

SAND HILL RIVER WATERSHED DISTRICT

April 2, 2002 Meeting Minutes

- 1. Attendance:** Chairman Hanson called the April 2, 2002 meeting to order at 8:00 a.m. at the District Office. Other managers present were Bill Brekke, Harold Vig, Stuart Christian, and Gordon Sonsteli. Others in attendance were Daniel Wilkens-Administrator, April Swenby-Administrative Assistant, Mike Vasek, Vasek Construction and Jim Larsen-Houston Engineering.
- 2. Agenda Review:** No additional items were added to the agenda.
- 3. Minutes:** Motion by Manager Vig to approve the minutes of the SHRWD regular board meeting conducted on March 5, 2002 as mailed, Seconded by Manager Christian, Carried.
- 4. Treasurer's Report:** Wilkens distributed the Treasurer's report. A Motion by Manager Brekke to approve the Treasurer's report as presented, Seconded by Manager Vig, Carried.

Wilkens reviewed the bills to be approved. The board reviewed the fund balance in the checking account and after discussion recommended that \$100,000 be placed in a CD. Motion by Manager Brekke to approve and pay bills, Seconded by Manager Vig, Carried. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

Bathroom Remodeling: Mike Vasek, Vasek Construction, attended the meeting to discuss the progress on the remodeling of the Watershed bathrooms. Vasek submitted a pay request for payment in the amount of \$4,500 for what has been done to date. He submitted an itemized detailed listing of the changes from the original bid and work remaining. A Motion was made by Vig to approve the pay request from Vasek Construction, Seconded by Sonsteli, Carried.

5. Jim Larsen's Report

Sylvia Hovland Ring Dike: Larsen needs information on the well location on the property. Wilkens had contacted Hovland about the well location. It is approximately 150 feet SW of the home hidden by a flower garden. A Motion was made by Brekke approving Larsen to proceed with the necessary engineering and paperwork so the project is ready to go as soon as funding is available, Seconded by Sonsteli, Carried.

Fish Passage: The survey crew from Houston Engineering surveyed the West Mill site. They were unable to get upstream and downstream information because of the ice so they will need to go back to finish. He also reviewed what the project team decided regarding the fish passage issue. The Project Team decided to go with the 9-riffle option below the last drop structure. Larsen will review with Tom Raster, Corp of Engineers, and Luther Aadlund, DNR, to determine the best way to design the structures and their locations. Larsen will try to have more information available for the next project team meeting. Funding was also discussed. Tom Raster is working with the Corp to obtain funding for the Corps share and Luther Aadlund will investigate state funding for the remainder.

7. Dan's Monthly Report

Project Team: The PT met on Tuesday March 12, 2002 to go over the fish passage data developed by Jim Larsen. Tom Raster, USACOE, and Luther Aadlund, DNR Fisheries, attended. The Project Team requested that the Sand Hill Board of Managers adopt a resolution requesting the Corp of Engineers conduct a feasibility study for the fish passage project.

A **Motion** was made by Vig to adopt the following resolution. **Seconded** by Brekke. **Carried.**

“Be it resolved that the Sand Hill River Watershed District requests the U.S. Army Corps of Engineers to conduct studies to determine the feasibility of developing a fish and wildlife habitat restoration project on the Sand Hill River located in sections 19 and 25 of Reis Township, 28, 29 and 30 of Liberty Township, and 19 of Garfield Township, all located in Polk County Minnesota, under the authority provided by Section 1135 of the Water Resources Development Act of 1986, as amended. It is understood that, if it is found feasible and advisable to develop a fish and wildlife habitat restoration project on the Sand Hill River located in sections 19 and 25 of Reis Township, 28, 29 and 30 of Liberty Township, and 19 of Garfield Township, all located in Polk County Minnesota, the Sand Hill River Watershed District would be required to enter into contractual agreements that it will provide such local cooperation as may be prescribed by the Secretary of the Army. The Secretary of the Sand Hill River Watershed District shall be, and is hereby, directed to transmit three copies of this resolution to the District Engineer, St. Paul District, U. S. Army Corps of Engineers, 190 5th Street East, St. Paul, Minnesota 55101-1638.”

