

## SAND HILL RIVER WATERSHED DISTRICT

September 12, 1995 Meeting Minutes

1. Attendance: Roger Hanson called the September 12, 1995 meeting to order at 7:00 a.m. at the District Office. Managers present were Ray Baatz, Jimmy Krogstad, Harold Vig, and Dan Wilkens. Ray Christian, Paul Swenson, Phillip Swenson, Clayton Engelstad, Lawrence Woodbury-SHRWD Engineer and Wayne Goeken-SHRWD Executive Secretary were also in attendance.
2. Agenda Review: No changes to the agenda were noted.
3. Minutes: Motion by Krogstad to approve the minutes of the September 12, 1995 SHRWD regular Board meeting as mailed. Motion seconded by Baatz and carried unanimously.
4. Treasurer's Report: Wilkens reviewed the Treasurer's report and bills for payment. Motion by Baatz and second by Vig to approve the Treasurer's report as presented and bills for payment. Motion carried unanimously.

Wilkens noted that letters are going out to County Auditors regarding levy certification. It was noted that the SHRWD budget hearing will be held September 28th. It was suggested that the SHRWD levy the full amount of their allowable levy this year to accommodate future budget shortfalls as it appears the construction fund may be drawn down in the near future resulting in loss of interest revenue for District. Future staffing needs of the District were also noted.

Payment Made to Memo	Amount
First State Bank of Fertile~Soc Sec/Medic.	\$ 282.30
Christian Excavating—river stabilization	19,834.00
Wayne Goeken—secretarial services & expenses	531.30
Ray Baatz—meetings & expenses	122.58
Roger Hanson-meetings & expenses	161.37
Jimmie Krogstad— meetings & expenses	186.33
Harold Vig—meetings & expenses	135.97
Dan Wilkens— meetings & expenses	627.65
Houston Engineering— General engineering services	4,065.00
Engelstad Bulldozing	1,190.00
Anderson & Bailly— Proj. 12 legal services	2,441.68
Garden Valley Telephone—phone service	214.29
Otter Tail Power Co.-lights & heat	204.64
Laser Systems— rebuild laser printer toner cartridges	114.48
Fertile Journal— Proj. 12 bid notices	92.68
First State Agency— Position schedule bond	239.00
American Legion Post #20-Crookston— Proj. 12 meeting expense	40.00
Minnesota Assn of Watershed Districts—registration/meals for summer tour	233.00
Mascom—faxes received	4.00
Tony Dorn, Inc.— copier charge	19.85
Gaffaneys—office chairs	901.37
Fertile Bakery— meeting expenses	22.50
U.S. Postal Service— 500 stamps	160.00
<b>MONTHLY TOTAL</b>	<b>\$31,823.99</b>

5. Project Reports:

- a.) Project #12: Baatz and Wilkens reviewed their site visit to an area of the project involving Duane Rarick and Doug Chandler's property regarding which parcels of this land should be in or out of the project. It was noted that prior to awarding the bid for this project a final determination needs to be made as to which properties are in or out of the project, i.e. which properties receive drainage benefits and which should be assessed into the project for these benefits. The Board directed that a letter be sent to landowners on the northwestern, western, and southwestern fringe of the project which were not included in the viewer's report alerting them to the status of the project and giving them the opportunity to be included in the project if they feel they are currently receiving or would in the future be interested in receiving drainage benefits from the project.

Other items that need to be finalized include an agreement with the two townships in this area regarding acquiring right of way and moving of power poles. Use of steel versus concrete culverts is also a negotiable item which affects the final project cost.

- b.) Ditch 2 & 17: Krogstad noted that this ditch is difficult to clean at present due to poor access to the ditch. Clayton Engelstad has cleared a trail through the woods on the south side of the last section of 2-17 before it outlets into the Sand Hill River. Motion by Baatz and second by Krogstad to authorize hiring Ray Christian and Clayton Engelstad to complete clearing of brush and trees with their heavy equipment along the riverbank on both sides of the ditch to allow access for future cleaning of the ditch. Motion carried unanimously.
- c.) Beltrami Diversion West: Engineering plans for this project have been submitted to the Polk County Highway Department to be incorporated into their road construction plans. This will save the landowners considerable expense to establish a ditch and save the county engineering costs for the road resulting in a win-win situation for all parties. The project to the east was kept separate.

SHRWD President Hanson recessed the regular meeting of the Sand Hill River Watershed at 10:00 a.m. to take up the business of bid opening for SHRWD Project #12. Hanson reconvened the regular September 12, 1995 SHRWD Board meeting at 10:30 a.m.

6. Report on Meetings and Activities During the Past Month:

- a.) Mn/DOT requested information regarding the status of the Winger Dam as they are preparing their work plan for future highway projects. Wilkens will call the Mn/DOT staff from Bemidji and note the status of the Red River Valley EIS and the need to complete this EIS before projects such as the Winger Dam can proceed.

7. Upcoming Meetings and Other Business:

- a.) Hanson reviewed mail that had been received since the last Board meeting.

8. Permits:

12 permits that came before the Board for review were approved as follows.

- 1995-27 Woodside Twp. Woodside Twp, Sec 31 & 32. Remove plugged drain tiles and install culvert due to poor drainage and excess erosion.
- 1995-28 Ulseth Farms, Inc. Hammond Twp, Sec 20. Clean existing ditch due to poor drainage from siltation.
- 1995-29 Ulseth Farms, Inc. Hammond Twp, Sec 17. Clean existing ditch due to poor drainage from siltation.
- 1995-30 Ulseth Farms, Inc. Hammond Twp, Sec 17. Construct new ditch due to flooding, poor drainage, and current inadequate design.
- 1995-31 Craig Engelstad. Reis Twp, Sec 22. Clean existing ditches due to siltation.

- 1995-32 Clayton Engelstad. Liberty Twp, Sec 5. Clean existing ditches and construct new ditch due to flooding, poor drainage, and siltation.
- 1995-33 Clayton Engelstad. Liberty Twp, Sec 12. Clean existing ditches due to flooding, poor drainage, and siltation.
- 1995-34 Larry Walters. Onstad Twp, Sec 19. Clean existing ditch due to poor drainage from siltation.
- 1995-35 Michael Andringa & Gunder Moe. Hammond Twp, Sec 31. Install culvert as the existing culvert is broken and not draining properly.
- 1995-36 Bob Yuergens. Scandia, Sees. 27 & 28. Clean existing ditches due to poor drainage.
- 1995-37 Roger Tollefson. Scandia Twp, Sec 4. Clean existing ditch and lower culvert due to poor drainage from inadequate present design.
- 1995-38 Lyle Olson. Knute Twp, Sec 30. Construct approach to lake lot to gain access.

9. Adjournment: The next regular meeting of the SHRWD will be 8:00 a.m. October 3, 1995. As there was no further business to come before the Board, motion by Baatz and seconded by Vig to adjourn. Motion carried unanimously.



Jimmie Krogstad, Secretary'  
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Wayne R. Goeken, Executive Secretary