

SAND HILL RIVER WATERSHED DISTRICT
February 1, 1996 Meeting Minutes

1. Attendance: Roger Hanson called the February 1, 1996 meeting to order at 8:00 a.m. at the District Office. Managers present were Ray Baatz, Jimmy Krogstad, and Dan Wilkens. Lawrence Ricard, Vernon Floan, Clayton Engelstad, Charley Gustafson, Rudy Applequist, Wayne Floan, Duane Steinbrink, Randy Huelskamp, Dave Janssen, Gerhard Ross, Lowell Enerson, Jim Todahl, Naomi Jagol, Wayne Goeken-SHRWD Executive Secretary and Lawrence Woodbury-SHRWD Engineer were also in attendance.
2. Agenda Review: No changes to the agenda were noted.
3. Minutes: Motion by Krogstad to approve the minutes of the January 2, 1996 SHRWD regular Board meeting as mailed. Motion seconded by Baatz and carried unanimously.
4. Treasurer's Report: Treasurer's report was not available. Bills that had been submitted for payment were reviewed. Motion by Baatz and second by Krogstad to pay the bills as presented. Motion carried unanimously.

Payment Made to - Memo	Amount
Wayne Goeken—secretarial services & expenses	\$461.75
Raymond Baatz— meetings & expenses	131.58
Roger Hanson—meetings & expenses	125.58
Jimmie Krogstad— meetings & expenses	113.58
Dan Wilkens— meetings & expenses	613.11
Houston Engineering— General engineering services	962.00
Christian Excavating & Cat Work	9,540.00
The Erskine Echo— Classified	36.00
Anderson & Bailly-Services rendered for Project #12, 98 & 148	2,713.09
MAWD-Dues	695.32
	\$15,392.01

5. Project Reports:
 - a.) Sand Hill Ditch-Army Corps of Engineers: Woodbury reported that he had received a letter in response to the letter and photos that he had sent to the Corps regarding the BN bridge south of Beltrami and past sloughing and related problems with the Sand Hill Ditch in general. The Corps is reviewing the project internally to see what options may exist to deal with the situation and is interested in meeting with the SHRWD Board to review the situation. The meeting could be in March or April.
 - b.)Northern Boundary Change: Wilkens reviewed past history of a boundary change proceeding that was done in conjunction with the Wild Rice Watershed District resulting in realignment of the District's southern boundary. Rudy Applequist and Charley Gustafson reviewed the map that they had drawn up showing some possible discrepancies in current watershed boundaries—primarily in the Burnham Creek area. It was agreed that these areas should be reviewed. Red Lake Watershed District Administrator Lowell Enerson noted that the entire northern boundary between the Sand Hill and Red Lake Watershed District should be evaluated and taken care of all at once, not just the Burnham Creek area currently in question. Enerson indicated that the RLWD has done this with their northern boundary. Motion by Wilkens to have the Sand Hill Watershed District Engineer work with the Red Lake Watershed District's Engineer to develop an accurate boundary between the two districts. Motion seconded by Krogstad and carried unanimously. It was further discussed

that spring runoff and a summer storm event will be part of the assessment. A preliminary report is projected to be available by fall of 1996.

- c.) Onstad Township Ditch: The drainage and erosion problems along the southern border of the SW quarter of Section 34 of Onstad Twp was discussed. Jim Todahl on behalf of the Liberty Town Board reviewed some past history of this area noting that in 1922 the Town Board proposed establishment of County Ditch 151 to address drainage in this area—however, nothing was developed. Currently the ditch needs to be cleaned every few years due to siltation. It was noted that the bulk of water draining through this area comes from Onstad Twp with four upstream culverts emptying into one culvert. It has been noted in past SHRWD minutes that this culvert was changed from a 12 inch culvert to a 36 inch culvert. There is no evidence to support this with individuals who live and farm in this area verifying that in fact no changes have been made to this culvert. Discussion followed regarding options of diverting some of the water that flows through this area along a natural coulee straight west of Joe Overland's building site. This would maybe account for 1/3 of the water but would not alleviate the need for a drop structure or some other form of erosion control method.

Duane Steinbreck of the Natural Resources Conservation Service has met with farmers and township officials from this area who signed a request for assistance. NRCS will now gather information, survey the site and develop a preliminary design and cost estimate which will be presented and discussed with a joint meeting of all the affected parties. This would maybe be ready for review in the fall of 1996. Preliminary assessment indicates that some sort of pipe/drop structure would be needed in the ridge from the top of the culvert to the road intersection as there is about a 30 foot drop in the 1,000 feet of run in this area. Possible federal and state cost-sharing options will be explored. The NRCS could possibly cost-share on the drop structure but not on any ditching to divert water. SHRWD or Red River Water Management Board cost-sharing would need to be related to flood control. Normally townships don't get involved in a project such as this, however, since the township's road could be significantly impacted by erosion related to this situation if nothing is done the townships may help out as well.

