

SAND HILL RIVER WATERSHED DISTRICT

August 6, 2002 Meeting Minutes

- 1. Attendance:** Chairman Hanson called the August 6, 2002 meeting to order at 7:01 a.m. at the District Office. Other managers present were Robert Brekke, Stuart Christian, Gordon Sonstelie, and Harold Vig. Others in attendance were Daniel Wilkens-Administrator, April Swenby-Administrative Assistant, Richard Sanders-Polk County Highway Department, Gary Lee-West Polk Soil, Water, & Conservation District and Jim Larsen-Houston Engineering.
- 2. Approval of the Agenda:** **Motion** was made by Manager Vig to approve the agenda with the addition of Richard Sanders and Gary Lee, **Seconded** by Manager Brekke, **Carried**.
- 3. Minutes:** **Motion** was made by Manager Vig to approve the minutes of the SHRWD regular board meeting conducted on July 2, 2002 as mailed, **Seconded** by Manager Christian, **Carried**.
- 4. Treasurer's Report:** Wilkens distributed the Treasurer's report. A **Motion** was made by Manager Vig to approve the Treasurer's report as presented, **Seconded** by Manager Sonstelie, **Carried**.

Motion was made by Manager Brekke to approve and pay bills, **Seconded** by Manager Sonstelie, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

Manager Brekke requested a total cost of the bathroom remodeling at the next meeting.

5. Jim Larsen's Report

Sylvia Hovland Ring Dike: Clearing and grubbing of the site has taken place with construction to start soon.

Beltrami Ring Dike: Hanson, Wilkens, and Mike Buerkley met with the Beltrami City Council to discuss the ring dike request. Buerkley was given a tour of the site. Several alternate routes will need to be considered when developing cost estimates. When cost estimates are developed the city will need to decide on which one they would like to pursue for funding.

West Mill Site: Houston Engineering has finished surveying on the West Mill Site. This information is needed for our request for funding the fish passage proposal.

6. Dan's Monthly Report

RRWMB: The RRWMB met in Ada on July 16. Chairman Hanson attended the meeting and felt it would be beneficial for all Managers to make an effort to attend these meetings as much as possible. Discussion was held regarding a schedule so at least one Manager attends a RRWMB meeting each month.

RRBC: The RRBC met in Devils Lake on August 1, 2002. Meeting minutes were given to the managers.

PC Ditch # 122: Wilkens briefly reported that the upper one-mile is being cleaned. Many landowners would like a solution to be implemented to address the severe erosion occurring in the

middle section of the ditch and the inadequacy of the 24" tile at the outlet. A diversion at the upper end and a channel with drop structure at the lower end are the solutions most discussed.

PC Highway # 1: Recent rains have flooded the highway and have taken it out of service for several weeks. The lake on the Chester Morvig property currently has no outlet. Richard Sanders, PC Highway engineer asked if the watershed district could find a solution to the constantly rising lake. Wilkens will contact Chester Morvig to tour the area for a possible solution.

Project # 12: Wilkens reported to the board that the Right of Way, (ROW) markers have deteriorated and many are missing. A **Motion** was made by Manager Brekke to redo Project #12 with steel ROW markers, **Seconded** by Manager Christian, **Carried**. Wilkens will send a letter to the landowners along Project #12 explaining the penalties for destroying the markers and encroachment on to the right of way. In addition to the ROW markers, Wilkens reported that the culvert in the NW corner of section 17 of Hammond Twp. has been replaced and the third culvert from the East Side of section 17 of Hammond Twp. has been re-laid as approved at the last meeting.

LID: The pump has been running since mid July 16. Union Lake is down about 7" which included a 2 ½ " rain that occurred during pumping. The Lake Improvement District meeting minutes were distributed to the board for their review. Manager Christian distributed handouts of the water levels he obtained via the internet at the time the pump was turned on. These will be filed for future reference.

Sylvia Hovland Ring Dike: Wilkens called Rory Hamre about crop damage costs when dirt is removed from the ditch bank. Final negotiations will be made concerning damage costs before project is started. The contractor is planning on starting on Thursday, August 8, 2002.

Mark Morvig / Ronald Coffin Lake Level: Manager Sonsteli will get permission from a local landowner and arrange another meeting when the weather improves with Chad Konickson, DNR Hydrologist.

Beltrami Request for assistance on a ring dike: The engineers will be surveying the site to develop cost estimates.

Administrators Meeting: Brian Dwight, BWSR and Jody Horntvedt, MN Extension and Project Team Facilitator requested a meeting to discuss the watershed planning process, the project team/FDR process, and the rules and regulations (uniformity) issues with the administrators to find out what works and suggested changes. The meeting was held July 29, 2002 at the Sand Hill WD office.

Spraying Ditch Systems: Wilkens reported that the ditches do not need spraying this season. It was decided to wait until next year and reassess ditch spraying at that time.

7. Other Business:

Polk County 41 (Richard Sanders): Polk County Highway Engineer, Richard Sanders, met with the Sand Hill River Watershed Board and gave a status report on the Polk County #41 highway upgrade. He explained that plans and specifications would be worked on very soon with construction to commence next summer. Sanders explained to the board what the county legally could do with the ditch systems without a petition and with a petition for an improvement project.

There are significant differences. Sanders and the Board of Managers agreed that an informational meeting needs to take place as soon as possible so that landowners can make a decision based on the latest information available. That decision would then give the Highway Department direction as to which way to proceed in the development of this project. A meeting was tentatively set for 7:00 AM, August 21, 2002 at the Climax Community Center.

Union Lake Flood Control and Erosion Project (Gary Lee): Gary Lee, West Polk Soil, Water and Conservation gave a detailed explanation about the Union Lake erosion problem. A structure to control rapid runoff and erosion is needed at the Sheldon Trandem and John Stimpert Properties. Lee requested assistance from the WD for engineering and project funding. A **Motion** was made by Manager Vig to authorize Houston Engineering to do the preliminary engineering for the project up to \$5,000, **Seconded** by Manager Christian, **Carried**. Lee will check with the NRCS engineers first and if they are unable to do the work he will contact Houston Engineering.

8. Permits: 7 permits came before the board for review:

- 2002-11 – Louis Lisburg, Garfield Twp., Section 7 – Replace 15”c.s.p. with an 18” c.s.p
- 2002-12 – Brekke Bros. Inc., Hubbard Twp., Section 24 – Put in slide gate & clean ditch.
- 2002-13 – Lyle Abrams Farms Inc., Hammond Twp, Section 16 – Resize culvert from 18” to a 36”.
- 2002-14 – Gary Abrams & Lyle Abrams Farms Inc., Hammond Twp, Section 8 – Resize culvert from 18” to a 24”.
- 2002-15 – Polk County Highway Dept., Rosebud Twp., Section 20 – resize 36” csp to a 60” arch pipe.
- ***REVISED PERMIT*** – 2002-09 – Polk County Highway Dept, Rosebud Twp., Section 10 – Rather than replacing with 40” x 31” csp they will replace it with 2 – lines of 36” csp

9. Adjournment: The next regular meeting of the SHRWD will be at 7:00 a.m. on Tuesday, September 3, 2002. As there was no further business to come before the board, a **Motion** was made by Manager Sonstlie to adjourn the meeting at 10:01 a.m., **Seconded** by Manager Vig, **Carried**.

Robert Brekke, Jr., Secretary

April Swenby, Administrative Assistant