Project Team Forms: Jody Horntvedt, Project Team Facilitator for the Flood Damage Reduction Work Group, asked the board to review and adopt the forms that have been developed for the project teams to use for structure and operations. The board reviewed the forms. A **Motion** was made by Brekke to adopt the project team forms as sent. **Seconded** by Sonstelie. **Carried.**

Project Team Membership List: The board reviewed the project team membership list. The entities listed have taken part in the project team with the listed person currently attending. **Motion** by Vig to adopt the following membership list and the corresponding representative as the current project team member. **Seconded** by Sonstelie. **Carried.**

SAND HILL RIVER WATERSHED DISTRICT
PROJECT TEAM MEMBERSHIP 2002

Department of Natural Resources

Fisheries

Waters

Wildlife

US Fish and Wildlife Service

US Army Corp of Engineers

Pollution Control Agency

Soil and Water Conservation District - East Polk

Soil and Water Conservation District - West Polk

Board of Water and Soil Resources

Ducks Unlimited

Natural Resource Conservation Service

Farm Service Agency

Local

Environmental Groups

Watershed District Board Members

Polk County Commissioner

Lake Improvement District

Cities

Landowners

Gary Huberty

Rob Goral

Terry Wolfe

Les Peterson

Michele Hanson

Joyce Cieluch

Gary Lee

Penny Doty

Brian Dwight

Jon Schneider

Randy Huelskamp

Wayne Goeken

Bruce Johnson

Roger Hanson

Harold Vig

Jerry Jacobson

Roland Gagner

Larry Stortroen

RRBB: The RRBB will be meeting in Grand Forks on April 4, 2002 to continue with the current activities and the merger process. The new organization will be called the Red River Basin Commission.

LID: The LID Board has retained an attorney to assist them. No new information

FEMA: Kurt Deter has made an appointment to meet with the board on May 7, 2002 at 8:00 AM to discuss the FEMA appeal.

Sylvia Hovland Ring Dike: As soon as funding becomes available we will begin the construction.

River Watch Forum: Wayne Goeken has scheduled the forum for 9:00 AM April 10, 2002 at the Rydell Refuge. All board members are welcome to attend.

Mark Hagen Lake Level: Chad Konickson, DNR, reported that the OHW has been established for the lake.

Mark Morvig / Ronald Coffin, Lake Level: Chad Konickson will meet with Dan and Mark this spring to investigate options relating to the north outlet of Tea Lake.

River Clean up: Dennis Habeck is working on the Sand Hill River when weather allows.

Hastad Engineering: Halstad Telephone Company will be burying cable and inquired as to the areas that may need permits.

8. Other Business:

Advisory Committee: Jim Todahl, Sand Hill Advisory Committee Chairman, has scheduled a meeting of the advisory committee for April 11, 2002 at Mac's Café at 8:00 a.m. This will be a breakfast meeting with a short program to follow. Agenda items will include developing recommendations to the Polk County Board of Commissioners for manager appointments to the Sand Hill Board. Roger Hanson and Bill Brekke's terms are scheduled to expire on May 17, 2002. Other items that need committee attention will also be addressed.

Advisory Committee List: The board reviewed the membership list and approved the following appointments to the Sand Hill River Watershed District Advisory Committee: John Balstad, Doug Burd, Duane Engelstad, Rory Hamre, Helmer Homme, Gerald Jacobson, Polk County Commissioner, Rich Johnson, David Johnstad, Jan McWilliam, Allan Stromstad, Steven Taylor, Jim Todahl, Scott Tollefson Steven Vesledahl, Jeff Voeller, and Roger Ulseth.

Beaver Contract: Wilkens distributed the revised beaver contract to the managers for review. **Motion** by Sonstelie to approve the revised beaver contract and send out for signature to all township boards. **Seconded** by Vig. **Carried.** *Please see copy attached.*

Kory Stromstad Drainage and Road Report: Kory Stromstad purchased land in section 27 and 28 of Scandia Township, which is in need of a road and drainage to the property. Stromstad's are working with the township and neighboring landowners to remedy the situation.

MAWD Training Opportunities: A letter from Region 1 director, Don Craigmile, was given to the board requesting their opinion on training opportunities they would like to see offered by MAWD. Wilkens is to call Don Craigmile and ask for some ideas to run by the board.

Buffalo-Red River Watershed District: A memo from the Buffalo-Red River Watershed district was given to the board stating their withdrawal of membership from the Red River Watershed Management Board.

Laptop Computer: Swenby checked with Computer's Plus in Thief River Falls regarding her laptop computer and the recommended solution. It was recommended to buy a new laptop rather than put more money into the old one. April will obtain bids for a new laptop for board review.

Watershed Cleaning: The board approved Swenby contacting a cleaning service for the watershed office.

9. Permits: 1 permit came before the Board for review:

-2002-02 Burd Farms – Clean ditch on east side of S ½ of Section 11, Hubbard Twp. and misc. field ditches.

Adjournment: The next regular meeting of the SHRWD will be at 8:00 a.m. Tuesday, May 7, 2002. As there was no further business to come before the board, the meeting was adjourned at 9:08 a.m.

Robert Brekke, Jr., Secretary

April Swenby, Administrative Assistant