

SAND HILL RIVER WATERSHED DISTRICT

November 6, 2002 Meeting Minutes

1. **Attendance:** Chairman Hanson called the October 1, 2002 meeting to order at 8 a.m. at the District Office. Other managers present were Robert Brekke and Harold Vig. Others in attendance were Daniel Wilkens-Administrator, April Swenby-Administrative Assistant, and Jim Larsen-Houston Engineering.
2. **Approval of the Agenda:** Motion was made by Manager Brekke to approve the agenda with the addition of Randy Hamre Seconded by Manager Vig, Carried.
3. **Minutes:** Motion was made by Manager Brekke to approve the minutes of the SHRWD regular board meeting conducted on October 1, 2002 as mailed, Seconded by Manager Vig, Carried.
4. **Treasurer's Report:** Wilkens distributed the Treasurer's report. A Motion was made by Manager Brekke to approve the Treasurer's report as presented, Seconded by Manager Vig, Carried.

Motion was made by Manager Vig to approve and pay bills, Seconded by Manager Brekke, Carried. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Jim Larsen's Report

Sylvia Hovland Ring Dike: Larsen presented a letter from Gary Shulstad of Red River Valley Cooperative Power Association referencing Merdel Skallet's concern about the two south power poles blowing over. Shulstad has estimated \$1,100 to re-set the 2 poles. This estimate includes labor and a portion of the material cost for newer poles. Shulstad stated that he has attempted to contact the owner of the property served by that line and has been unsuccessful at making contact. Because the property owner pays his monthly bill and has not returned his phone calls, the line will have to stay in place. Merdel Skallet's was also concerned about the sharp cuts in the bottom of the ditch. The board agreed to remedy the situation but will wait to see if the cleaning planned by the county on lateral A of ditch # 73 will fix the problem

Right of Way Markers: Projects 11 and 13 are finished with project 12 being completed next spring.

City Ring Dikes: Larsen suggested not doing in-depth surveying on the city ring dikes at this time because the funding from the DNR is not reimbursable until an agreement has been signed. We would need to make an application before next June and if approved the subsequent contract would be signed next September. At that time we can expend funds that are reimbursable. He stated that he could still do a rough estimate on the costs of the ring dike and use those numbers to make an application.

Farmstead Ring Dikes: Because the watershed board has received multiple applications for farmstead ring dikes, Larsen asked the board if he should proceed with the Ronald and Tammy Baatz ring dike. The managers instructed Larsen to proceed with the ring dike as he has done in the past. The board agreed to take the ring dike applications in order of request.

Fish Passage: Larsen presented estimates for the fish passage at the Texas crossing west of Beltrami. The estimate for replacing the 36" culverts with box culverts is \$101,000. The estimate for removing, resetting, and completing the rock structures in the fish passage area at the Mill Dam west of Fertile is \$108,279.

Maple Creek Diversion: The FDRWG has asked Larsen to find the file for the Maple Creek diversion area. The district did considerable work in this area many years ago. The project team would like to look at this information at the next meeting. He has not been able to find the information he was looking for but will continue to search.

Union Lake Detention: The survey crew would like to meet with Dan during the week of November 11 when surveying the Union Lake Detention area.

6. Dan's Monthly Report

Project Team: The USACOE received our letter requesting a feasibility study on the fish passage issue. The project team will meet Tuesday, November 12, 2002 at 10:30 AM.

RRWMB: The RRWMB met in Warren on October 22.

RRBC: The RRBC will meet in Grand Forks on November 7, 2002. A meeting agenda was given to the managers.

PC Ditch # 122: Wilkens needs to meet with landowners and discuss the unanimous petition by the board process.

PC #41: Elliot Solhiem brought in the petition on Tuesday, November 5, 2002. A **Motion** was made by Manager Vig to accept the petition contingent upon our attorney's review and approval and receipt of a bond in the amount of \$70,000, **Seconded** by Manager Brekke, **Carried**.

PC Highway # 1: Wilkens toured the site with Richard Sanders, Darren Carlstrom, and Gerald Jacobson. It appears that at it's highest point last summer, the water ran north out of the lake. After analyzing the alternatives, the county agreed that the best way to solve the high water problem was to raise the road above the runout elevation and establish a new surface. The county would also raise Chester Morvig's driveway as part of the project.

