

## SAND HILL RIVER WATERSHED DISTRICT

September 1, 1998 Meeting Minutes

1. **Attendance:** Chairman Hanson called the September 1, 1998 meeting to order at 7:00 a.m. at the District Office. Other managers present were Dan Wilkens, Jim Krogstad, and Harold Vig. Others in attendance were Naomi Jagol-Administrative Assistant, Jim Larsen-SHRWD Engineer, Jim Todahl, and Rudy Appellequist.
2. **Agenda Review:** No changes to the agenda were noted.
3. **Minutes:** Motion by Manager Vig to approve the minutes of the SHRWD regular Board meeting held on August 11, 1998 as mailed, Seconded by Manager Wilkens, Carried.
4. **Treasurer's Report:** Wilkens handed out and reviewed the Treasurer's report. Bills that had been submitted for payment were then reviewed. Motion by Manager Krogstad to approve the Treasurer's report and pay the bills as presented, Seconded by Manager Vig, Carried.

Payment Made to—Memo	Amount
Naomi Jagol--sec. services & exp. 8/1-8/15 (\$1,069.42), 8/16-8/31 (\$948.60)	\$2,018.02
Roger Hanson--meetings & expenses	109.97
Jimmie Krogstad--meetings & expenses	57.29
Harold Vig--meetings & expenses	67.04
Dan Wilkens--meetings & expenses	671.03
Al & Laura's--Supplies (\$22.29), Meat for Pork Supper following Summer Tour (\$46.95)	69.24
AT & T--Long Distance Charges	23.76
Culligan--Rental Agreement	8.00
Fertile Bakery--Meeting expense	6.60
The Fertile Journal--Meeting notices	50.53
First State Bank of Fertile--Soc. Sec./Med. deposit	574.98
First State Insurance Agency--Position Schedule Bond	239.00
Garden Valley Telephone Co.--September phone bill	121.71
Houston Engineering, Inc.--Meetings & Special Meetings, Summer Tour and Boundary Maps, and Overall Plan	1,487.90
Otter Tail Power Co.--September billing	82.17
Glen Paulson--Project #1 – Bear Park, Eight beaver trapped @ \$20.00	160.00
Steve Taylor--Prepare Pork Barbecue Supper following Summer Tour	30.00
Tony Dorn, Inc.--Maintenance	54.13
U.S. Post Office--1 <sup>st</sup> Class Postage, 500 @ .32	160.00
Ye Ole Print Shoppe--500 Business cards	59.64
<b>MONTHLY TOTAL</b>	<b>\$6,051.01</b>

### 5. Project Reports:

- a. Project #12, Co. Ditches 98 & 148: Jim Larsen stated that the boundary markers are scheduled to be installed within the next couple of weeks. Tim Olson has been contacted to move a couple of culverts within the project.

Manager Wilkens distributed a breakdown of the ditch bond expenses associated with the project. Motion by Manager Krogstad to authorize payment of the bond expenses to the landowners, Seconded by Manager Vig, Carried.

- b. Project #13, Reis-Scandia Township Ditch: Hanson inquired whether any responses had been received by the District regarding the advertisements for ditch mowing. Manager Wilkens stated that Roger Ulseth had contacted the District and inquired on the amount the District would pay per mile for mowing ditches. Wilkens noted that he had contacted Polk County to obtain information regarding the availability of individuals to hire for ditch mowing and also to inquire on the cost per mile for mowing. Wilkens stated that the County indicated that they do all of their own mowing and, therefore, could not recommend any individuals for mowing, but stated they would calculate an estimate regarding the cost per mile of mowing and forward that amount to the District. The Board determined that approximately a total of 16 miles needs to be mowed within the District. Wilkens stated that he would contact Roger Ulseth to further discuss the potential for mowing ditches once he obtains a cost estimate from the County.

Manager Hanson reported that the new growth from the trees that were cut down last fall had been sprayed.

## **6. Upcoming Meetings and Other Business:**

- a.) Union Lake-Sarah: Manager Wilkens stated that a meeting is scheduled for September 4, 1998 at the East Polk Soil & Water Conservation District office in McIntosh with the DNR, MPCA, Red Lake WD, and engineers from Houston Engineering to discuss the high water situation on Union Lake-Sarah. The DNR authorized \$15,000 to conduct a feasibility study for an outlet and the Union Lake-Sarah Improvement Association has agreed to provide matching funds. The main concerns for the DNR include fish passage between the two lakes and also water quality issues.
- b.) North Bank of Sand Hill River, Section #29, Liberty Township: Manager Wilkens stated a request was received from the Sand Hill Snowcruisers to construct a trail along the north bank of the Sand Hill Ditch. Hanson stated that should the District need to do maintenance along the ditch, access would be beneficial to the District. After Board discussion, permission was given to the Sand Hill Snowcruisers to construct the trail. Wilkens added that the Sand Hill Snowcruisers are interested in cost sharing with the District in order to construct the trail. After project completion, a request may be submitted from the Sand Hill Snowcruisers to the District for funding assistance.
- c.) Status of FEMA funds: Manager Wilkens stated that forms were received from FEMA to be completed and returned. Once these are submitted, funds would be forthcoming.
- d.) Laptop Computer Purchase: Manager Hanson inquired on the status of the laptop purchase. Naomi Jagol indicated that after price comparisons were obtained, a decision was made to purchase a Gateway 2000. The computer has been ordered and should arrive mid September.
- e.) 1999 Ditch Levy: Manager Wilkens distributed a worksheet to determine the levies to be applied on ditches for the 1999 tax year.
- f.) Drainage Task Force: Manager Wilkens distributed a report prepared by Kurt Deter of Rinke-Noonan regarding the proposed changes in the drainage law. He stated that a task force has been established by the Minnesota Association of Watershed Districts in order to address the proposed changes.

g.)Vesledahl Wetland Proposal: Manager Vig reported on the meeting conducted on August 12, 1998 in Winger to address the proposed MnDOT mitigation site. He explained the citizens are concerned about losing the tax base and access to drainage systems. He stated that the proposal involves a private land sale between the Vesledahl family and the DNR.

h.)Sand Hill Ditch Erosion: Manager Hanson stated that severe erosion is occurring along the Sand Hill Ditch by the Glen Gullekson farmstead in Beltrami. Jim Larsen explained that a dike failure is occurring within 40 feet of the Gullekson's house and that the dirt should be pulled back and the berm reshaped. Manager Hanson stated that he would visit the Gullekson's to discuss possible alternatives.

**7. Permits:**

a.) Four permits came before the Board and were approved as follows:

-1998-27 Woodside Township – Install culvert in Section 25.

-1998-28 Walter Nolte – Install culvert in Liberty township, Section 20.

-1998-29 Liberty Township – Install culvert in Section 7.

-1998-30 Jim Todahl – Construct new ditch in Onstad township, Section 35.

**8. Adjournment:** The next regular meeting of the SHRWD will be 7:00 a.m. Tuesday, October 6, 1998. As there was no further business to come before the Board, the meeting was adjourned at 9:30 a.m.

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Jimmie Krogstad, Secretary

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Naomi L. Jagol, Administrative Assistant