

SAND HILL RIVER WATERSHED DISTRICT

October 1, 2002 Meeting Minutes

- 1. Attendance:** Chairman Hanson called the October 1, 2002 meeting to order at 8 a.m. at the District Office. Other managers present were Robert Brekke, and Stuart Christian. Others in attendance were Daniel Wilkens-Administrator, April Swenby-Administrative Assistant, and Jim Larsen-Houston Engineering, Paul Engelstad –landowner, Randy Hamre – landowner, and Greg Ranz – beaver control agent.
- 2. Approval of the Agenda:** **Motion** was made by Manager Christian to approve the agenda with the addition of Randy Hamre, Paul Engelstad, & Greg Ranz, **Seconded** by Manager Brekke, **Carried**.
- 3. Minutes:** **Motion** was made by Manager Brekke to approve the minutes of the SHRWD regular board meeting conducted on September 3, 2002 as mailed, **Seconded** by Manager Christian, **Carried**.
- 4. Treasurer's Report:** Wilkens distributed the Treasurer's report. A **Motion** was made by Manager Brekke to approve the Treasurer's report as presented, **Seconded** by Manager Christian, **Carried**.

Motion was made by Manager Christian to approve and pay bills, **Seconded** by Manager Brekke, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Jim Larsen's Report

Sylvia Hovland Ring Dike Pay Request: Larsen reported to the managers that the contractor for the Sylvia Hovland Ring Dike has completed seeding. Larsen will ensure this has been completed and will report to Wilkens. Assuming the dike has been seeded, Larsen asked the board to approve a pay request to All Seasons Contracting for \$4,272.21. This will still keep 5% for retainage. A **Motion** was made by Manager Brekke to approve the pay request of \$4,272.21 to All Seasons Contracting, **Seconded** by Manager Christian, **Carried**.

6. Dan's Monthly Report

Project Team: The USACOE received our letter requesting them to conduct the feasibility study on the fish passage issue. The project team is scheduled to meet Tuesday, Oct 8, 2002 at 10:30 a.m. The agenda items include a fish passage update, Polk County # 41 potential issues, and effective team functioning forms.

RRWMB: The RRWMB met in Fertile on September 17.

RRBC: The RRBC is scheduled to meet in Grand Forks on October 3, 2002.

PC Ditch # 122: The upper one-mile of Polk County Ditch # 122 has been cleaned. Shortly after cleaning, a heavy rain caused substantial erosion on the roadside. The county is currently making repairs. An upper diversion would reduce the flow substantially in this erosion prone area. A map of the area was given to the Managers. Discussion was held about using a unanimous resolution of the board to establish the diversion. The board will discuss this again at the next meeting. Wilkens is to meet with the landowners in the project area and report back to the board.

Polk County #41: A steering committee met on September 3, 2002 at 1 p.m. in the hearing room at the Polk County Courthouse. Kurt Deter gave a presentation on the petition process. After discussion, everyone in attendance agreed that a petition should be circulated for signatures.

Deter agreed to assist the committee by writing the petition. The board asked Wilkens to speak with Richard Sanders – Polk County Highway Department, to discuss who will be responsible for the filter strip and the utility move involved with this project.

PC Highway # 1: Wilkens met with Chester Morvig and toured the area. A meeting with Richard Sanders – Polk County Highway Department, is scheduled for Friday, October 4, 2002 at 9:30 a.m. to tour the site.

Section 13 of Liberty Twp.: A washout has occurred in Section 13 of Liberty Twp. on Jim Jerde's property. A **Motion** was made by Manager Brekke to repair the washout, **Seconded** by Manager Christian, **Carried**.

LID: The pump has been running since mid July. Union Lake is currently about 4" above OHW. Two weeks ago Lake Sarah was 30" above OHW. A hearing is scheduled for October 1, 2002 on the assessment to the landowners.

Sylvia Hovland Ring Dike: Wilkens contacted Myrdell Skalet about the borrow area to see if he is satisfied. Skalet was very pleased with the work but is concerned about the two south power poles blowing over and the dozer edges in the bottom of the ditch, which will make it hard to mow. Larsen will contact the power company and arrange a solution and Wilkens will contact Skalet to resolve the ditch bottom issue. Skalet is also wondering why the water sits in Polk County # 51 going west (branch A of PC ditch # 73). Wilkens will discuss Skalet's concerns with Richard Sanders – Polk County Highway Department and see if a solution can be developed.

Section 35 of Russia Twp.: Wilkens spoke with Brent Gullekson. Gullekson would like to see the trap removed. He also stated that ditch # 80 needs repair. Lenz's & Gullekson's will need to agree to have the trap removed.

Earl Pederson, Dahl Brothers, and James Dahl Tiling Permit: Mick Alm - Norman County Engineer sent the district a letter stating that lowering the lateral # 4, 3 to 3.5 feet would constitute an improvement. The original permit was denied until an adequate outlet is found.

