

SAND HILL RIVER WATERSHED DISTRICT

March 5, 2002 Meeting Minutes

- 1. Attendance:** Chairman Hanson called the March 5, 2002 meeting to order at 8:01 a.m. at the District Office. Other managers present were Bill Brekke, and Harold Vig. Others in attendance were Daniel Wilkens-Administrator, April Swenby-Administrative Assistant, and Jim Larsen-Houston Engineering.
- 2. Agenda Review:** No additional items were added to the agenda.
- 3. Minutes:** Motion by Manager Brekke to approve the minutes of the SHRWD regular board meeting conducted on February 5, 2002 as mailed, Seconded by Manager Vig, Carried.
- 4. Treasurer's Report:** Wilkens distributed the Treasurer's report. A Motion by Manager Brekke to approve the Treasurer's report as presented, Seconded by Manager Vig, Carried.

Wilkens reviewed the bills to be approved. Chairman Hanson stated that he would like to see the Visa bill detail each month. Reports from this point forward will include more detail as to what was purchased. Motion by Manager Vig to approve and pay bills, Seconded by Manager Brekke, Carried. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

In addition to the current bills to be paid, discussion was brought forward regarding the laptop computer. Swenby stated that the LCD monitor is not functioning correctly and that the battery is not working. It was decided to have our computer consultant check out the computer and give the board a recommendation to correct the problem.

5. Jim Larsen's Report

Sylvia Hovland Ring Dike: Larsen was planning to drive to Hovland's place to get information on where the septic tank and well is located.

Section 19 of Garfield Twp: Surveying records for this site were lost at Polk County Highway Department. To continue the process, Larsen will need to recover the information by having the area surveyed. Jim stated that funding is available to cover the cost to do the surveying. He requested permission from the board to proceed. Motion to have Larsen proceed with the necessary surveying was made by Manager Brekke, Seconded by Manager Vig, Carried.

The Texas crossing west of Highway 9: Box culverts sized to match the flow in the ditch would solve the problem at the Texas crossing. Jim suggested 3x6's or 4x6's box culverts that would match the flow in the river. Larsen would like this issue addressed at the next project team meeting.

7. Dan's Monthly Report

Project Team: The PT is scheduled to meet on Tuesday March 12, 2002 to go over the fish passage data developed by Jim Larsen. Tom Raster, USACOE, will be attending to discuss financing the project and Luther Aadlund, DNR Fisheries, to discuss the engineering options on the project.

RRBB: The Red River Basin Board, (RRBB) will be meeting in Grand Forks on March 14 and 15 for a retreat. They will be working on merging the RRBB, Red River Water Resource Council, and The International Coalition into one organization that can speak with one voice on water management issues in the Red River Basin.

LID: The LID Board has retained an attorney to assist them.

FEMA: We have received the letter from Rinke Noonan as to the status of the appeal. We also received a large packet of information on the appeal.

Sylvia Hovland Ring Dike: Sylvia has selected option 1 and the necessary paperwork is ready. As soon as funding becomes available we will begin the construction process.

River Watch Forum: Wayne has scheduled the forum for April 10th at the Rydell Refuge.

Mark Hagen Lake Level: Chad Konickson, DNR, reported that the OHW has been established for the lake.

Mark Morvig Lake Level: Chad Konickson will meet with Dan this spring to investigate options relating to the north outlet of Tea Lake.

River Clean up: Dennis Habeck is working on the Sand Hill River when weather allows.

2001 Audit: Audit is completed. We are awaiting the auditor's report.

Insurance Coverage: The board reviewed the insurance coverage for the district.

Hastad Engineering: Halstad Telephone Company will be burying cable in the Climax and Nielsville area and Hastad Engineering inquired as to the areas needing permits. Brekke and Wilkens will research the request.

March Conference (March 8 and 9, 2002): All board members and project team members are urged to attend.

8. Other Business:

Polk County Comprehensive Local Water Plan Task Force: A letter from the Soil & Water Conservation District was reviewed before the board. It listed the main goals and objectives that were discussed and the most recent task force meeting. The letter requested comments to the goals and objectives. An open discussion was held after the Mangers reviewed them.

Minnesota Association of Drainage Inspectors: The minutes of the 2001 annual meeting of the Minnesota Association of Drainage Inspectors was distributed to the board. The request for dues of \$100 and \$15 for registration for Wilkens attendance at the March 18, 2001 meeting was approved in bills to be paid. The organization is working with Kurt Deter, Rinke Noonan Law Firm, to develop a certification program for drainage inspectors throughout the state.

MAWD Legislative Update: The board was given a MAWD Legislative update so that they could review new bills and laws and their current status.

9. **Permits:** No new permits came before the board.

10. **Adjournment:** The next regular meeting of the SHRWD will be at 8:00 a.m. Tuesday, April 2, 2002. As there was no further business to come before the board, the meeting was adjourned at 9:04 a.m.