

SAND HILL RIVER WATERSHED DISTRICT

December 1, 1998 Meeting Minutes

1. **Attendance:** Chairman Hanson called the December 1, 1998 meeting to order at 8:00 a.m. at the District Office. Other managers present were Dan Wilkens, Harold Vig, Jim Krogstad, and Ervin Vigness. Others in attendance were Naomi Jagol-Administrative Assistant, Jim Larsen-SHRWD Engineer, Jim Todahl-SH Advisory Committee Chairman, Harold Olson, Rudy Applequist, and Steve Taylor.
2. **Agenda Review:** No changes to the agenda were noted.
3. **Minutes:** Motion by Manager Vigness to approve the minutes of the SHRWD regular Board meeting held on November 2, 1998 as mailed, Seconded by Manager Krogstad, Carried.
4. **Treasurer's Report:** Wilkens handed out and reviewed the Treasurer's report. Bills that had been submitted for payment were then reviewed. Manager Vigness inquired on the funds submitted to the Red River Watershed Management Board (RRWMB). Naomi Jagol explained that of the funds received, based on our current levy ratio, 40% is retained in the administrative account, and of the remaining 60% RRWMB levy, 50% is retained in the construction account and 50% is submitted to the RRWMB as per the joint powers agreement. Motion by Manager Krogstad to approve the Treasurer's report and pay the bills as presented, Seconded by Manager Vigness, Carried.

Payment Made to—Memo	Amount
Naomi Jagol--sec. services & exp. 11/1-11/15 (\$836.84), 11/16-11/30 (\$1,095.14)	\$1,931.98
Roger Hanson--meetings & expenses	76.96
Jimmie Krogstad--meetings & expenses	57.29
Harold Vig--meetings & expenses	67.04
Dan Wilkens--meetings & expenses	540.37
Ervin Vigness--meetings & expenses	67.04
Al & Laura's--Supplies	30.81
Anderson & Bailly--Project #12-98 & 148, Review small claims matter	55.70
American Linen--Rental Agreement	13.42
AT & T--Long Distance Charges	5.86
Culligan--Rental Agreement	11.72
Fertile Bakery--Meeting expense	13.20
The Fertile Journal--Meeting notice	2.88
First State Bank of Fertile--Soc. Sec./Med. Deposit	504.60
Garden Valley Telephone Co.--November phone bill	115.88
Gordon Construction—Ring Dike construction	31,585.68
Grand Forks Glass & Paint--Install new lock	109.54
Houston Engineering, Inc.--Meetings & Special Meetings, Project #11-Beltrami Diversion, and Project #12-County Ditches 98 & 148	2,170.70
Leo Lindberg—Gravel for ring dike	1,306.50
Mac's Café—Noon meal (9/01/98-\$9.24, 12/01/98-\$14.32), Summer Tour picnic (\$54.85)	78.41
Harold Olson--Beaver Dam removal	325.00
Olson & Sons Excavating--Project #1-Bear Park, beaver dam removal and Project #13-Reis-Scandia, culvert repair	190.00
Otter Tail Power Co.--December billing	234.36
Red River Watershed Management Board--Tax Levy Reimbursement	19,211.84
Tony Dorn, Inc.—Maintenance	63.97
MONTHLY TOTAL	\$58,770.75

5. Project Reports:

- a. Project #1, Bear Park: Harold Olson submitted a voucher to the District for removing beaver dams on the Sand Hill River as per the agreement.
- b. Project #12, Co. Ditches 98 & 148: Larsen stated that right of way markers have been installed.

Manager Wilkens stated that Roger Ulseth would like to discuss some issues with the Board. He added that the remainder of the funds from Hammond Township have not yet been received by the District.

- c. Ring Dike: Larsen forwarded the bills received in conjunction with the ring dike construction at Allan Stromstad's. A bill was presented from Gordon Construction in the amount of \$31,585.68 as well as a bill from Leo Lindberg for gravel of \$1,306.50. **Motion** by Vigness to authorize payment of the Gordon Construction bill for \$31,585.68 and the bill from Leo Lindberg for gravel of \$1,306.50, **Seconded** by Vig, **Carried**. Larsen added that dormant seeding and culvert trap installations remain to be completed on the ring dike.

5. Upcoming Meetings and Other Business:

- a. Mediation Request for Information: Larsen explained that the mediation group requested Don Ogaard to contact each individual district within the jurisdiction of the RRWMB and request them to calculate the number of acres that would incur overland or sheet flooding from each minor watershed within each of the districts. Larsen stated that once the number of acres is determined, the amount of storage needed to provide 10-year, 24-hour storm protection could be calculated.

Manager Hanson inquired of Larsen what conditions would be considered. Larsen responded that a 10-year, 24-hour storm event would amount to a 3.7-inch rainfall.

Manager Wilkens noted that the final meeting of the mediation group is scheduled for December 9, 1998, at the Northland Inn, Crookston, MN, which will include reviewing and signing the final agreement. He added that an open, public meeting has been scheduled for January 27, 1999, in order to present the results of the mediation proceedings to the public.

