

SAND HILL RIVER WATERSHED DISTRICT

June 3, 2003 Meeting Minutes

- 1. Attendance:** Chairman Hanson called the June 3, 2003 meeting to order at 8 a.m. at the District Office. Other managers present were Bill Brekke, Stuart Christian, Gordon Sonstelie, and Harold Vig. Others in attendance were Daniel Wilkens-Administrator, April Swenby - Administrative Assistant, Jim Larsen - Houston Engineering. Ray Christian, and Marty Audette, Darby Barron and Dennis McGlynn of Tony Dorn.
- 2. Approval of the Agenda:** A **Motion** was made by Manager Christian to approve the agenda, Seconded by Manager Brekke, **Carried**.
- 3. Minutes:** **Motion** was made by Manager Vig to approve the minutes of the SHRWD regular board meeting conducted on May 6, 2003, **Seconded** by Manager Sonstelie, **Carried**.
- 4. Treasurer's Report:** Wilkens distributed the Treasurer's report. A **Motion** was made by Manager Brekke to approve the Treasurer's report as presented, **Seconded** by Manager Sonstelie, **Carried**.

Motion was made by Manager Vig to approve and pay bills, **Seconded** by Manager Sonstelie, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Engineer's Report:

Sylvia Hovland Ring Dike: Larsen reported that Wilkens had contacted Sylvia Hovland to see if she had any concerns prior to closing out the project. She requested the district inspect the grass seeding, leveling and graveling her driveway, and completing the internal drainage to the south of her yard. Wilkens and Larsen will inspect the site after today's meeting to check the items she requested. Larsen will contact the Power Company. Wilkens noted that the ditch has been cleaned west of Sylvia's by Polk County that takes care of the leveling that remained to address Myrdell Skalet's concerns.

ROW Markers: ROW markers are scheduled to be installed on project 11, 12, and 13 during the month of June. Larsen reported that more poles would be needed to finish the project. Wilkens will prepare a letter to the landowners stating their responsibility if ROW markers are destroyed or damaged and that infringement onto the ditch ROW will not be allowed.

Polk County # 41: Larsen will verify that the necessary surveying has been completed for the Polk County # 41 road rebuild project. Larsen is preparing for an informational meeting with the landowners.

Beltrami Ring Dike: Larsen has spoken with Ed Fick, FDR coordinator for DNR, regarding funding issues. Currently, funding is unknown due to state budget cuts. The district is sending in the application for a ring dike so they are on the list. Larsen is estimating a cost of \$300,000 to \$400,000 on the initial application.

6. Dan's Monthly Report:

Project Team: The next meeting is scheduled for June 10, 2003 starting at 10:00 AM. The project team will go over four items and assign responsibilities for each of the projects.

RRWMB: The May meeting was held in Fertile on May 20, 2003. The June meeting will be held June 17 in Ada. Board report.

RRBFDRWG: The next meeting is scheduled for June 6, 2003 at Crookston.

RRBC: The RRBC meeting will be held on June 5 in Morris Manitoba.

Sylvia Hovland Ring Dike: Larsen and Wilkens will tour the site verifying Sylvia Hovland's request for the items remaining.

Union Lake Flood Control and Erosion Project: Options will be discussed with the project team next week for funding options.

Charlie Balstad request to re-establish ditch 133: Wilkens has contacted Chad Konickson and Larry Kramka about scheduling a time to meet on site in the near future.

Ditch # 122: Wilkens has met with Tony Jagol and Joyce Downs asking for permission to survey. No response to date.

Inspected Project # 12: Wilkens inspected project # 12 on April 10, 2003. He found that someone is dumping concrete and brick pieces into the outlet to project # 12. He called Jeff Voeller, Vineland Twp. Voeller will try to find out who is doing the dumping and have them remove it. Several areas have blow dirt in the ditch. Also the East Side of the NE ¼ of section 18 has filled with blow dirt thereby preventing land assessed into project # 12 from draining. Discussion was held for the best solution for removing blow dirt.