LID: Pump was turned off on October 1, 2002. No new information

Earl Pederson, Dahl Brothers, and James Dahl Tiling Permit: Mick Alm, Norman County Engineer sent the district a letter last month stating that lowering the lateral # 4, 3 to 3.5 feet would constitute an improvement. The landowners applied for a new permit that would entail constructing a 24" tile line along but outside the ROW of Lateral # 4 until reaching an elevation that daylight into lateral # 4. This was approved by Mick Alm. Norman County is establishing a Tiling Task Force at the request of the commissioners and Mick asked Dan to be on it. They will meet this winter.

Beltrami Request for assistance on a ring dike: Nielsville Request for assistance on a ring dike: Wilkens informed the managers that the state has \$600,000 to work with. The most that one project can be is \$300,000 without going to special bonding legislation. He also stated that the state cost shares 50% with the remainder from local and we will need to make application by June 2003. If we are selected, the papers would be signed by September 2003 and at that time we can incur expenses to that project.

Bids needed on FEMA projects: SW of Section 16 Scandia Twp. has been installed. Kittleson Creek at PC # 1, SH Ditch at Widrig's, SH at Hansons, SH at Beltrami and Bear Park outlet. Sites

that were denied by FEMA: (SH west of 32, SH north of Strem Bridge). The Managers toured the Sand Hill Ditch at Widrig's. It was decided to complete the Bear Park project and the bridge at Beltrami after verification of the estimates. It was also decided the Widrig site would not be completed at this time.

Ditch Levies: A **Motion** was made by Manager Brekke to set the ditch levies for 2003 as follows, **Seconded** by Manager Vig, **Carried**

Sand Hill Ditch	\$0
#3 Liberty Onstad	\$0
#5 17-2	\$2,000
#11 Beltrami Diversion	\$4,000
#12 98-148	\$7,500
#13 Reis Scandia	\$3,500

MAWD: A **Motion** was made by Manager Brekke to authorizing the managers and staff to attend the MAWD conference on December 5-7, **Seconded** by Manager Vig, **Carried.** Manager Vig and Manager Sonsteli were assigned as delegates, Manager Hanson was assigned as an alternate and Wilkens was assigned as the information officer.

7. Other Business:

Randy Hamre: Hamre presented a proposal to improve drainage in his area. He had a map showing where he would like to install culverts and arch pipes. Jim Larsen will take a look at the new proposal and see if his original figures need revising. Hamre was asked to attend the next meeting for further discussion.

8. Permits: 14 permits came before the board for review:

- 2002-38 – Lyle Abrams Farms Inc. & DuWayne Engelstad – Vineland Twp. Section No. 36– Install culvert due to inadequate present design.
- 2002-39 – Pat Polley – Garden Twp. Section No. 20 – Replace culvert.
- 2002-40 – Paul Engelstad – Liberty Twp. Section No. 17 & 18 – Clean existing ditch and construct a new ditch.
- 2002-41 – Paul Engelstad – Liberty Twp. Section No. 17 – Clean existing ditch.
- 2002-42 – Ronald Haller – Hammond Twp. Section No. 30 – Replace culvert.
- 2002-43 - Ronald Haller – Hammond Twp. Section No. 30 – Replace culvert.
- 2002-44 – Lyle Abrams Farms, Inc. – Vineland Twp. Section No. 22 & 23 – Replace & resize culvert.
- 2002-45 – Darin Carlstrom, Polk County Hwy. Dept. – Reis Twp. Section No. 1 - Install new culvert due to inadequate present design.
- 2002-46 – Vernon Floan – Onstad Twp. Section No. 26 – Clean existing ditch.
- 2002-47 – Clayton Engelstad – Liberty Twp. Section No. 11 – Clean existing ditch.
- 2002-48 – Charles Gustafson – Onstad Twp. Section No. 30 – Construct new ditch.
- 2002-49 – Donald Andringa – Hammond Twp. Section No. 16 – Clean existing ditch and replace culvert.
- 2002-50 – Garden Valley Telephone – Gregory Twp. Section No. 1, 14, & 24 – Install fiber optic and copper telephone cable under protected waters by using directional boring equipment.
- 2002-51- MN Dept of Transportation – Knute Twp. Multiple Sections (Hwy 59) – Replace culvert and install new one.

- 9. Adjournment:** The next regular meeting of the SHRWD will be at 8 a.m. on Tuesday, December 3, 2002. As there was no further business to come before the board, the meeting was adjourned 11:36 a.m.

Robert Brekke, Jr., Secretary

April Swenby, Administrative Assistant