

**SAND HILL RIVER WATERSHED DISTRICT**

January 7, 1997 Meeting Minutes

- 1. Attendance:** Roger Hanson called the January 7, 1997 meeting to order at 8:00 a.m. at the District Office. Managers present were Ervin Vigness, Dan Wilkens, Jimmie Krogstad, and Harold Vig. Others in attendance were Lawrence Woodbury-SHRWD Engineer and Roland Gullekson.
- 2. Agenda Review:** No changes to the agenda were noted.
- 3. Minutes:** Motion by Krogstad to approve the minutes of the December 3, 1996 SHRWD regular Board meeting as mailed with the following correction to item #5, section (b) to change the word "handle" to assist with, Seconded by Vig, Carried.
- 4. Treasurer's Report:** Wilkens handed out and reviewed the Treasurer's report. Bills that had been submitted for payment were then reviewed. Motion to approve the Treasurer's report and pay the bills as presented by Vig, Seconded by Krogstad, Carried.

Payment Made to-Memo	Amount
Naomi Jagol— secretarial services & expenses	\$466.29
Roger Hanson— meetings & expenses	608.99
Jimmie Krogstad—meetings & expenses	232.46
Harold Vig~meetings & expenses	607.83
Ervin Vigness—meetings & expenses	66.29
Dan Wilkens—meetings & expenses	447.44
Al & Laura's—Supplies	40.19
American Linen Supply, Co.— Rental agreement	20.34
Anderson & Bailly-Project #12 Co. Ditches 98 & 148	3,623.66
Beltrami Mall Cafe— Meeting expense	13.00
City of Fertile-Utility bill	45.75
Coast to Coast— Supplies	27.59
Dennis Habeck— River clean-up by Climax	1,920.00
Fertile Bakery —Meeting expense	9.00
The Fertile Journal— Public Hearing notices & envelopes	209.84
First State Bank of Fertile— Soc. Sec./Med. deposit	244.82
Garden Valley Telephone Co.— January phone bill	133.65
Houston Engineering— Services rendered for Misc. work, Mtgs & Special Mtgs, Boundary Changes, Proj. #11, and Proj. #13	4,993.38
Hovde Enterprises, Ltd.— Snow removal	15.00
Jeanette Larson-Gratuity for 1 1/12/96 & 1/07/97	10.00
Mac ' s— Noon meal	35.22
Otter Tail Power Co.— January billing	383.89
Troite Plumbing & Heating—Install new faucet	20.00
MONTHLY TOTAL	\$14,174.63

**Project Reports:**

- a.) Project #13-Reis-Scandia Township Ditch: Lawrence Woodbury researched whether Polk County had, in fact, acquired all the right-of-way as needed as had been asked at a prior meeting. The County did purchase all the right-of-way needed for the road and ditch project including the one rod filter strip. The only right-of-way left to acquire for this Project would be on the east end going north on the west side of Beltrami to the Old Sand Hill Channel.
- b.) Project #12. Co. Ditches 98 & 148: A concerned landowner called individual Board Managers on December 24, 1996 to discuss the Board's position on the upcoming appeal. The Board instructed Chairman Hanson to contact this landowner following the Board meeting to address the concerns mentioned.
- c.) Project #4 Winger Dam: Harold Vig inquired on the status of the Winger Dam Project. Chairman Hanson stated that at the present time, the State Highway Department is going ahead with plans to replace the bridge.
- d.) Sand Hill Ditch: Lawrence Woodbury stated that he is currently working with FEMA regarding the flood damage that occurred last spring. He noted there may be assistance available through FEMA's Hazard Mitigation Assistance Program. This would be under FEMA's 404 Program.

**6. Upcoming Meetings and Other Business:**

- a.) County/Township Road Exchange: Ervin Vigness received a call from Jeff Voeller inquiring on the progress of the county/township road exchange. Chairman Hanson explained the need to trade 6 miles of county/township road to facilitate the county continuing County Highway #41 from south of Greenview at Highway #9 west to the Climax Golf Course. If this trade occurs, the township road and the county ditch could be upgraded. Robin Brekken and Leroy Reitmeier were appointed to finalize the details. Vigness will contact Reitmeier to schedule another meeting.
- b.) Bonding: Gerald Amiot, Polk County Auditor/Treasurer called concerning construction projects that may need bonding in this upcoming season. Project #13 - Reis-Scandia Township Ditch will require funds this season. Project #12 - Co. Ditches 98 & 148 is in the appeal process and at the present time the status is unknown.
- c.) Minnesota Association of Watershed Districts Annual Meeting: Board members gave a short presentation on the annual meeting held in Alexandria this past month. All the members felt the meeting was well run with excellent accommodations. Chairman Hanson suggested a letter be sent to MAWD expressing our appreciation for the fine job they did in planning this event and note that the Arrowwood resort in Alexandria is an ideal location for this event.
- d.) Boundary Change: Lawrence Woodbury gave an update on the progress with Red Lake Watershed District with regard to north boundary changes. At the present time, Lawrence is waiting to hear back from RLWD. When their response is received, the Board will discuss and continue the process of scheduling hearings this summer to bring this project to completion.
- e.) Houston Engineering, Inc.: Lawrence Woodbury stated that a branch office has opened in Minneapolis. Houston Engineering has retained the services of Mark Deutschman previously employed by HDR Engineering, Inc. Mark has worked extensively with the Environmental Assessment and will be able to offer his expertise in water quality and environmental issues.

- f.) County Bridge Replacement at Mickey Scott's in Liberty Township: Lawrence stated he is doing a hydraulic study to determine the appropriate culvert size required at this location. The Board asked about the cost analysis of a pipe structure versus a bridge. Because of the depth at this location, a very long set of box culverts would be required to adequately handle the flow of water and traffic. Lawrence stated that when the culvert size is determined, cost estimates can then be established.
- g.) Internet: At the MAWD convention, a training session was held demonstrating the information available to watershed districts that have Internet capabilities. MAWD has established their home page and reserved places for all watershed districts to participate. Some items available through the Internet would include legislative updates, e-mail, permits, minutes of meetings, meeting notices, and upcoming events. A training seminar is being held on January 31, 1997 at Garden Valley on establishing a home page on the Internet. A **Motion** for Dan Wilkens and Naomi Jagol to attend this seminar by Vigness, **Seconded** by Vig, **Carried**.
- h.) Private Drainage: Chairman Hanson reported on another seminar presented at the annual meeting titled "Private Drainage." The seminar was conducted by Doug Thomas from the Board of Water and Soil Resources and Hanson noted the information presented was excellent. Copies distributed at this presentation are on file at the watershed district office.
- i.) Wetland Conference: Hanson stated he had received information on a Wetland Conference on February 6, 1997 in St. Cloud. Board members have attended this meeting in the past and noted that it is a very worthwhile conference. A **Motion** to authorize Hanson, Krogstad, and Vigness to attend this conference by Vig, **Seconded** by Krogstad, **Carried**.

**7. Permits:**

- a.) No permits came before the Board this month for review.

**8. Adjournment:** The next regular meeting of the SHRWD will be 8:00 a.m. Tuesday, February 4, 1997. As there was no further business to come before the Board, the meeting was adjourned by Chairman Hanson at a.m..

Jimmie Krogstad, Secretary

Naomi L. Jagol, Administrative Assistant