

SAND HILL RIVER WATERSHED DISTRICT

August 6, 1996 Meeting Minutes

1. **Attendance:** Roger Hanson called the August 6, 1996 meeting to order at 7:00 a.m. at the District Office. Managers present were Dan Wilkens, Harold Vig, Jimmie Krogstad, and Ervin Vigness. Others in attendance were Naomi Jagol-SHRWD Administrative Assistant, Lawrence Woodbury-SHRWD Engineer, Charles Gustafson, Craig Engelstad, and Darryl Alm-G.F. Glass & Paint.
2. **Agenda Review:** No changes to the agenda were noted.
3. **Minutes:** Motion by Vig to approve the minutes of the July 2, 1996 SHRWD regular Board meeting as mailed. Motion seconded by Krogstad and carried unanimously.
4. **Treasurer's Report:** Wilkens handed out and reviewed the Treasurer's report. Bills that had been submitted for payment were then reviewed. A bill from H. Slager was submitted for payment for cleaning the Texas Crossing in Beltrami and it was noted that in order for the District to receive reimbursement a request would have to have been made by the township in the original submission to FEMA. The township did not Motion by Vigness and second by Vig to approve the Treasurer's report and pay the bills as presented. Motion earned unanimously.

Payment Made to Memo	Amount
Naomi Jagol— secretarial services & expenses	\$694.62
Roger Hanson— meetings & expenses	276.23
Jimmie Krogstad— meetings & expenses	113.98
Harold Vig— meetings & expenses	210.53
Ervin Vigness— meetings & expenses	65.67
Dan Wilkens— meetings & expenses	255.20
AELC— Picnic & facilities	200.00
Al & Laura's— Supplies	17.17
Anderson & Bailly— Services rendered for Projects #11, #12, & #13	1,538.37
Coast to Coast— Supplies	13.97
The Fertile Journal— meeting notice	3.36
Fertile Bakery— Meeting expense	30.00
First State Bank of Fertile— Soc. Sec./Med. deposit	222.80
Garden Valley Telephone Co.— August phone bill	125.47
H. Slager Construction— Clean Texas Crossing	226.67
Houston Engineering, Inc.— Misc. work, Meetings, & Special meetings, &	928.00
Laser Systems— Rebuild toner cartridge for printer	57.24
Otter Tail Power Co.— August billing	120.81
Red River Watershed Management Board— Tax levy reimbursement	20,189.25
Tony Dorn, Inc.— Service agreement	167.79
Triangle Transportation Co., Inc.— Summer Tour	378.00
MONTHLY TOTAL	\$25,805.13

5. Project Reports:

- a.) Liberty-Onstad Township Ditch: Hanson stated that the gate management agreement needs to be drawn up. Wilkens responded that he and Naomi are working on this document.
- b.) Sand Hill Ditch: Woodbury inquired of Hanson as to whether the District has received word with regard to federal disaster assistance on the Sand Hill River. Hanson responded that no correspondence has been received.
- c.) Project #11-Beltrami Flood Control & Diversion: Hanson stated that viewers need to be appointed to determine the assessment area. Vigness inquired as to the process for viewer selection. Woodbury stated that the Board appoints three people who are disinterested with regard to the project to determine the benefited area and also to place a value on the right of way. Hanson noted that since both Project #11 and Project #13 benefit the City of Beltrami, in that one keeps the water off the City while the other provides for drainage, perhaps one assessment area could be established. Motion by Vig and second by Wilkens to appoint viewers. Hanson abstained from voting.
- d.) Project #12. 98 & 148: Hanson stated that correspondence had been received from the District's attorney indicating that the case will be retried on September 13, 1996 by Judge Anderson. Hanson noted that the issue regarding the rescission petition was the point being retried.
- e.) Project #13 - Reis-Scandia Township Ditch: Woodbury presented to the Board the preliminary engineer's report for this Project. Motion by Krogstad to accept the report as presented and second by Vig. Hanson stated that viewers need to be appointed by the Board for this Project also. Motion by Wilkens and second by Krogstad to appoint viewers. Hanson abstained from voting.

6. Upcoming Meetings and Other Business:

- a.) Adjustment of Board Positions: President Hanson noted that Ervin Vigness had been recommended by the Polk County Board of Commissioners for appointment to the Sand Hill River Watershed District Advisory Board of Directors to replace Raymond Baatz. Since Ray Baatz no longer serves on the Board in the capacity of Vice-President, Hanson stated that an adjustment would be necessary for this position. Motion by Krogstad to nominate Harold Vig to serve as Vice-President and second by Vigness.
- b.) Annual Budget Hearing: Wilkens noted that the annual budget for 1997 needs to be finalized. The Board decided to schedule the public hearing regarding this issue to coincide with the next regular monthly meeting scheduled for September 3, 1996.
- c.) Proposed Building Maintenance Projects: Bids were obtained from Grand Forks Glass & Paint and Fargo Glass & Paint with regard to replacing windows in the District Office. Darryl Aim of Grand Forks Glass & Paint was invited to review the proposal he submitted as he was the low bidder. Motion by Wilkens to accept the bid as presented and second by Vig. Motion carried unanimously.

Naomi reviewed a cost estimate for vertical blinds she obtained from Interior Environments in Crookston and also inquired as to the possibility of obtaining bids from local painters to paint the interior of the building. - Motion by Wilkens and second by Vigness to approve the blind estimate and to have the interior painted. Motion carried unanimously.

- d.) Cattail Spraying: Naomi was contacted by Mike Larson of Larimore, ND, with regard to spraying cattails in needed Project areas. Krogstad stated that Ditch 17-2 is in much need of this procedure. Wilkens added that the Liberty-Onstad Township Ditch needs attention also. Motion by Wilkens and second by Hanson for Naomi to get more information and cost estimates.
- e.) Pollution Control Seminar: Hanson stated that any Board member interested in attending was encouraged to participate in this meeting in LaCrosse, WI.

7. Permits:

- a.) Thirteen permits that came before the Board for review were approved as follows: -1996-14
Gilmur Eia - Install a culvert in Scandia township, Section 14.
-1996-15 Craig Engelstad - Clean existing ditch in Liberty township, Section 14.
-1996-16 Craig Engelstad - Clean existing ditch in Liberty township, Sections 28 & 29.
-1996-17 Craig Engelstad - Clean existing ditch and install culvert in Liberty township,
Section 15.
-1996-18 Craig Engelstad - Clean existing ditch in Reis township, Section 22.
-1996-19 Craig Engelstad - Clean existing ditch in Reis township, Section I.
-1996-20 Larry Walters - Clean existing ditch and add length to existing culvert in Onstad
township, Section 19.
-1996-21 Charles Gustafson - Install a culvert in Onstad township, Section 27.
-1996-22 Charles Gustafson - Install a culvert in Onstad township, Section 34.
-1996-23 Fosston School District 601 - Install a culvert in Rosebud township, Section 3.
-1996-24 Wallace Moe - Rebuild bridge for driveway.
-1996-25 Marlin Iverson - Construct new ditch in Godfrey township, Section 2.
-1996-26 Lester R. Anderson - Install a culvert in Rosebud township, Section 12.

- 8. Adjournment:** The next regular meeting of the SHRWD will be 7:00 a.m. Tuesday, September 3, 1996. As there was no further business to come before the Board, motion by Krogstad and second by Vig to adjourn. Motion carried unanimously.

Jimmie Krogstad, Secretary

Naomi L. Jagol, Administrative Assistant