Ditch # 93: A 6' culvert was removed from ditch # 93 ½ mile west of Walter Johnson and moved west ½ mile and added to a 6' culvert last fall. The county is working with landowners in resolving the issues.

Dahl Bros. Tiling: An abandonment hearing was held on May 6, 2003 at 2:00 PM at the Norman County Courthouse to request abandonment of lateral 8, ditch # 47, in Norman County. This hearing was postponed until June 3 at 2:00 PM. At the on site meeting, it was decided that the County would go ahead with the abandonment and the watershed district would permit deepening the ditch and restricting the flows to no more than what comes there now, by sizing the culvert. Larsen and Wilkens will tour the site after today's meeting and Wilkens will attend the Norman County Commissioners meeting this afternoon.

FDRWG: \$210,000 is the final number the legislature settled on which will fund the project work teams and the updated overall plans at a reduced scale. FDRWG meets again on June 6, 2003 at the Northland Inn in Crookston.

Reimbursement for Engineering: Richard Sanders, Polk County Highway Engineer, said that the district could be reimbursed for engineering on bridge projects if the township had less than \$200,000 in Tax Capacity. He thought that Liberty Township qualified.

PC # 44: Craig Engelstad would like several culverts closed and the ditch cleaned in section 35 of Onstad Twp. Board discussion.

Long Distance: Wilkens discussed the issue as requested with Steve Holzer, GVTC, and he suggested going with Garden Valley Long Distance Service.

Sand Hill Ditch at Widrig's: Wilkens has requested bids from 2 contractors for the next meeting.

MAWD Summer Tour: Chairman Hanson, Sonstelie, and Wilkens are scheduled to attend.

Permit 2003-10 Polk County Highway # 31. Wilkens, Vig, and Darrin Carlstrom-Polk County Highway Department toured this project. Several minor changes were agreed upon.

7. Other Business:

Ray Christian: Ray Christian presented a solution to the Widrig site. He suggested using rock and broken up cement rather than dirt. He suggested this method would be more cost effective and will decrease long term erosion. Christian said he would bid the job using both methods.

Bradley Lake: Chairman Hanson asked the managers if they were interested in further pursuing Bradley Lake with higher priority than it was given originally. Manager Christian said he thought it would be worth pursuing if it has potential to decrease flooding on Union and Sarah Lake. It was decided to pursue the project with higher priority viewing it as a flood control project rather than a fishery project. Wilkens will bring this information to the project team.

Copier update: Darby Barron, of Tony Dorn Inc., presented a proposal for a new copier to the managers giving a brief presentation on the capabilities of the new technology available. Barron presented a proposal whereby the district can try the copier for 90 days and if it does not meet our requirements turn it back at that time. To do that the district would need to enter into a deferred lease with right of refusal in 90 days. A **Motion** was made by Manager Vig to enter into the deferred lease with right of refusal in 90 days and with option to purchase, **Seconded** by Manager Brekke, **Carried**.

8. Permits:

- 2003-12- Darin Carlstrom – Polk County Highway Department – Winger Twp – Section 25 – Replace existing culvert.
- 2003-13- Darin Carlstrom – Polk County Highway Department – Garden Twp – Section 32/33 – Replace existing culvert.
- 2003-14- Dahl Brothers – Bear Park Twp. – Section 26 – clean and deepen lateral 8 and install 24” culvert in twp. road – approved subject to engineer sizing culvert.
- 2003-15- Harold Vig – Sletten Twp. – Section 12 – Lower culvert 12” and clean the ditch.

9. Adjournment: The next regular meeting of the SHRWD will be at 8 a.m. on Tuesday, July 1, 2003. As there was no further business to come before the board, a **Motion** was made by Manger Brekke to adjourn the meeting at 11 a.m., **Seconded** by Manager Sonstelie, **Carried**.

Robert Brekke, Jr., Secretary

April Swenby, Administrative Assistant