

SAND HILL RIVER WATERSHED DISTRICT

September 4, 2001 Meeting Minutes

1. **Attendance:** Chairman Hanson called the September 4, 2001 meeting to order at 7:00 a.m. at the District Office. Other managers present were Bill Brekke, Stuart Christian, Gordon Sonsteli and Harold Vig. Others in attendance were Daniel Wilkens-Administrator, and Jim Larsen-Houston Engineering.
2. **Agenda Review:** No additional items were added to the agenda.
3. **Minutes:** Motion by Manager Brekke to approve the minutes of the SHRWD regular board meeting conducted on August 7, 2001 as mailed, Seconded by Manager Vig, Carried.
4. **Treasurer's Report:** Wilkens distributed the Treasurer's report. Motion by Manager Brekke to approve the Treasurer's report as presented, Seconded by Manager Sonsteli, Carried.

Wilkens reviewed the bills to be approved. Motion by Manager Christian to approve and pay bills, Seconded by Manager Sonsteli, Carried. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

5. Project Reports:

- a. Project Team Report: The project team is waiting for the engineering data on the fish passage issue and the feasibility of a holding site in the Maple Creek area. The project team did not meet during the month of August.

6. Upcoming Meetings and Other Business:

a. Jim Larsen's Report:

1. Randy Hamre Ring Dike: Larsen is preparing the final paperwork on Randy Hamre's ring dike for presentation to the RRWMB for final payment.
2. Geographic Information Systems (GIS): Larsen explained that Christy Shostal and Mark Deutschman have discussed a new approach. Rather than the District purchasing the ARC view program, which is expensive and takes considerable training to operate, the GIS could be housed at the Houston office and accessed through the Internet. This option will continue to be pursued.
3. Fish Passage: The four drop structures will require between 7500 and 8000 yards of rock to fill them in at a 5% grade based on the data obtained in the survey. Houston Engineering is working on designing the necessary structures downstream to stabilize the banks and allow for fish passage. The Texas crossing design is also being analyzed.
4. Maple Creek: This area needs to be surveyed using a 4-wheeler equipped with GPS to get accurate elevations in order to decide if a project is possible and if so at what level. Houston Engineering would like the District to obtain landowner permission before surveying is started. Motion by Manager Christian to authorize continued investigation including the GPS mapping of the area and also modeling, Seconded by Manager Sonsteli, Carried.

b. Dan Wilkens' Report:

1. RRBB: The RRBB met in Valley City, ND on the 6th of September. A meeting synopsis and supporting documents were distributed to the board members.
2. Employee Interview: Wilkens was instructed to schedule interviews for the part time position for September 14th following the Budget Hearing.

3. **Budget Hearing:** The board discussed the proposed budget and set September 14th, 2001 at 8:00 AM for the budget hearing.

7. Permits: Six permits came before the Board for review and were approved as follows

- 2001-18 Hammond Twp – Replace 24” culvert in SW corner of the SE 1/4 of Section 30.
- 2001-19 Liberty Twp – Replace angle bridge with 72” culvert in the SW corner of Section 7.
- 2001-20 Liberty Twp – Install 24” culvert in Twp. road and clean the south ditch going west to equalize flows on County Ditch No. 122 in SW corner of Section 7.
- 2001-21 Liberty Twp – Install 30” culvert at the ½ mile line in the Twp road on the west side of Section 12 and clean going west to direct water in the north Twp. ditch rather than the south ditch for erosion control.
- 2001-22 Roger Tollefson – Clean N/S ditch in center of section, lowering culvert and increasing outlet culvert size from 24” to 36” in Section 5 of Scandia Twp.
- 2001-23 Brekke Bros. Inc. - Clean ditches in the west ½ of Section 19 Hubbard Twp.

- 8. Adjournment:** The next regular meeting of the SHRWD will be at 7:00 a.m. Tuesday, October 2, 2001. As there was no further business to come before the board, the meeting was adjourned at 10:00 a.m.

Robert Brekke, Jr., Secretary

Dan Wilkens, Administrator

Budget Hearing

September 14, 2001

8:00 a.m.

The meeting was called to order by Chairman Hanson. Board members in attendance were Hanson, Vig, and Christian. Others in attendance were Dan Wilkens, Administrator. The budget and levies were discussed. **Motion** by Manager Christian to adopt the budget as presented and set the admin levy and ditch levies the same as the previous year, **Seconded** by Vig, **Carried**. The hearing was adjourned at 8:45 a.m.

Job Interview

September 14, 2001

9:00 a.m.

The job interview was called to order by Chairman Hanson. Board members in attendance were Hanson, Vig, and Christian. Others in attendance were Dan Wilkens, Administrator and April Swenby. The board interviewed Swenby and following the interview Manager Christian made a **Motion** to offer the position to Swenby. **Seconded** by Manager Vig, **Carried**. The meeting adjourned at 10:15 a.m.