Individuals farming the lands upstream of this area indicated that for this spring the flow from the culverts feeding this area could be restricted to reduce some of the pressure on the township road and intersection. The question was raised if cost of improvements made related to this area could or would be assessed to the benefited landowners. It was explained that specific benefited landowners would only be assessed if this area was to become part of a legal ditch. In this case it was felt that the assessment area would be too small relative to the high project costs resulting in a low benefit to cost ratio.

- d.) Project # 12. A letter was received from Deb DeBoer indicating that her name is to be taken off the appellant's list.
- e.) Project #11. Beltrami Flood Control & Diversion. It was noted that County Road #1 in the project area is projected to be reconstructed/improved in 1999 thus any work related to this component of the project should be done at the same time to hold down project costs. The SHRWD Board approved the Project Report as submitted by the District's Engineer. This report will be presented to the MN DNR for permit approvals and to the RRWMB for Step 1 cost-share consideration.
- f.) Ogaard Project. Woodbury noted that the Corps has issued their permit for the project to proceed. Updated cost estimates should be received soon from the NRCS.

6. Report on Meetings and Activities During the Past Month: Activities included under Project Reports above.

7. Upcoming Meetings and Other Business:

- a.) Everyone was reminded and encouraged to attend the upcoming Red River Basin Waters Management meeting in Grand Forks on February 15th. b.) Overall Plan: Woodbury noted that the GIS mapping is now done for the SHRWD with a May target date to review a draft of the Overall Plan.

- c.) It was suggested that the SHRWD Citizen Advisory Committee meet before spring field work begins to gather comments and concerns that they may have regarding issues and operations of the SFIRWD. This will tentatively be scheduled to coincide with the regular SHRWD Board meeting in March.
- d.) Woodbury noted that the District will be getting a letter from the Polk County Highway Department seeking assistance from the District for a bridge replacement on the SH Ditch.
- e.) Naomi Jagol visited with the Board and indicated that she would be starting Monday, February 19th in her new position as Administrative Assistant with the SHRWD whereby she will be performing secretarial and accounting duties.

8. Permits: No permits came before the Board for review.

9. Adjournment: The next regular meeting of the SHRWD will be 8:00 a.m. Tuesday, March 5, 1996. As there was no further business to come before the Board, motion by Baatz and seconded by Krogstad to adjourn, carried unanimously.

Jimmie Krogstad, Secretary
Secretary

Wayne R. Goeken, Executive
Secretary

SAND HILL RIVER WATERSHED DISTRICT CITIZEN ADVISORY COMMITTEE

Balstad	John	RR 1 Box 39	Fosston	MN	56542
Gronberg	Dan	PO Box 31	Climax	MN	56523
Hamre	Rory	RR1 Box 124	Beltrami	MN	56517
Homme	Helmer	RR1 Box 140	Winger	MN	56592
Jevning	Orley	RR 1 Box 47	Nielsville	MN	57568
Johnson	Rich	RR1 Box 126	Fosston	MN	56542
Johnstad	David	RR1 Box 112	Beltrami	MN	56517
Pederson	Ken	RR1 Box 190	Fertile	MN	56540
Stromstad	Allan	RR 1 Box 95	Beltrami	MN	56517
Sonsteli	Gordon	RR 1 Box 25	Winger	MN	56592
Taylor	Steve	RR1 Box 71	Fertile	MN	56540
Todahl *	Jim	RR 1 Box 68	Fertile	MN	56540
Tollefson	Scott	RR1 Box 110	Beltrami	MN	56517
Veseldahl	Steven	RR 1 Box 78	Winger	MN	56592
Vigness	Ervin	RR 1 Box 43	Nielsville	MN	56568

* Committee Chair

SAND HILL RIVER WATERSHED DISTRICT BOARD OF MANAGERS

Baatz	Ray	RR 1 Box 45	Nielsville	MN	56568
Hanson *	Roger	RR 1 Box 90	Beltrami	MN	56517
Krogstad	Jimmie	RR 2 Box 122	Fertile	MN	56540
Vig	Harold D.	RR 1 Box 55	Fosston	MN	56542
Wilkens	Dan	RR2Box218D	Fertile	MN	56540

* Board Chair