Manager Wilkens explained that, as an outgrowth of the mediation proceedings, the overall plans for watershed districts would be updated to include natural resource goals. He added that the Board of Water & Soil Resources indicated that they would be seeking funding from the legislature to include the development of a HEC 1 model for each watershed district in the Red River Valley when conducting the overall plan updates. He noted that Ron Harnack, Executive Director-BWSR, estimated that the development of each HEC 1 model would cost approximately \$75,000 - \$100,000 per district depending on the information that was readily available. This would be very important when conducting alternative analyses for future projects.

- b. Union Lake Sarah: Manager Wilkens stated that the Lake Association received \$15,000 from the DNR along with a matching contribution of the same amount from local landowners to retain an engineering firm to conduct a feasibility study. A request for proposals has been prepared and a firm is expected to be selected within 120 days.

c. Ditch #122:

- A) Control Structure: Jim Todahl updated the board on the status of County Ditch #122 within Liberty Township. Todahl explained that the County engineer determined that sufficient rock to construct the control structure would require Class #3 rock. Todahl stated that Ray Christian had offered to furnish the rock needed for the repair, however, the rock he had on hand was not the type specified by the County engineer. Todahl explained that the cost of the rock needed as specified by the County for the repair was in excess of the funds apportioned by Liberty Township. Todahl stated that Liberty Township decided to wait until spring to initiate any construction.

Steve Taylor requested an update on the proposed project. Manager Wilkens responded that several concerned landowners had discussed the flooding problems recognized in this area and the Board had determined a 24" pipe should be installed in the ridge by the Jerde farm. Wilkens added that the water would be diverted through Tony Jagol's, south to a natural revine and then brought back by Emil Belen's. Taylor inquired whether a ditch would be installed to accommodate the water. Wilkens responded that a grass waterway would be constructed to restore the flow of the water to its original condition. Wilkens added that a few of the landowners have agreed to absorb the costs with the project.

- B) Diversion: Stuart Christian requested someone from the District to visit with a landowner regarding the proposed diversion project. Manager Wilkens stated that he would visit with the landowner regarding any questions concerning the project.

- d. Boundary Change: Manager Wilkens stated that the northern boundary between the SHRWD and the Red Lake WD would be reviewed during the winter months.
- e. The 16th Annual Red River Basin Land and Water International Summit Conference: The meeting sponsored by The International Coalition (TIC) and the Red River Basin Board (RRBB) has been rescheduled for January 13-15, 1999, at the Doublewood Inn, Fargo, ND. This year's conference is titled, "Conflict or Resolution? We decide." The keynote speaker is John Thorson, Chief Adjudicator, Arizona Supreme Court. A panel discussion is scheduled to review the operations of the RRBB along with the plan development. The panel will include: Plan Contents – Gene Krenz, What the Plan Means to Local Governments – Barrie Stevenson, Guiding Principles – Bruce Furness, and RRBB Operating Principles – Morris Lanning.
- f. Minnesota Association of Watershed Districts (MAWD) Conference: The MAWD Annual Conference is scheduled for December 3-5, 1998 in Alexandria, MN. All managers and staff will attend.
- g. Drainage Forum: Manager Wilkens reported that he attended the "Drainage Forum" sponsored by the Board of Water & Soil Resources (BWSR) November 19-20, 1998, at the Civic Center in St. Cloud, MN along with Naomi Jagol. Approximately 180 individuals involved with drainage from throughout the state attended the meeting. The forum was held to inform the public on proposed drainage law changes and what they would mean to the agricultural community in rural Minnesota.
- h. River Watch: Wayne Goeken gave a slide presentation on the Sand Hill River Watch Program. He updated the board on the progress of the program. He explained that the four schools participating in the program in the District include Fosston, Win-E-Mac, Fertile, and Climax. He stated that each year a forum is conducted at the University of Minnesota – Crookston Campus where the students present the results of the data they collect throughout the year. The forum is usually conducted the end of January or first part of February.

Goeken explained that the program is expanding to include schools in the Red Lake WD and also the Two Rivers WD. Manager Vig inquired whether the program could be expanded to include lake testing. Goeken responded that the program is expanding throughout the state and he is currently working with the Minnesota Pollution Control Agency (MPCA) to develop water quality guidelines for conducting lake testing.

Manager Vigness commended Goeken on his participation in the program and added that the program has proven to be very beneficial to the District. Manager Wilkens noted that the program is gaining tremendous support from MPCA. **Motion** by Manager Vig to continue supporting the program in the amount of \$3,000 for the upcoming year, **Seconded** by Manager Vigness, **Carried**.

7. Permits:

a.) Two permits came before the Board for review:

-1998-50 MnDOT – City of Fosston, storm sewer outlet. Board approved.

-1998-51 MnDOT – Winger bridge replacement, Winger township, Section 26. Pending approval.

8. Adjournment: The next regular meeting of the SHRWD will be 8:00 a.m. Tuesday, January 5, 1999. As there was no further business to come before the Board, the meeting was adjourned at 11:05 a.m.

Jimmie Krogstad, Secretary

Naomi L. Jagol, Administrative Assistant