



TITLE: SAND HILL RIVER
ADVISORY COMMITTEE
ANNUAL MEETING MINUTES

DATE: NOVEMBER 19, 2021

Attendance: Chairman Scott Tollefson called the November 19, 2021 meeting of the Sand Hill Advisory Committee (SHAC) to order virtually at Erickson’s Smokehouse in Fertile, MN. Other advisory committee members present included Joan Lee, Phillip Swenson, Roger Black, Rory Hamre, and Jerry Jacobson. Others in attendance included April Swenby – Sand Hill River Watershed District Administrator.

Annual Reorganization of the Committee: Chairman Tollefson turned the meeting over to Joan Lee. Lee asked for nominations for Committee Chair. Committee Member Swenson nominated Committee Member Scott Tollefson as chair. Committee Member Lee called for nominations three times. Committee Member Jacobson made a **Motion** to cease nominations and cast a unanimous ballot for Scott Tollefson, **Seconded** by Committee Member Swenson, **Carried**.

The meeting was then turned over to Chairman Tollefson who presented the agenda.

Agenda: A **Motion** was made by Committee Member Lee to approve the agenda as presented, **Seconded** by Committee Member Black, **Carried**.

Minutes: A **Motion** to approve the minutes and dispense the reading from November 19, 2020 was made by Committee Member Swenson, **Seconded** by Committee Member Hamre, **Carried**.

District Financials: The Committee was given the 2020 Audit Report of the Sand Hill River Watershed. There were no questions regarding the reports.

Manager Appointment: The term of Stuart Christian is up for reappointment beginning January 1, 2022. Manager Christian is willing to serve another term.

Swenby stated that Manager Christian has been an asset to the district and provides longevity and continuity to a fairly new board, having served since the late 90’s. She stated he has served as chair for many years, and during her transition, Christian has been of great support to the district. The Advisory Committee agreed that Manager Christian serves well. A **Motion** was made by Committee Member Jacobson to recommend Clayton Bartz to the Polk County Commissioners, **Seconded** by Committee Member Black, **Carried**.

Administrator Report: Swenby presented a written report to the Advisory Committee that provided a summary of 2021 activities including 2021 construction project reports, ongoing district tasks, district building and handicapped accessibility progress, administrative changes and upcoming projects and tasks for the future.

Committee Member Comments: There were no committee member comments provided for Swenby to bring for the to the board of managers.

Adjournment: The next meeting of the SHAC will be at the call of the chair as needed. As there was no further business, a **Motion** was made by Committee Member Swenson to adjourn at 9:40 AM, **Seconded** by Committee Member Hamre, **Carried**.

April Swenby, Administrator