**. As there was no further business to come before the board, a **Motion** was made by Manager Brekke to adjourn the meeting at 10:50 a.m., **Seconded** by Manager Vig, **Carried**.

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Robert Brekke, Jr., Secretary

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April Swenby, Administrative Assistant