

APPLICATION FOR PERMIT
TO: SAND HILL RIVER WATERSHED DISTRICT

Applicant: _____
Address: _____
Telephone Number: _____

APPLICANT PROPOSES TO DO THE FOLLOWING WORK:

- Clean Existing Ditch
- Install Tile
- Build Water Retention Area
- Other _____
- Install Erosion Control Structure
- Construct New Ditch
- Abandon or Fill an Existing Ditch/Waterway
- Repair Shoreline
- Install Culvert

THE PROPOSED CONSTRUCTION IS NECESSARY BECAUSE:

- Flooding Occurs
- Excessive Erosion
- Poor Drainage
- Present Design Inadequate
- Control Runoff
- Ditch Filled with Silt
- Other _____

If a ditch is to be constructed or cleaned, how many acres does it drain? _____
If a culvert is to be installed, how many acres drain into it? _____
I intend to begin construction on / or about _____

DESCRIBE THE DRAINAGE PATTERN ON THE PLAT BELOW AND FILL IN LEGAL DESCRIPTION:

County _____ Township _____ Section Number _____

GPS Coordinates: Latitude _____ Longitude _____

NW	NE
SW	SE

1. Culvert location and size should be noted on plat. Include all drainage patterns and ditches. (Use FSA Photos and attach.)
2. General description of Project and comments:

(OVER) Please sign and date on back side.

After work is completed, please cut on dotted line and mail back the completion report. Keep above for your records.

COMPLETION REPORT

TO: Sand Hill River Watershed District
PO Box 584
Fertile, MN 56540

PERMIT NO 20 ____ / ____

I hereby give notice that I have completed the work in the County of _____
Township of _____ Section no. _____ for which the above numbered permit was granted to me by the Board
of Managers on the _____ day of _____, 20____.
Signed: _____ Date: _____

General Provisions

1. The Sand Hill River Watershed District must be notified a minimum of 48 hours prior to commencement of construction if requested in Specific Provisions.
2. The Sand Hill River Watershed District, its officers, employees and agents review, comment upon, and approve plans and specifications prepared by permit applicants and their consultants for the limited administrative purpose of determining whether there is reasonable assurance that the proposed project will comply with the regulations and criteria of the Sand Hill River Watershed District and other state and federal agencies. The determination of the Sand Hill River Watershed District that issuance of this permit is appropriate was made in reliance on the information provided by the applicant.
3. The grant of this permit shall not in any way relieve the permittee, its engineer, or other professional consultants of responsibility, nor shall it make the Sand Hill River Watershed District responsible for the technical adequacy of the engineer's or consultant's work. The grant of this permit shall not relieve the permittee from complying with all conditions and requirements of the permit, which shall be retained, by the permittee with the permit.
4. The issuance of this permit does not convey any property rights in either real or personal property, or any exclusive privileges, nor does it authorize any injury to private property or any invasion of personal rights, nor any infringement of federal, state, or local laws or regulations.
5. This permit is permissive only. No liability shall be imposed upon the Sand Hill River Watershed District or any of its officers, agents or employees, officially or personally, on account of the granting of this permit or on account of any damage to any person or property resulting from any act or omission of the permittee or any of its agents, employees, or contractors.
6. In all cases where the doing by the permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly-owned lands or improvements or interests, the permittee, before proceeding therewith, shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all necessary property, rights and interest.
7. This permit is not transferable. The permittee shall make no changes, without written permission previously obtained from the Sand Hill River Watershed District, in the dimensions, capacity, or location of any items of work authorized by this permit.
8. This Permittee shall grant access to the site at all reasonable times during and after construction to authorized representatives of the Sand Hill River Watershed District for inspection of the work authorized by this permit.
9. This permit may be terminated by the Sand Hill River Watershed District at any time deemed necessary in the interest of public health and welfare, or for violation of any of the provisions of this permit, unless otherwise provided in special provisions.
10. Construction work authorized under this permit shall be complete on or before one year from the issuance of this permit. The permittee may, in writing, request that the Sand Hill River Watershed District extend the time to complete the project and shall state the reason for any requested extension.
11. Upon completion of the permitted activity, the permittee shall clip the bottom section of the permit, (titled Completion Report), and after filling out the requested information, shall return the report to the district office to be duly recorded.