Union Lake Flood Control and Erosion Project: Houston Engineering is in the process of surveying and engineering a structure to control the flooding and erosion in this area.

Godfrey Twp. Water: Water is overflowing the road in Godfrey Twp. in Section 10-11. The road ditch needs cleaning to the North.

Marlin Iverson high water: Marlin Iverson's high water is thought to be caused by beaver dams on TNC land. Wilkens suggested he contact TNC again. They are working on a solution.

Beltrami Request for assistance on a ring dike: The engineers will be surveying the site to develop cost estimates.

Nielsville Request for assistance on a ring dike: A request for development and funding a ring dike was given to the Watershed from the City of Nielsville. A **Motion** was made by Manager Christian to survey, develop cost estimates, and make application for funding a ring dike for the city of Nielsville, **Seconded** by Manager Brekke, **Carried**.

Ronald and Tammy Baatz request for a farmstead ring dike: Ronald and Tammy Baatz of Nielsville requested assistance in applying for funding for a dike around their farmstead. A **Motion** was made by Manager Brekke to have the farm site surveyed with cost estimates developed and add them to our list of farmstead ring dike applicants, **Seconded** by Manager Christian, **Carried**.

Bids needed on FEMA projects: Kittleson Creek at Polk County # 1, the Sand Hill Ditch at Widrig's, the Sand Hill at Hanson's, culvert replacement in sec 16 of Scandia twp., and the Sand Hill at Beltrami are all possible projects. Wilkens is to get estimates on the Widrig project and let the manager know the costs before the next meeting. The sites that were denied include: the Sand Hill west of Hwy. 32 and the Sand Hill North of the Strem Bridge.

Budget for 2003: A hearing was held on Friday, September 13, 2002. No citizens attended. A **Motion** was made by Manager Brekke to adopt the budget as presented at the previous meeting, **Seconded** by Manager Christian, **Carried**.

Polk County # 44 Diversion Project: Local landowners had a survey done in section 35 of Onstad Twp. and reported a 4 ½ foot fall to the south. Currently, they are looking at two crossings that would need new culverts. This project would enhance the previous work done on the diversion. The landowners would like to work with the watershed on funding this project. Wilkens will instruct the landowners to develop cost estimates for the project for the board to review at the next meeting.

7. Other Business:

Paul Engelstad: Paul Engelstad presented two permit applications to the board. One requested cleaning the ditch in the middle of section 17 of Liberty Twp. and extends the ditch all the way to the north end. It also involves cleaning the ditch westerly into section 18. The other permit requested deepening the ditch on the west side of section 17 of Liberty Twp. and running the water south into ditch # 95. The board asked Wilkens to research the assessed area of ditch # 95 and the Beltrami Diversion and report back to the board at the next meeting. Both permits would divert water away from Maple Creek and into ditch # 95.

Randy Hamre: Hamre brought before the board a proposal to improve drainage in his area. He presented a map showing where he would like to install culverts and arch pipes. Jim Larsen will take a look at the new proposal and see if his original figures need revising. Hamre was asked to attend the next meeting for further discussion on Larsen's findings.

Greg Ranz: Ranz reported on the current beaver situation at the Bear Park Project. On a recent tour he found no sign of beavers from the Mahnomen County Line to the Bear Park Structure. He stated he had a lot of problems trapping this season due to the extreme high water, which occurred several times inundating his traps for long periods of time.

8. Permits: 8 permits came before the board for review:

- 2002-30 – Dahl Brothers – Bear Park Twp. Section 26 – This permit reinstates permit number 2002- 27 through 2002-29 with the provision for an approved outlet.
- 2002-31 – David Arends – Hubbard Twp. Section 35 – Permit denied due to improper signature. The Watershed needs the landowner's signature.
- 2002-32 – Ray Christian – Russia Twp. Section 33 – Clean existing ditch.
- 2002-33 – Ray Christian – Woodside Twp. Section 25 – Install 3 25" culverts under road.

- 2002-34 – Craig Engelstad – Liberty Twp. Section 14 – Clean existing ditch, install 18” culvert for crossing, and put in new ditch on West side of SE quarter.
- 2002-35 – Gordy Gudvangen – Liberty Twp. Section 23 – Clean South County road ditch and install a new ditch on East line of the Section.
- 2002-36 – Allan Stromstad – Scandia Twp. Section 26 – Construct new ditch.
- 2002-37 – Garden Valley Telephone – Rosebud & Sletten Twp. Section 17, 20, 12, 13, 14, and 25 – Burying telephone cable.

9. **Adjournment:** The next regular meeting of the SHRWD will be at 8 a.m. on **Wednesday**, November 6, 2002 due to Election Day on November 5. As there was no further business to come before the board, the meeting was adjourned 10:51 a.m.

Robert Brekke, Jr., Secretary

April Swenby, Administrative Assistant