

# SAND HILL RIVER WATERSHED DISTRICT

## Minutes-May 10, 1994 Regular Meeting

1. **Attendance:** Roland Gullekson, President, called the May 10, 1994 meeting to order at 8:00 am. District Managers present were Roger Hanson and Dan Wilkens. Wayne Goeken—SHRWD Executive Secretary and Jeff LeDoux-SHRWD Consulting Engineer were also in attendance.
2. **Minutes:** Motion by Wilkens and second by Hanson to adopt the minutes of the April 12, 1994 Sand Hill River Watershed District Board meeting as mailed with the following corrections: on page 1, #1 and page 2, #5.d the name "Langved" should be "Landsverk"; on page 2, insert "Advisory Committee" following SHRWD on the second to the last line on #6; on page 3 #8.a. in the first line, change "LaDoux" to "LeDoux" and change "Red Lake" to "Wild Rice" and approval of Permit # 1994-2 should have been included which was for Polk County Highway Dept. to replace a culvert, grade and bituminous surface CSAH 109 in Nielsville (Hubbard Twp-Sec. 19) between CSAH 1 and 2nd St for safety purposes. Motion carried unanimously.
3. **Treasurer's Report:** Wilkens handed out and reviewed the SHRWD's final financial reports for March and the financial reports covering the month of April, 1994. The past month's checking account transactions, investment portfolio and current fund balances were reviewed. Motion by Hanson and seconded by Gullekson to accept the final Treasurer's Report for March, 1994. Motion carried unanimously. Motion by Hanson and second by Gullekson to accept the April, 1994 Treasurer's Report and authorize payment of the current month's bills as presented below. Motion carried unanimously.

First State Bank of Fertile-SS/Med	\$ 259.28
Lois M. Plante-custodial	16.17
Wayne Goeken—secretarial	323.23
Roland Gullekson-meetings & expenses	277.62
Roger Hanson-meetings & expenses	57.18
Daniel Wilkens-meetings & expenses	391.20
Dahl, Hatton, Muir & Reese, Ltd-audit services	1,950.00
The Fertile Journal-Envelopes & meeting notice	61.29
Pierson's Hartz-janitorial & meeting supplies	37.60
Anderson & Bailey, Attorneys-audit review	30.00
Otter Tail Power Co.-electric & heat	121.82
Fertile Bakery—rolls-meetings	17.70
Marv Olson—Bear Park-20 beavers removed	360.00
Garden Valley Telephone Co.—phone service	134.35
Mac's Cafe—meals-meeting	19.50
Greg Ranz-Ditch 2-17 Beaver control (10 removed)	<u>300.00</u>
<b>Monthly Total</b>	<b>\$4,356.94</b>

#### 4. **Project Reports**

- a.) **Maple Creek/Melvin Slough Project:** A letter was received from MN DNR Area Wildlife Manager Terry Wolfe noting that he had received the SHRWD engineering report on the project and he will be in touch with the SHRWD soon to review project options.
- b.) **Beltrami Diversion Ditch:** LeDoux reviewed preliminary engineering analysis for the proposed Beltrami Diversion which would require replacement of existing culverts and structures to accommodate the increased water flow from the diverted waters. There has been much interest expressed to the SHRWD Board of Managers from residents in the Beltrami area for this project to control flooding in the Village of Beltrami and surrounding farm fields. It was noted that costs can be kept down by using five foot culverts that would be donated locally in addition to local

landowner assistance in doing the necessary excavation and earth moving. With these donations considered, project costs were estimated at approximately \$100,000. The SHRWD Board of Managers accepted LeDoux's report and directed him to submit it to the MN DNR Regional Division of Waters office to determine project options.

#### 5. Upcoming Meetings and Other Business

- a) It was noted that several townships have sent in the agreement that was mailed to them regarding beaver control in the Sand Hill River Watershed District.
- b) As per Wilkens request LeDoux reported on options for having an aerial photograph taken of the area related to the Sand Hills Golf Course and the West Mill Recreation Area. As these areas will be developed over the next several years, it was noted that it would be very useful to have a good set of current maps to plan from. Motion by Wilkens and seconded by Hanson to authorize aerial photos to be taken of this area and maps produced. Motion carried unanimously.
- c) A Small City Development Block Grant housing renovation project proposal was reviewed by the Board. As there was no housing renovations proposed in the flood plain, the Board had no comment on the proposal.
- d) Gullekson noted he had been contacted by Danyelle Gregor who indicated she would be interested in being employed to do office work for the Sand Hill River Watershed District such as computer entry, filing, and other clerical tasks as needed on a part-time basis over the summer months while she is in the Fertile area. The Board directed Wilkens and Goeken to review the office-related tasks that could be done by such a person and advise the Board at the next meeting.
- e) It was noted that letters had been received from John Schmalenberg, Polk County Coordinator, notifying the SHRWD that the Polk County Board of Commissioners did appoint Harold Vig and Jimmie Krogstad to the Sand Hill River Watershed District Board of Managers each for three year terms to expire May 16, 1997. Discussion followed on the need at the next SHRWD Board meeting to administer the oath of office to the new Board members and take up Board re-organization.
- f) Liberty township officials had requested that the culvert sizing between Sections 7 & 18 be reviewed (east of Ray Gullekson and Clayton Engelstad). Engineer LeDoux noted that a 48 inch culvert appears adequate to handle flows from the contributing drainage area.

#### 6. Permits: Two permits came before the Board for review and were approved as follows:

- 1994-3 Polk County Highway Dept. Liberty Twp, between Sec. 27 & 34. Replace Bridge L7434 which is deficient in width and strength with 3 lines of 12' x 10' P.C.C. Box Culvert.
- 1994-4 Garden Valley Telephone Co. Reis Twp, Sec. 21. Replace telephone cable on E. side of MN Hwy #9, 1/2 mile S. of Polk Co. #1 due to existing cable tore out by ice this spring.

The SHRWD Board also approved a request for a permit revision from the Polk County Highway Department for permit # 1993-1 allowing replacement of Bridge 4041 in Scandia Twp. with two lines of 8' x 4' box culverts rather than two lines of 10' x 4' culverts as was originally requested.

7. Adjournment: The next regular meeting of the SHRWD will be 8:00 am. June 7, 1994 at the Sand Hill River Watershed District Office. As there was no further business to come before the Board, motion by Wilkens and seconded by Hanson to adjourn. Motion carried unanimously.

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Roger Hanson, Secretary

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Wayne R. Goeken, Exec. Secretary